

OYO STATE COUNCIL FOR ARTS AND CULTURE

CULTURAL CENTRE ROAD, MOKOLA,
IBADAN NIGERIA

ARCHIVES

	FILE NO.	VOLUME NO.
	SUBJECT : Annual REPORT OF THE COUNCIL FOR ARTS AND CULTURE	
	CLASS MARK C * C 1. 57.1	
	PIECE/SERIAL NO.	

CAC 0015

ARCHIVES OF OYSCAC

FILE NO

FILE TITLE

ANNUAL REPORT OF THE COUNCIL FOR ARTS & CULTURE

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ANNUAL REPORT OF THE COUNCIL FOR ARTS AND CULTURE

MARCH 1977 - 78

The Oyo State Council for Arts and Culture was established by Edict 14 of 1977. The Edict took effect as from March 15, 1977. On Thursday April 28, 1977 a modest inauguration ceremony of the Council took place at the Conference Room of the Ministry of Local Government and Information under the Chairmanship of the State Commissioner, Mr. Areoye Oyebola, assisted by the Permanent Secretary, Mr. M. S. Adigun. A couple of weeks before the ceremony, seven members constituting part of the State Council were ^{appointed} ~~elected~~, added later were the four Zonal Chairmen named in the Edict. Two others i.e. E. O. (Accts) and a Ministry representative were not ^{the Council's} appointed by the Honourable Commissioner until toward the end of the financial year ~~of~~ 1977/78. The list of the members ^{with} and the Chairman of the first State Council for Arts and Culture is given in the table below:

Name	Local Government Body Represented	Designation	Address
Mr. Dapo Adelugba	Obokun	Chairman	Dept. of Theatre Arts, University of Ibadan
Dr. J.A.A. Ayoade	Ede	Ex. Member	Dept. of Political Science, University of Ibadan
Mr. S.O. Babayemi	Irewole	Member	Institute of African Studies, University of Ibadan
Mr. O. Eluyemi	Ile-Ife	"	Dept. of Archaeology, University of Ife
Mr. Dotun Oloyede	Radio/Television	"	F.R.C. Akure, Ondo State
Mrs. Tayo Adetola	Kajola	"	Daily/T., Lagos
Chief J. A. Ayorinde	Ibadan	"	Ayorinde Street, Ekotedo, Ibadan
Chief L.A. Adejumo(Mrs.)	Osogbo Zonal Council	Chairman	Osogbo } Oyo
Mr. Bayo Faleti	Oyo Zonal Council	Chairman	Radio, Oyo
Mr. J. A. Odelamo	Ife/Ijesha Zonal Council	Chairman	Wesley College, Ibadan.
Mr. R.A.B. Abass	Ibadan	Chairman	Alenloye Chambers, Mokola, Ibadan.

In his inaugural address, the Honourable Commissioner among other things praised the leading role played by the Federal Military Government about cultural re-awakening in the country. He said that in following the lead, Oyo State was establishing its own Council with members "selected for their concern both for the preservation of our way of life and the enrichment of our culture". The general functions of the Council the Commissioner explained, shall be apart from ensuring the smooth running of the Cultural Centre, "to foster, publicise, encourage, develop and promote Arts and Culture."

The Chairman, Mr. Dapo Adelugba responded to the address of the State Commissioner. In his short but forceful response he expressed, on behalf of the Council Members, appreciation for the thoughtfulness of the State Commissioner in selecting them. ^{He} ~~The~~ concluded by expressing the readiness of all his Council Members to accept the responsibilities of serving selflessly to promote and preserve the richness of the Cultural Heritage of the people of Oyo State. He praised the foresight and the interest of the State Government by having both man and woman well represented in the Council.

Provision was made in the Edict to establish four Zonal Councils for Arts and Culture, each Zonal Council comprising of ten ~~elected~~ ^{appointed} members. Forty of such members from all over ~~the~~ [✓] Oyo State were ~~nominated~~ ^{appointed} for the four Zonal Councils. On Friday July 29, 1977, the Honourable Commissioner, Mr. Areoye Oyebola inaugurated the four Zonal Councils and appointed their Chairmen who automatically became ~~the~~ members of the State Council for Arts and Culture. The list of the members of the first four Zonal Councils for Arts and Culture and their appointed Chairmen is also given below in tabular form:

I IBADAN ZONE

Name	Local Government Represented	Designation	Address
1. Mr. R.A.B. Abass	Ibadan Municipal	Chairman	<i>Aleshinloye Chambers, Mokola, Ibadan</i>
2. Chief Wura Esan (Mrs.)	"	Member	<i>40 People's Girls' School</i>

	Name	Local Government Represented	Designation	Address
3	Alhaji S. Bello Giwa	Ibadan Municipal	Member	Agodi, Ibadan
4	Chief P.P. Ladapo	"	"	Ladapo Street, Abebi, Ibadan
5	Mr. A.O. Makinde	"	"	Mapo, Ibadan
6	Mr. D.O. Adebayo	"	"	" "
7	Prof. R.O. Adegboye	"	"	University of Ibadan.
8	Mr. J. O. Alao	Ibarapa	"	Lanlate, Ibarapa
9	Mr. Derin Ogundeji	Ibadan	"	Ibadan
10	Mr. E.A. Agbaje	Iwo	"	Baptist High School, Iwo
II OYO ZONE				
1	Mr. Bayo Faleti	Oyo	Chairman	Radio O-Y-O
2	Mr. J.O. Kolajo	Ifedapo	Member	A.U.D. School, Iseyin
3	Mr. Y.A.O. Sanni	Iseyin	"	Badagry, Lagos
4	Mr. M. Banji	"	"	Local Government, Iseyin.
5	Mr. T.A. Ladele	"	"	Methodist Mission School, Oyo.
6	Mr. A.O. Tola	Irepo	"	Local Government, Kishi.
7	Mr. E.A. Adeniran	"	"	Local Government, Igboho.
8	Mr. N.A. Osin	Kajola	"	Baptist High School, Ajawa.
9	Chief J.A. Erufa	Oyo	"	Afin, Oyo.
10	Chief S.A. Afonja	"	"	Local Government, Oyo.

III

OSOGBO ZONE

	Name	Local Government Represented	Designation	Address
III 1	Chief (Mrs.) L.A. Adejumo	Osogbo	Chairman	Local Government, Osogbo.
2	Chief (Mrs.) Y. A. Adekunle	"	Member	Local Government, Osogbo.
3 3	Chief S. O. Alonge	Ede	"	Local Government, Ede.
4	Chief (Mrs.) E.R. Oyebola	Ila-Orangun	"	Local Government, Ila-Orangun.
5	Dr. (Miss) M. Omibiyi	Ede	"	University of Ibadan.
6	Chief Duro Ladipo	Osogbo	"	Bode Wasimi, Ibadan.
7	Mr. Lamidi Fakeye	Ila-Orangun	"	Local Government, Ila-Orangun.
8	Mr. A. Oyedokun	Odo-Otin	"	P.A., Ilobu.
9	Mr. Popoola Bolarinwa		"	Dunlop, Lagos.
10	Mr. J. B. Ojo	Ogbomoso	"	Baptist High School, Ogbomoso.
IV IFE/ILESHA ZONE				
IV 1	Mr. J.A. Odelana	Ile-Ife	Chairman	Wesley College, Ibadan.
	Mr. Moses Olaiya	Ilesa	Member	Yemetu, Ibadan.
	Mr. Ore Odebiyi	Osu	"	Local Government, Atakumosa.
	Mr. M. A. Omidire	Ile-Ife	"	St. David's Mission School, Ile-Ife.
	Mr. E. O. Ijisesan		"	University of Ibadan.

Name	Local Government Represented	Designation	Address
Miss Bunmi Aladesanmi	Ile-Ife	Member	L. A. M. School, Ife.
Mrs. V. Adesuyi	Ijebu/Jesa	"	Anglican Mission School, Ijebu/Jesa.
Chief (Mrs.) I. A. Adekile	Ilesa	"	Goodwill School, Ibadan.
Chief M.A. Fabunmi	Ile-Ife	"	Local Government, Ile-Ife.
Oba J. O. Famigun	Obokun	"	Local Government, Ota Ife.

In his address the State Commissioner expressed that due notice was taken of their excellent qualities and devotion to the preservation of our culture. He added that for the three years they would spend in office, they were to serve as the tentacles of the State Council by carrying out at the grassroot level all the projects and functions concerned with the promotion of our cultural heritage. He informed them that field officers would be employed to assist them in the performance of their duties and would in turn cooperate with the State Council to organise the Annual Festivals of Arts.

In response to the impressive address of the State Commissioner, ~~one by one~~ members gave short speeches expressing their appreciation for the opportunity given them to serve the State through the Zonal Councils. The ladies were unanimous in observing the Commissioner's demonstration of goodwill and fairness by giving them full representation on the four Zonal Councils. The four Zonal Councils for Arts and Culture with their Zonal Headquarters located at, Ibadan, Oyo, Osogbo and Ilesa are carved out of the twenty-four Local Governments in Oyo State as follows:

I. Ibadan Zone:

Ibadan Municipal Local Government
 Oluyole Local Government
 Akinyele " "
 Lagelu " "
 Iwo " "
 Ibarapa " "

- II. Oyo Zone: Oyo Local Government
Iseyin Local Government
Ifedapo Local Government
Irepo " "
Kajola " "

III. Osogbo Zone:

- Osogbo Local Government
Ifelodun Local Government
Odo-otun Local Government
Ila-Orangun Local Government
Irepodun " "
Ede " "
Ejigbo " "
Ogbomoso " "
Irewole " "

IV. Ife/Ijesa Zone:

- Ilesa Local Government
Obokun Local Government
Atakumosa Local Government
Oranmiyan Local Government

Although the State Council was inaugurated in April 1977 and the Zonal Councils in July 1977, it was not possible for the Councils to hold their maiden meetings until the month of August 1977. There were six main reasons I assumed to be responsible for this initial set-back. They are:

- (a) The three Cultural Officers i.e. C.O. II, C.O.I., and S.C.O. of the Cultural Section could not adequately cope with the works of both the Cultural Section and those of the newly established five Councils for Arts and Culture in the State.
- (b) The Executive Secretary who by the Edict is the Administrative Head of the Arts Council was not appointed till January, 1978.
- (c) The Executive Committee could not meet in time to take decisions because the two Committee members who were to be appointed by the State Commissioner were not nominated until in December 1977.

- (d) The Key Staff Members of the Councils e.g. Cultural Officers, for all the Councils, Executive Officer (Accts.), Senior Technical Officers and others who could have served both the State and Zonal Councils were not employed till late in January.
- (e) The Cultural Centre which in 1976 the contractors promised to complete in 1977, was still not ready for use in March, 1978. It was in March 1978 however, that partitioned rooms in the building were partially ready for use as offices.
- (f) The money earmarked for the use of the Councils could not be touched until the month of November 1977 when through the relentless efforts of the State Chairman, a fifty-page booklet of L.P.O. was issued in Council's name.

In the thick of all these, early in the month of August the Chairman single handedly sought and succeeded to get five National Youth Service Corps Members assigned to both the State and Zonal Councils. The NYSC Members were located to the Zones as follows:

- | | | |
|--------------------------|-------|----------------------------|
| (a) Mr. J. F. Olusuyi | } and | Osogbo Zone |
| Mr. S. O. Olaniyan | | |
| (b) Miss Tumini Green | } and | Oyo and Ibadan Zones |
| Miss Irene Onyemenam | | |
| (c) Miss Veronica Ibuaka | | Ife/Ijesa Zone |

The number of the NYSC Members later rose to seven, a graphic artist who was later claimed by the Social Development Division and Miss P. A. Ijomah who engaged in projects of the Council connected with "Arts in Education".

Although the NYSC Members put in their best in the services of the Councils, they could not accomplish the projects the State Chairman mapped out for them.

The Cultural Section ^{of the Ministry} was at this time still handling major assignments one of which was connected with the dead and injured Artistes involved in the Motor Accident disaster of 1972 during the Festival of Arts in Kaduna. The project was aimed at preparing compensation for the injured and the families of the deceased. Also included in the project was the erection of Tomb-Stone

on the graves of the deceased. The Section also had to call, attend and take record of the proceedings of meetings of both the State and Zonal Councils. It was also the responsibility of the Section to draw-up the "Organization Chart" and the "Schedule of Duties" of the Management Staff to be employed for the services of the five Councils.

The State Chairman, apart from the monumental work he prepared to guide the activities of the Members of NYSC and Councils, led the members of both the State and Zonal Councils by presenting papers on the "functions of the Council" as itemised in the Edict. He worked ^{more or less} as a full-time Chairman supervising or doing everything connected with the Councils. With the S.C.O. (Senior Cultural Officer) he drew up all the needed stamps for the Council and requested the help of Chief J. A. Akande, Principal Graphic Artist, Ministry of Local Government and Information to produce a seal for the use of the Council.

In the month of October 1977 a more positive step was taken by the Ministry of Local Government and Information by seconding to the Council on temporary basis the services of Messrs S. D. Araoye and S. A. Toye, C.O. II and SC. O. respectively. It was these two officers who collected from various Companies and Firms quotations on some equipment and materials proposed to be bought for the services of the Councils. Authorised by the Council the officers purchased the following items: three type-writers, one Igala Car and some stationeries. Also ordered to be printed by the Government Press were letter headings, files and stamps.

The S.C.O. was authorised by the Council to recruit on a temporary basis a skeleton staff comprising of three Typists, two Drivers, two Messengers, one Clerical Officer, one Clerical Assistant and one Cleaner. These were the first group of officials employed for the services of the State and Zonal Councils. With the recruited officials, the purchased stationeries and the vehicle, works^h financed with the money of the Council began in earnest, thus:

- (a) Minutes of State and Zonal Council Meetings were stencilled and copies produced using the materials purchased by the Council.

- (b) Igala Car the first vehicle bought by the Council was effectively used in distributing letters to and contacting the members for the State and Zonal Council Meetings.

The State Council authorised the S.C.O. to advertise in the Daily Sketch of November 21, 1977 for a number of vacancies existing in the three-tier system of the proposed Management Staff of the Councils. The recruitment exercises which lasted from January 17 to 25, 1978 began soon after Mr. M. M. Adedosu, the first appointed Executive Secretary to the State Council reported for duty. From then on the Secretary ~~only~~ led all the activities of the Councils. In all, ninety-nine officers of various cadres were recruited to function within the three Sections of the Councils as follows:

(a) Administrative Section	..	..	..	..	62
(b) Cultural Section	..	..	..	..	28
(c) Technical Section	..	..	..	..	9
T O T A L					<u>99</u>

The employment of more officers necessitated the buying of more materials, stationeries, equipment and vehicles. The vehicles, ten in number, were used for travelling to places throughout the State in order to contact members of the Councils as well as Scout for, and groom artistes. Thus, the Council was able to sponsor fitting traditional dancers selected from towns and Schools to perform on public and private programmes: at the Liberty Stadium during the visit to Oyo State in March, 9-12 1978 by the Head of State ^{His} Excellency Lt. General Olusegun Obasanjo, and at the I.I.T.A. (International Institute of Tropical Agriculture) Ibadan where the presentation of groups of traditional dancers early in March marked the reception of foreign visitors.

The State Council spear-headed the Burial of Late Chief Duro Ladipo who was buried on March 25, 1978 at Osogbo. Due to the magnificent contributions the Late Chief Duro Ladipo made in the field of Yoruba Arts and Culture and the fact that he was an active member of the Osogbo Zonal Council for Arts and Culture, the Council not only organised a dignifying Hearse to convey his corpse to Osogbo but also arranged for the "Lying in

State" for one hour at the Cultural Centre.

The Council also organized and financed the night of Christian Wake-keeping on March 24, 1978 at "Bode Wasimi", Ibadan. Also the programme for the Burial and the flawless coverage of the ceremony by the Radio and T.V. crews was handled by the Council. The Cultural activities of the Management Staff of the Council during the Wake-keeping and at the lying in state at the Cultural Centre was successfully organised by the Council.

The Council also is undertaking many cultural schemes of State and National interest. The Chairman's area of specialisation in Drama and Arts has been of tremendous help to the Council. ¹⁴ He has led in drawing up proposals one of which is on the Oral Literature, an aspect of Yoruba Culture that will feature in the first Festival of Arts the Councils will organise in Oyo State. Programme for weekly cultural activities will soon be out. Teams of Cultural Assistants are spread out all over the State to collect stories; folk songs; proverbs, meanings and uses. They are also working on the compilation of the Record of Cultural Clubs in all Educational Institutions and the Register of Professional and Budding Artistes in the State. It is believed that with the present solid foundation being laid by the active and resourceful Chairman and Secretary with their officers a great future is foreseen for the Councils for Arts and Culture in Oyo State.

Sat.

S. C. O.
10/8/78

Recommendation for Promotion From: Senior Accts. Asst. GL.07 To: Prin. Accts Asst.IV GL.08

App. Estab. 1

Strength: NIL

Vacancy: 1

	Date of 1st Appt	Date of Present Appt.	Dates Advanced/ Promoted		1993	1994	1995	Total	Percentage		Add Qua 15%	Inter- view 30%	Snr. 5%	Total
			GL. 06	GL.07					100%	50%				
Mrs. Y.M. Akintola	2/1/79	1/1/93	1/1/91	1/1/93	78	90.2	90.2.	258.2	86	43	15		5	

Sl/16 Oyo State Council for Arts And Culture

Name

Qualifications

Department/Section

1 Dr J.O. OSunbake (i) B.A (Hons)

(ii) M.A

(iii) P.H.D

~~Director of Culture~~
General Administration (1)

2 Mr. S. O. Egitayo (i) Dip in Technology

(ii) Trade Test Grd I

(iii) - - -

(iv) - - -

(v) City and Guilds (Electrical)

Technical Maintenance (1)

3 Mrs Ay. O. Adeyer (i) W.A.S.C

(ii) Cert. in Community Development

Theatre and Business Management (1)

4 Mr D. B. Ojelabi (i) W.A.S.C

(iv) Cert. of attendance of National Workshop on Management Skills Development

(ii) Cert. in Nigeria Cultural Studies (A B U)

Finance and Administration (1)

5 Mr. O. O. Olanrewaju (i) W.A.S.C

(ii) W.A.S.C. Certificate in (Unfe)

(vii) Cert. of attendance of National Workshop on Management Skills Development

(iii) W.A.S.C. Certificate in (Unfe)

planning Research and Documentation Statistics (1)

(viii) Cert. of attendance of National Workshop on Management Skills Development

(iv) Passed compulsory exams for Admin officers

Name	Local Government Body Represented	Designation	Address
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In his inaugural address, the Honourable Commissioner among other things praised the leading role played by the Federal Military Government about cultural re-awakening in the country. He said that in following the lead, Oyo State was establishing its own Council with members "selected for their concern both for the preservation of our way of life and the enrichment of our culture". The general functions of the Council the Commissioner explained, shall be apart from ensuring the smooth running of the Cultural Centre, "to foster, publicise, encourage, develop and promote Arts and Culture".

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I IBADAN ZONE contd.

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2. Chief Wura Eesan (Mrs)	Ibadan Municipal	Member	c/o People's Girls' School, Ibadan
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4. Chief P.P. Ladapo	"	"	Ladapo Street, Abebi, Ibadan
5. Mr. A. O. Makinde	"	"	Mapo, Ibadan
6. Mr. D. O. Adebayo	"	"	" "
7. Prof. R.O. Adegboye	"	"	University of Ibadan
8. Mr. J. O. Alao	Ibarapa	"	Lanlate, Ibarapa
9. Mr. Derin Ogundeji	Ibadan	"	Ibadan
10. Mr. E.A. Agbajo	Iwo	"	Baptist High School, Iwo
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1. Mr. Bayo Faleti	Oyo	Chairman	Radio O-X-O
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6. Mr. A.O. Tola	Irepe	"	Local Government, Kishi
7. Mr. E.A. Adeniran	"	"	Local Government, I Igboho
8. Mr. N. A. Osin	Kajola	"	Baptist High School, Ajawa.
9. Chief J.A. Erufa	Oyo	"	Afin, Oyo
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<u>III OSOGBO ZONE</u>			
1. Chief (Mrs) L. A. Adejumo	Osogbo	Chairman	Local Government, Osogbo
2. Chief (Mrs) Y. A. Adekunle	"	Member	Local Government, Osogbo

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III OSOGBO ZONE contd.

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4. Chief (Mrs) E.R. Oyebola	Ila-Orangun	"	Local Government Ila-Orangun
5. Dr. (Miss) M. Omibiyi	Ede	"	University of Ibadan
6. Chief Duro Ladipo	Osogbo	"	Bode Wasini, Ibadan
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6. Miss Dumi Aladesanmi	Ile-Ife	"	L.A.N. School, Ife.
7. Mrs. V. Adesuyi	Ijebu/Jesa	"	Anglican Mission School, Ijebu/Jesa
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| | Mr. S. O. Olaniyan |) | | |
| (b) | Miss Tumini Green | and | } | Oyo and Ibadan Zones |
| | Miss Irene Onyemenan |) | | |

(c) Miss Veronica Ihuaka Ife/Ijesa Zone

The number of the NYSC Members later rose to seven, a graphic artist who was later claimed by the Social Development Division and Miss P. A. Ijorah who engaged in projects of the Council connected with "Arts in Education". Although the NYSC Members put in their best in the services of the Councils, they could not accomplish the projects the State Chairman mapped out for them.

The State Chairman, apart from the monumental work he prepared to guide the activities of the Members of NYSC and Councils, led the members of both the State and Zonal Councils by presenting papers on the "functions of the Council" as itemised in the Edict. He worked more or less as a full-time Chairman supervising or doing everything connected with the Councils. With the S.C.O. (Senior Cultural Officer) he drew up all the needed stamps for the Council and requested the help of Chief J. A. Akande, Principal Graphic Artist, Ministry of Local Government and Information to produce a seal for the use of the Council.

In the month of October 1977, a more positive step was taken by the Ministry of Local Government and Information by seconding to the Council on temporary basis the services of Messrs S.D. Aracye and S.A. Teye, C.O. II and SCO respectively. It was these two officers who collected from various Companies and Firms quotations on some equipment and materials proposed to be bought for the services of the Councils. Authorised by the Council the officers purchased the following items: three type-writers, one Igala Car and some stationeries. Also ordered to be printed by the Government Press were letter headings, files and stamps.

The SCO was authorised by the Council to recruit on a temporary basis a skeleton staff comprising of three Typists, two Drivers, two Messengers, one Clerical Officer, one Clerical Assistant and one Cleaner. These were the first group of officials employed for the services of the State and Zonal Councils. With the recruited officials, the purchased stationeries and the vehicle, work financed with the money of the Council began in earnest, thus:

- (a) Minutes of State and Zonal Council Meetings were stencilled and copies produced using the materials purchased by the Council.

- (b) Igala Car the first vehicle bought by the Council was effectively used in distributing letters to and contacting the members for the State and Zonal Council Meetings.

The State Council authorised the SCO to advertise in the Daily Sketch of November 21, 1977 for a number of vacancies existing in the three-tier system of the proposed Management Staff of the Councils. The recruitment exercise which lasted from January 17 to 25, 1978 began soon after Mr. M.M. Adedosu, the first appointed Executive Secretary to the State Council reported for duty. From then on, the Secretary led all the activities of the Councils. In all, ninety-nine officers of various cadres were recruited to function within the three Sections of the Councils as follows:

(a) Administrative Section		62
(b) Cultural Section		28
(c) Technical Section		9
T O T A L		<u>99</u>

The employment of more officers necessitated the buying of more materials, stationeries, equipment and vehicles. The vehicles, ten in number, were used for travelling to places throughout the State in order to contact members of the Councils as well as Scout for, and groom artistes. Thus, the Council was able to sponsor fitting traditional dancers selected from towns and Schools to perform on public and private programmes: at the Liberty Stadium during the visit to Oyo State in March, 9 - 12 1978 by the Head of State His Excellency, Lt. General Olusegun Obasanjo, and at the I.I.T.A. (International Institute of Tropical Agriculture) Ibadan where the presentation of groups of traditional dancers early in March marked the reception of foreign visitors.

The State Council spear-headed the Burial of Late Chief Duro Ladipo who was buried on March 25, 1978 at Osogbo. Due to the magnificent contributions the Late Chief Duro Ladipo made in the field of Yoruba Arts and Culture and the fact that he was an active member of the Osogbo Zonal Council for Arts and Culture, the Council not only organised a dignifying Hearse to convey his corpse to Osogbo but also arranged for the "Lying in State" for one hour at the Cultural Centre.

The Council also organised and financed the night of Christian Wake-keeping on March 24, 1978 at "Bede-Wasimi", Ibadan. Also the programme for the

Burial and the flawless coverage of the ceremony by the Radio and T.V. crews was handled by the Council. The Cultural activities of the Management Staff of the Council during the Wake-keeping and at the lying in state at the Cultural Centre was successfully organised by the Council.

The Council also is undertaking many cultural schemes of State and National interest. The Chairman's area of specialisation in Drama and Arts has been of tremendous help to the Council. It has led in drawing up proposals one of which is on the Oral Literature, an aspect of Yoruba Culture that will feature in the first Festival of Arts the Councils will organise in Oyo State. Programme for weekly cultural activities will soon be out. Teams of Cultural Assistants are spread out all over the State to collect stories; folk songs; proverbs, meanings and uses. They are also working on the compilation of the Record of Cultural Clubs in all Educational Institutions and the Register of Professional and Budding Artistes in the State. It is believed that with the present solid foundation being laid by the active and resourceful Chairman and Secretary with their officers a great future is foreseen for the Councils for Arts and Culture in Oyo State.

(SGD) ?? ?? ?? ?? ??
.....
S. C. O.
10/8/78

OYO STATE COUNCIL FOR ARTS & CULTURE
Returns of General Revenue

for the Month of.....Dec.....1988

Sub-Head	Details of Revenue	Approved Estimate 1988		Collection for the Month	
		₹	K	₹	K
	<u>HEAD 404 - EARNING & SALES</u>				
59	Performance on special occasion	7,000	00	3280.00	
60	Play production (Guest Artists)	10,000	00	108.80	
63.	Play production (Council's troupe)	1,500	00		
65	Photo sales	200	00	5.00	
67	Play production for Radio & T.V.				
68	Film shows	40,000	00	2873.84	
	<u>HEAD 405 - RENT OF GOVT. PROPERTY</u>				
35	Rent of Halls	13,000	00	3000.00	
36	Rent of open space	1,300	00		
	<u>HEAD 408 - MISCELLANEOUS</u>				
7	Technical services, sales from stores, I.D. cards etc.	600	00	42.00	
	T O T A L :-	73,600	00	49309.64	

O. O. Ganes
for Executive Secretary

S/N	NAME	QUALIFICATION	Department / Section
S1	Mr. R. Lasin	Trade Test III	Technical and maintenance (8)
S2	Mrs O Basatunde	(i) Modern Certificate (ii) Passed compulsory exam for personnel	Finance & Administration (7)
S3	Mrs O Olabeye	(i) Prgy VI Certificate (ii) Passed compulsory exam for personnel officers	General Administration (4)
S4	Mrs O Adeniyi	Prgy VI Certificate	Visual Arts (7)

26
Olc Registry

Please change this file
jacket immediately and
send the file to me.

~~James~~
SRO 3/5/82.

Olc Registry

Ms P. a.

~~James~~
SRO 3/5/82.

OYO STATE COUNCIL FOR ARTS AND CULTURE

REVENUE RETURNS FOR THE MONTH OF *Oct 1988*

Copy H.E.O. Hets
Emp
2/11/88

Part 1 - General Revenue :

HEAD 404 - Earning and Sales:-

Sub-Head	Details of Revenue	Amount Generated
59	Performance on Special occasions	3,280.00
60	Play production (Guest Artists)	108.80
63	Play production (Council's Troupe)	—
65	Photo Sales	5.00
67	Play production for Radio & T.V.	—
68	Film Shows	2,873.84

HEAD 405 - Rent of Government Property :-

Sub-Head	Details of Revenue	Amount Generated
35	Rent of Halls	3,000.00
36	Rent of open space	—

HEAD 408 - Miscellaneous:-

Sub-Head	Details of Revenue	Amount Generated
7 (i)	Technical Services	40.00
(ii)	I.D. Cards	2.00
(iii)	Children Cultural Essemble (CCE)	—
(iv)	Sales from Stores	—
(v)	Others	—

TOTAL (GENERAL REVENUES) *9309.64*

Part 2 - REVENUE FROM CRAFT VILLAGE :

HEAD 404 - Earning and Sales :-

Sub-Head	Details of Revenue	Amount Generated
61	Crafts and Handiworks	—
62	Organisation of picknics	—
64	Hairdressing	317.80
66	Sales of Carvings	134.00
TOTAL (2)		<i>451.80</i>

OYO STATE COUNCIL FOR ARTS AND CULTURE

NAME	Qualification	Departments / Section
44 Mr. J. A. Atogbe	Modern III Certificate	Accounts Finance & Depot
45 Mr. A. Adeniran	Trade Test III	Technical and maintenance services (6)
46 Mr. I. D. Olayiwola	IP ^{School Certificate} Prory VI Trade Test III	Technical and maintenance services (7)
47 Mrs. T. Adedegbe	Modern III Certificate	Visual Arts (5)
48 Mr. S. Alao	S. 75 WASC Failed	Planning Research and statistics (7)
49 Mrs. Y. A. Babare	S. 75 WASC Failed	Visual Arts (6)
50 Mrs. G. Ojelabi	WASC Failed S. 75 WASC Failed	Planning Research and statistics (8)

Copy H.E.O. Accts

OYO STATE COUNCIL FOR ARTS AND CULTURE

GMS

4/10/88

REVENUE RETURNS FOR THE MONTH OF Sept 1988

Part 1 - General Revenue :

HEAD 404 - Earning and Sales:-

Sub-Head	Details of Revenue	Amount Generated
59	Performance on Special occasions	150.00
60	Play production (Guest Artists)	-
63	Play production (Council's Troupe)	-
65	Photo Sales	-
67	Play production for Radio & T.V.	16.00
68	Film Shows	-

HEAD 405 - Rent of Government Property :-

Sub-Head	Details of Revenue	Amount Generated
35	Rent of Halls	6,825.00
36	Rent of open space	50.00

HEAD 408 - Miscellaneous:-

Sub-Head	Details of Revenue	Amount Generated
7 (i)	Technical Services	-
(ii)	I.D. Cards	4.00
(iii)	Children Cultural Essemble (CCE)	-
(iv)	Sales from Stores	-
(v)	Others	78.00

TOTAL (GENERAL REVENUES(i))

T 7,123.00

Part 2 - REVENUE FROM CRAFT VILLAGE :

HEAD 404 - Earning and Sales :-

Sub-Head	Details of Revenue	Amount Generated
61	Crafts and Handiworks	495.00
62	Organisation of picknics	-
64	Hairdressing	363.00
66	Sales of Carvings	-
TOTAL (2)		858.00

OYO STATE COUNCIL FOR ARTS AND CULTURE	Qualification	Department / Section
35 Mrs. - S. A. Amoo	WASC Based Computer science for personal	Personnel Finance & Administration
36 Mr. Y. Adigun	—	performing Arts Section (4)
37 Mrs. - F. Osunclipe	WASC	performing Arts (5)
38 Mrs. O. Savage	WASC Failed	performing Arts (6)
39 Mrs. K. Famihisi	S-75	performing Arts (7)
40 Mr. O. Osunlike	Mod. III Cert. WASC Failed	performing Arts (8)
41 Mrs. Y. Omo Osunmi	S-75	P. Ac (9)
42 Mrs. O. Olatunle	S-75	P. A (10)
43 Mrs. Y. M. Akintola	Mod III ^{Part 1} Certificate in Storekeeping	Account. Finance & ⁽¹⁾ Administration (6)

Recommendation for Promotion From: Cultural Asst. II GL.05

To: Cultural Asst. I GL.06

App. Estab. 1

Strength: NIL

Vacancy: 1

	Date of 1st Appt	Date of Present Appt.	Dates Advanced/ Promoted		199	199	199	Total	Percentage		Add Qua 15%	Inter- view 30%	Snr. 5%	Total
			GL.	GL.					100%	50%				
Mrs. C. Yusuf	15/3/78	1/1/94	1/1/92	1/1/94		72	75	147	73.5	367	15		5	

040 STATE COUNCIL FOR ARTS AND CULTURE

S/N	NAME	Qualification	Department/Section
29	Mr. A. A. Gbolagade	(I) B.A Hons	planning Research and statistics (6)
30	Mr. S. K. Agboja	(I) BA Hons	performing Arts Director (3)
31	Miss M. A. Gbedokun	(I) B.A Hons	performing Theatre and (3) Business Management
32	Mrs F. Olojo	(I) Comm. Art (II) Civil Service 50 w.p.m Typing	finance and Administration (5)
33	Mrs M. A. Akere	(I) Comm. Art (II) Typing 25 w.p.m (I) 35 w.p.m Civil Service Vice Typing Art.	Theatre & (4) Business Management Director
34	Mrs M. A. Fagoroye	(I) Comm. Art (II) Civil Service 50 w.p.m Typing	Visual Arts (4)

Recommendation for Promotion From: Prin. Tech. Asst. IV GL.08 To: Prin. Tech. Asst. III GL.09

App. Estab. 1
Strength: NIL
Vacancy: 1

	Date of 1st Appt	Date of Present Appt.	Dates Advanced/ Promoted		1993	1994	1995	Total	Percentage		Add Qua 15%	Inter- view 30%	Snr. 5%	Total
			GL. 07	GL. 08					100%	50%				
Mr. K. Oguntoye	18/12/81	1/1/93	1/7/90	1/7/93	92	87	87	266	88.6	44.3	15		5	

OTIO STATES FOR ARTS AND CRAFTS

NAME

Qualification

Department/Section

22 Mrs B. Adeleke	(i) W. A. S. C passed (ii) compulsory exams for Admin Officers	Audit / Finance and General Administration ^{Finance and Supplies} (3)
23 Mrs F. Okunbajo	(i) Pry VI Cert.	Visual Arts (2)
24 Mr S. Salami	(i) S. 75	planning Research and statistics (5)
25 Mr. M. H. Ayode	(i) S. 75 W. A. S. C intermediate (ii) W. A. B. C Comm Cert. later	Theatre and Business Management performing Arts class (2)
26 Mr. M. A. Abegunrin	(i) Pry VI Certificate (ii) Trade Test Class II (iii) Trade Test class I	Technical Maintenance services (4)
27 Mr. N. Durodola	(i) Pry. VI Cert. (ii) Trade Test III	Technical Maintenance services (5)
28 Mr S. K Adekoya	B A Hons	Visual Arts (3)

Recommendation for Promotion From: Senior Pers. Asst. GL.07 To: Prin. Pers. Asst. IV GL.08

App. Estab. 1
Strength: NIL
Vacancy: 1

	Date of 1st Appt	Date of Present Appt.	Dates Advanced/ Promoted		1993	1994	1995	Total	Percentage		Add Qua 15%	Inter- view 30%	Snr. 5%	Total
			GL.06	GL.07					100%	50%				
Mrs. S.A. Amoo	1/7/83	1/1/93	1/1/91	1/1/93	91	89	87	267	89	44.5	15		5	

NAME	Qualification	Division
17 Mrs M. S. Omotoso	Commercial IV Cert (i) W.A.E.C Typing 25 w.p.m. (ii) Civil Service 35 w.p.m. (iii) Pitman 50 w.p.m Typing	Personnel Director's office Office of the Director General Administration (2)
18 Mrs. T. O. Adesina	(i) Pitman 25 w.p.m Typing (ii) W.A.E.C 25 w.p.m typing (iii) Civil Service 35 w.p.m Typing	planning Research and Documentation (3) Statistics
19 Mrs. M. G. Omoloye	(i) Pry. VI Cert (ii) Pitman 50 w.p.m Typing	personnel Finance and Administration (4)
20 Mr. R. A. Adedokun	(i) W. A. S. C	planning Research and (2) Documentation Theatre and Business Management Finance
21 Mrs. O. Ali	S. 75	planning Research and Statistics, Documentation (4)

Recommendation for Promotion From:..... **Snr. Perf. Asst. GL.07**

To..... **Prin. Perf. Asst. IV GL.08**

App. Estab. **4**

Strength: **NIL**

Vacancy: **4**

Name	Date of 1st Appt	Date of Present Appt.	Dates Advanced/ Promoted		199 ₃	199 ₄	199 ₅	Total	Percentage		Add Qual 15%	Inter- view 30%	Snr. 5%	Total	Posi tion
			GL.06	GL. 07					100%	50%					
Mr. Y. Adigun	11/9/78	1/1/93	1/1/91	1/1/93	75	75	77	227	75.6	37.8	15		5		
Mrs. O. Savage	12/1/83	1/1/93	1/1/91	1/1/93	79	78	82	239	79.6	39.8	15		5		
Mrs. F. Ogundipe	1/7/83	1/1/93	1/1/91	1/1/93	75	77	78	230	76.6	38.3	15		5		
Mrs. O. Olatunde	1/7/83	1/1/93	1/1/91	1/1/93	76	76	77	228	76	38	15		5		

OGG STATES COUNCIL FOR ARTS AND CULTURE

S/N	NAME	Qualification	DEPARTMENT
11	Mrs. R. B. Olopade	S-75	Account Finance & Administration (2)
12	Alhaji L. A. Bamigboye	S-75 (i) Advanced Storekeeping Course Cert. (ii) DIP in Store Keeping	Finance & Administration (2)
13	Mr. Yekini Ariyo	(i) PLY VI Cert. (ii) Trade Test III (iii) -	Technical Maintenance (3)
14	Mr. I. T. Ndulue	B.A. Hon's (Fine Art) (ABU) Arts	Visual Arts (1)
15	Mr. M. G. Onadapo	Diploma A & B (i) Cert in Yoruba	Planning Research and Statistics Documentation (2)
16	Mrs. M. A. Adesisi	Sec. Mod III Cert P.H.M.S 100 WPM Civil Service 50 WPM Typing C. Sec. 120 WPM m. orthand	

Perf. Asst.III GL.04 Perf. Asst.II GL.05

Recommendation for Promotion From.....To.....

App. Estab: 2
Strength: 1
Vacancy: 1

Name	Date of 1st Appt	Date Present Appt.	Dates Advanced/ Promoted		199	1994	1995	Total	Percentage		Add Qua 15%	Inter- view 30%	Snr. 5%	Total	Posi- tion
			GL.	GL.					100%	50%					
Miss B. Adeyemo	14/1/94	14/1/94				79.3	81	160.3	80.15	40.0	15		5		

OYO STATE COUNCIL FOR ARTS AND CULTURE

S/No	NAME	QUALIFICATION	Department
6	Miss Dayo Adetunmbi	S. 75	Children Cultural ① Ensemble
7	Mr F.A. Odugbesi	S. 75 (i) Comprehensive Certificate in Photography	Photo/Video Section ① Director
8	Mr. O Savage	INASC Cert. in Drama Arts (Unified)	① Performing Arts Arts
9	Mr F. O Amusi	(i) Modern III Certificate (ii) Tech. Certificate (iii) Trade Test III (iv) — — II (v) — — I	Technical ② Maintenance Services
10	Mr J. A. Adigun	EGCB O/L (i) Teachers Grad II (ii) Storekeepers Course Cert (iii) Cert in Dramatic Arts	② Children Cultural Ensemble

To: ^{Executive} The Secretary

From: The Chairman's Desk

Date: 7th July, 1978

ANNUAL REPORT MARCH 1977 - MARCH 1978

Kindly prepare, in co-operation with the Acting Secretary of Council before your assumption of office, an Administrative Report on Council and its Zonal ^{tentacles} tentacles for the period March 1977 to March 1978. You may also wish to ask the four Zonal Arts Council Chairmen for Annual Reports in this regard.

Your report is a necessary handle to the State Chairman's Annual Report which is due for submission soon.

Please treat as urgent.

Dafo Adelugba

DAFO ADELUGBA.

2

C.O.II. (Mr. Araoye),

Pl. view the letter on p.1. The Secretary has expressed the idea that the writing of the Annual Report of the Council is ^{an} assignment for the three of us (the Secretary, myself and you). Based on this reason, I am asking you to compile this annual report covering the months of March, 1977 to March 1978.

You will pl. start the writing of the report and consider submitting it latest a week from today - July 20, 1978. Pl. consider this assignment as very important and as such very urgent.

Sat.

S.C.O.

13/7.

S.C.O

~~Pl~~ four minute above refers

Please.

Please find a.b.c. what I am able to produce as annual report for your careful study and perhaps addition.

S. Araoye

14/7/78

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ADM 75/13
11th September, 1978

Mr. R.A.B. Abass,
Chairman,
Ibadan Zonal Arts Council,
Ibadan.

Annual Report

It will be appreciated if you could let me have a report of your activities up till 31st March, 1978.

Your co-operation will be appreciated as the Report is over due.

M. M. Adedosu
M. M. Adedosu
Executive Secretary



14

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ADM 75/14
11th September, 1978

Mr. Odelana,
Chairman,
Ife/Ilesha Zonal Arts Council,
Ilesha.

Annual Report

It will be appreciated if you could let me have a report of your activities up till 31st March 1978.

Your co-operation will be appreciated as the Report is over due.

Keh
M. M. Adedosu
Executive Secretary



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ADM 75/15
11th September, 1978

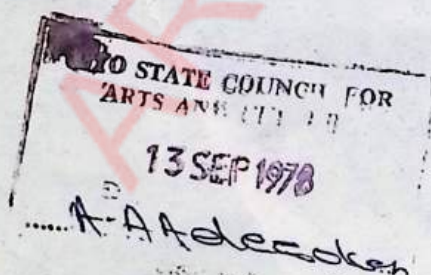
Chief (Mrs) Adejumo,
Chairman,
Osoybo Zonal Art Council,
Osoybo.

Annual Report

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Adedosu
M. M. Adedosu
Executive Secretary



MONTHLY REPORT, OCTOBER 1979

ADMINISTRATION SECTION

The job of administration is a daily routine one. It serves as the service centre for all other sections, attending to the problems of the staff of the Council.

The following were carried out in the Administration Section in the month of October, 1979.

CULTURAL CENTRE:

The Commissioner and the Permanent Secretary for Internal Affairs and Information paid a visit to the Cultural Centre on October 18th, 1979 and they were conducted round the building. They also held a meeting with the building contractors handling the Cultural Centre on 26th October, 1979 in order to hasten up the job at the Centre and also to acquaint the Commissioners of the problems facing the contractors. The report of that meeting has been forwarded to the Ministry.

OFFICE AND GENERAL:

Daily supervision of all the officers with their schedule of duties were carried out. In order to check late-coming to work, the keeping of the Daily Attendance Register was properly supervised. The offices of the Council and the available spaces and Hall were kept clean and the weedy areas around the main building were properly cut.

Since 1st October when Civilian Administration took over, the Council had been flooded with request by Ministries like Local Government, Education, and Governor's Office for the use of available spaces in the Centre.

GENERAL:

Owing to the erroneous belief that all Boards of Statutory Corporations had been dissolved, the Board of Management of the Council did not hold any meeting.

THE CULTURAL SECTION

The month of October is probably the most significant month in the history of Nigeria. Despite the fact that this is the month the country changed to Civilian Government, the Cultural Section was very active.

The Cultural Section was prepared for this transition. It was the Government's plan that there should be a swearing-in ceremony for the first Executive Governor of the State on Monday, October 1, 1979. The arrangement was however cancelled at the instance of the Governor's office.

The Cultural Section seized the opportunity offered by the presence of Secondary School Principals at the Cultural Centre to address them on Council's place for the 1980/81 Festival of Arts. The propaganda materials distributed included information of the themes of the festival, methodology of the festivals and the monographs of lectures of previous festivals.

During the month, the Youth Corpers who had earlier reported were given assignments after the induction course organised for them by the Council. Three Corpers are scheduled to go to Schools on publicity work for the festivals of arts, one had been assigned to work in the Administration Section, one is attached to the Craft Shop, and the remaining two will be responsible for publication jobs and organisation of lectures and symposia. They have since began work in their different assignments.

Dr. Supo Laosebikan of the Department of Guidance and Counselling, University of Ibadan led a symposium on 'Medical Model' and the measurement of psychopathology across Cultures". A discussion on the paper took place on Monday October 29, 1979. Preliminary trips were made by the Office of Senior cadre for the grooming of artistes that are to perform at the Annual State's Trade Fair. Also, trips were made by the Senior Cultural Officer to places where relics and historical monuments are situated throughout the State.

THE TECHNICAL SECTION

SOUND WORKSHOP:

During the month, all sound equipment reported faulty were repaired.

ELECTRICAL WORKSHOP:

About seventeen reports were made and these cleared. The standby Generating Plant was serviced. Electrical wiring was also for the Air-conditioner units. Special connection were also made in the main feed. Other electrical appliances reported faulty were repaired and air-conditioner units in the offices were checked and serviced.

Repairs were undertaken for the following:

Typewriters
Roneo Machines
Photocopying machines
Cameras and flashes
Clocks

GENERAL MAINTENANCE:

General maintenance of the whole premises were carried out as well as minor repairs of Cabinets Lock, etc.

MOTOR VEHICLE:

All the vehicles reported faulty were repaired. The following were also maintained.

Plumbing Services
Water supply
Toilets
Furniture

OYO STATE COUNCIL FOR ARTS AND CULTURE

MONTHLY REPORT, OCTOBER 1979

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- Water supply
- Toilets
- Furniture

1/6

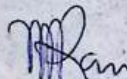
LOOSE MINUTE

SADM.237/XXXI/843

C.I.O.,
G.P.,
C.F.O.,
Prin. Accountant,
P.E.O. (E),

Monthly Progress Report

Now that the month of October had ended, I should be grateful if you would let me have the report in respect of your Division for the month of October, 1979, reach me before Monday 12th November, 1979.


(Niran Oginni),
A.S. (A. & G.),

5 November, 1979.

Ref. No. SADM.237/XXXI/843A

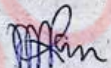
Ibadan.

5 November, 1979

Copy to:-

The Secretary,
Oyo State Council for Arts and Culture,
Cultural Centre Complex,
Ibadan.

Above for your information and necessary action. I am to point out that inspite of the previous two circulars-in form of Loose Minute - sent to you on above, no returns have been made available to this Ministry. Therefore, the favour of a prompt returns this time would be appreciated.


(Niran Oginni),
A.S. (A. & G.),

November, 1979

CONFIDENTIAL

17

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'S

CADM 4/17
13th November, 1979

The Permanent Secretary,
Ministry of Internal Affairs and Information,
Ibadan.

(For the Attention of Mr. Niran Oginni)

Monthly Progress Report

I forward herewith Monthly Progress Report for the month of October 1979 and also two copies of the Report of the Council covering the period 1977 when the Council was set up to 30th September, 1979.

Adedosu

M. M. Adedosu
Secretary

CONFIDENTIAL

LOOSE MINUTE

G. P.

Sec. (Oyo State Council for Arts and Culture) ✓

C.F.O.

P.A.

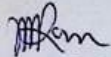
P.E.O.(E)

Monthly Progress Report: November, 1979:

1st Reminder

Please refer to my loose minute of 4th December, 1979, on above subject matter.

2. You would kindly observe that the returns called for are now over due. It would therefore be appreciated if you would be kind enough to let me have the usual Monthly Progress Report on your Division for the month of November, 1979 before Wednesday, 19th December, 1979.

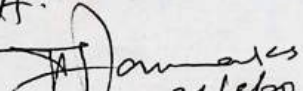

(Miran Oginni),
A. S. (A & G),

17 December, 1979.



Mr - Savage

Ms. P. A.


H.E.O 31/5/80

OYO STATE COUNCIL FOR ARTS AND CULTURE

LOAN REPAYMENT FOR AUGUST 1979

NAME		AMOUNT	PURPOSE		
1.	Mr. S. A. Teye	81.68	Motor Vehicle Adv.		
2.	Mr. M. M. Adedosu	86.24	"	"	"
3.	Mr. P. O. Oni	64.68	"	"	"
4.	Mr. T. O. Famakinwa	86.24	"	"	"
5.	Mrs. J. A. Adebayo	64.68	"	"	"
6.	Mrs. A. Adeyemi	64.68	"	"	"
7.	Mr. L. O. Bamidele	86.24	"	"	"
8.	Mr. A. O. Raji	64.68	"	"	"
9.	Mrs. S. Y. Olajide	64.68	"	"	"
10.	Mr. O. A Osunkoya	79.68	"	"	"
11.	Mr. T. L. Sadeeq	64.68	"	"	"
12.	Mr. J. O. Osuntayo	3.43	Correspondence		
13.	Mr. N. Durodola	16.59	Motor-cycle		
14.	Mr. J. O. Osuntayo	16.59	"	"	"
15.	Mr. D. E. Alako	16.59	"	"	"
Total		861.36			

OYO STATE COUNCIL FOR ARTS AND CULTURE

LOAN REPAYMENT FOR AUGUST 1979

NAME	AMOUNT	PURPOSE
1. Mr. S. A. Toye	81.68	Motor Vehicle Adv.
2. Mr. M. H. Adedosu	86.24	" " "
3. Mr. P. O. Oni	64.68	" " "
4. Mr. T. O. Famakinwa	86.24	" " "
5. Mrs. J. A. Adebayo	64.68	" " "
6. Mrs. A. Adeyemi	64.68	" " "
7. Mr. L. O. Bamidele	86.24	" " "
8. Mr. A. O. Raji	64.68	" " "
9. Mrs. S. Y. Olajide	64.68	" " "
10. Mr. O. A Osunkoya	79.68	" " "
11. Mr. T. L. Sadeeq	64.68	" " "
12. Mr. J. O. Osuntayo	3.43	Correspondence
13. Mr. N. Durodola	16.59	Motor-cycle
14. Mr. J. O. Osuntayo	16.59	" " "
15. Mr. D. E. Alako	16.59	" " "
Total	861.36	

OYO STATE COUNCIL FOR ARTS AND CULTURE

LOAN REPAYMENT FOR AUGUST 1979

NAME		AMOUNT	PURPOSE		
1.	Mr. S. A. Teye	81.68	Motor Vehicle Adv.		
2.	Mr. H. H. Adedosu	86.24	"	"	"
3.	Mr. P. O. Oni	64.68	"	"	"
4.	Mr. T. O. Famakinwa	86.24	"	"	"
5.	Mrs. J. A. Kibayo	64.68	"	"	"
6.	Mrs. A. Adeyemi	64.68	"	"	"
7.	Mr. L. O. Banidele	86.24	"	"	"
8.	Mr. A. G. Raji	64.68	"	"	"
9.	Mrs. S. Y. Olajide	64.68	"	"	"
10.	Mr. O. A. Osunkoya	79.68	"	"	"
11.	Mr. T. L. Sadeeq	64.68	"	"	"
12.	Mr. J. O. Osuntayo	3.43	Correspondence		
13.	Mr. H. Diredola	16.59	Motor-cycle		
14.	Mr. J. O. Osuntayo	16.59	"	"	"
15.	Mr. D. B. Aluko	16.59	"	"	"
Total		861.36			

OYO STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR AUGUST 1979

NAME	AMOUNT	PURPOSE
1. Mr. S. A. Toye	81.68	Motor Vehicle Adv.
2. Mr. H. N. Adedosu	86.24	" " "
3. Mr. F. O. Oni	64.68	" " "
4. Mr. T. O. Famakinwa	86.24	" " "
5. Mrs. J. A. Radebayo	64.68	" " "
6. Mrs. A. Adeyemi	64.68	" " "
7. Mr. L. O. Dandele	86.24	" " "
8. Mr. A. G. Raji	64.68	" " "
9. Mrs. S. Y. Olajide	64.68	" " "
10. Mr. O. A. Ogunkoya	79.68	" " "
11. Mr. T. L. Eadesu	64.68	" " "
12. Mr. J. O. Oguntayo	3.43	Correspondence
13. Mr. H. Durodola	16.59	Motor-cycle
14. Mr. J. O. Oguntayo	16.59	" " "
15. Mr. D. N. Aluko	16.59	" " "
Total		861.36

OTO STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR AUGUST 1979

NAME	AMOUNT	PURPOSE
1. Mr. S. A. Toye	81.68	Motor Vehicle Adv.
2. Mr. H. M. Adedosu	86.24	" " "
3. Mr. P. O. Oni	64.68	" " "
4. Mr. T. O. Famakinwa	86.24	" " "
5. Mrs. J. A. Rdehaye	64.68	" " "
6. Mrs. A. Adoyeni	64.68	" " "
7. Mr. L. O. Danidele	86.24	" " "
8. Mr. A. O. Raji	64.68	" " "
9. Mrs. S. Y. Olajide	64.68	" " "
10. Mr. O. A. Ogunkoya	79.68	" " "
11. Mr. T. L. Sadeeq	64.68	" " "
12. Mr. J. O. Guntayo	3.43	Correspondence
13. Mr. H. Diredola	16.59	Motor-cycle
14. Mr. J. O. Guntayo	16.59	" " "
15. Mr. B. E. Aluko	16.59	" " "
Total		861.36

OTO STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR AUGUST 1979

NAME		AMOUNT	PURPOSE		
1.	Mr. S. A. Teye	81.68	Motor Vehicle Adv.		
2.	Mr. H. H. Adedosu	86.24	"	"	"
3.	Mr. F. O. Oni	64.68	"	"	"
4.	Mr. T. O. Famakinwa	86.24	"	"	"
5.	Mrs. J. A. Rdehaye	64.68	"	"	"
6.	Mrs. A. Adeyemi	64.68	"	"	"
7.	Mr. L. O. Benidole	86.24	"	"	"
8.	Mr. A. O. Raji	64.68	"	"	"
9.	Mrs. S. Y. Olajide	64.68	"	"	"
10.	Mr. O. A. Gunkoya	79.68	"	"	"
11.	Mr. T. L. Sadeeq	64.68	"	"	"
12.	Mr. J. O. Guntayo	3.43	Correspondence		
13.	Mr. H. Durodola	16.59	Motor-vehicle		
14.	Mr. J. O. Guntayo	16.59	"	"	"
15.	Mr. B. B. Alhbo	16.59	"	"	"
Total		861.36			

OTO STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR APRIL 1972

NAME		AMOUNT	PURPOSE		
1.	Mr. S. A. Toye	81.68	Motor Vehicle Adv.		
2.	Mr. M. H. Adedun	86.24	81	10	81
3.	Mr. F. O. Osi	64.68	81	11	81
4.	Mr. T. O. Famakinwa	86.24	81	11	81
5.	Mrs. J. A. Radebaye	64.68	81	11	81
6.	Mrs. A. Adeyemi	64.68	81	11	81
7.	Mr. L. O. Banirole	86.24	81	11	81
8.	Mr. A. G. Raji	64.68	81	11	81
9.	Mrs. S. Y. Olajide	64.68	81	11	81
10.	Mr. O. A. Omunkoya	79.68	81	11	81
11.	Mr. T. L. Edeogbo	64.68	81	11	81
12.	Mr. J. O. Guntayo	3.43	Correspondence		
13.	Mr. H. Njorola	16.59	Motor-cycle		
14.	Mr. J. O. Guntayo	16.59	81	11	81
15.	Mr. D. S. Aluko	16.59	81	11	81
Total		861.36			

OLD STATE COUNCIL FOR AID AND CREDIT
LOAN REPAYMENT FOR AUGUST 1972

NAME		AMOUNT	PURPOSE		
1.	Mr. G. A. Tayo	81.68	Motor Vehicle Adv.		
2.	Mr. M. E. Adedun	86.24	25	25	25
3.	Mr. F. O. Oni	64.68	25	25	25
4.	Mr. T. O. Famakinwa	86.24	25	25	25
5.	Mrs. J. A. Adebayo	64.68	25	25	25
6.	Mrs. A. Adegani	64.68	25	25	25
7.	Mr. L. O. Banikole	86.24	25	25	25
8.	Mr. A. O. Raji	64.68	25	25	25
9.	Mrs. S. Y. Olajide	64.68	25	25	25
10.	Mr. O. A. Gunkoya	79.68	25	25	25
11.	Mr. T. L. Edeog	64.68	25	25	25
12.	Mr. J. O. Guntayo	3.43	Correspondence		
13.	Mr. H. Edeola	16.59	Motor-vehicle		
14.	Mr. J. O. Guntayo	16.59	25	25	25
15.	Mr. B. E. Aluko	16.59	25	25	25
Total		861.36			

OYO-STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR SEPTEMBER 1979

NAME	AMOUNT	PURPOSE
Mr. M. M. Adedosu	86.24	Motor Vehicle Advance
Mr. T. O. Famakinwa	86.24	" " "
Mr. L. O. Bamidele	86.24	" " "
Mr. S. A. Toye	81.68	" " "
Mr. O. A. Osunkoya	79.68	" " "
Mr. P. O. Oni	64.68	" " "
Mrs. J. A. Adebayo	64.68	" " "
Mrs. A. Adeyemi	64.68	" " "
Mrs. S. Y. Olayide	64.68	" " "
Mr. A. O. Raji	64.68	" " "
Mr. T. L. Sadeeq	64.68	" " "
Mr. O. Osuntayo	16.59	" " "
Mr. N. Durodola	16.59	" " "
Mr. A. E. Aluko	16.59	" " "
Mr. J. O. Osuntayo	3.43	Correspondence "
	<u>861.36</u>	

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OYO-STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR SEPTEMBER 1979

NAME	AMOUNT	PURPOSE
Mr. M. M. Adedosu	86.24	Motor Vehicle Advance
Mr. T. O. Famakinwa	86.24	" " "
Mr. L. O. Bamidele	86.24	" " "
Mr. S. A. Toye	81.68	" " "
Mr. O. A. Osunkoya	79.68	" " "
Mr. P. O. Oni	64.68	" " "
Mrs. J. A. Adebayo	64.68	" " "
Mrs. A. Adeyemi	64.68	" " "
Mrs. S. Y. Olayide	64.68	" " "
Mr. A. O. Raji	64.68	" " "
Mr. T. L. Sadeeq	64.68	" " "
Mr. O. Osuntayo	16.59	" " "
Mr. H. Durodola	16.59	" " "
Mr. A. E. Aluko	16.59	" " "
Mr. J. O. Osuntayo	3.43	Correspondence "
	<u>861.36</u>	

OYO-STATE COUNCIL FOR ARTS AND CULTURE
LOAN REPAYMENT FOR SEPTEMBER 1979

NAME	AMOUNT	PURPOSE
Mr. M. M. Adedosu	86.24	Motor Vehicle Advance
Mr. T. O. Famakinwa	86.24	" " "
Mr. L. O. Banidele	86.24	" " "
Mr. S. A. Toye	81.68	" " "
Mr. O. A. Osunkoya	79.68	" " "
Mr. P. O. Oni	64.68	" " "
Mrs. J. A. Adebayo	64.68	" " "
Mrs. A. Adeyemi	64.68	" " "
Mrs. S. Y. Olayide	64.68	" " "
Mr. A. O. Raji	64.68	" " "
Mr. T. L. Sadeeq	64.68	" " "
Mr. O. Osuntayo	16.59	" " "
Mr. H. Durodola	16.59	" " "
Mr. A. E. Aluko	16.59	" " "
Mr. J. O. Osuntayo	3.43	Correspondence "
	<u>861.36</u>	

OXO-STAKE COUNCIL FOR ARTS AND CRAFTS
LOAN PAYMENT FOR SEPTEMBER 1979

NAME	AMOUNT	PURPOSE
Mr. H. H. Adedosu	86.24	Motor Vehicle Advance
Mr. T. O. Famakinwa	86.24	" " "
Mr. L. O. Banidole	86.24	" " "
Mr. S. A. Teye	81.68	" " "
Mr. O. A. Ogunkeye	79.68	" " "
Mr. P. O. Oni	64.68	" " "
Mrs. J. A. Adedoye	64.68	" " "
Mrs. A. Adoyeni	64.68	" " "
Mrs. S. Y. Oluyide	64.68	" " "
Mr. A. O. Raji	64.68	" " "
Mr. T. L. Sadeeq	64.68	" " "
Mr. O. Ogunkeye	16.59	" " "
Mr. N. Durodola	16.59	" " "
Mr. A. E. Aluko	16.59	" " "
Mr. J. O. Ogunkeye	3.43	Correspondence "
	<u>8661.36</u>	

SYNOPSIS COUNCIL FOR ARTS AND CULTURE
1961 REPORT FOR FISCAL YEAR 1973

NAME	AMOUNT	PURPOSE
Mr. H. H. Adedun	86.24	Motor Vehicle Advances
Mr. Y. O. Fashina	86.24	" "
Mr. L. O. Banidele	86.24	" "
Mr. S. A. Tayo	81.68	" "
Mr. O. A. Guntayo	79.68	" "
Mr. P. O. Gai	64.68	" "
Mrs. J. A. Adenayo	64.68	" "
Mrs. A. Adeniyi	64.68	" "
Mrs. S. Y. Olajide	64.68	" "
Mr. A. O. Raji	64.68	" "
Mr. T. L. Adesegun	64.68	" "
Mr. O. Guntayo	16.59	" "
Mr. H. Durodola	16.59	" "
Mr. A. E. Aluko	16.59	" "
Mr. J. O. Guntayo	3.43	Correspondence
	<u>861.36</u>	

STANDARD BUDGET FOR 1970
FOR THE YEAR 1970

NAME	AMOUNT	REMARKS
Mr. H. M. Adetona	56.21	Motor Vehicle Advances
Mr. T. O. Fashina	56.21	" " "
Mr. L. O. Benidelo	56.21	" " "
Mr. S. A. Togo	51.50	" " "
Mr. O. A. Gountayo	79.50	" " "
Mr. F. O. Gni	51.50	" " "
Mr. J. A. Adeniga	51.50	" " "
Mr. A. Adeniga	51.50	" " "
Mr. S. Y. Oluyide	51.50	" " "
Mr. A. O. Haji	51.50	" " "
Mr. T. L. Adeniga	51.50	" " "
Mr. O. Gountayo	16.50	" " "
Mr. H. Durodola	16.50	" " "
Mr. A. F. Aluko	16.50	" " "
Mr. J. O. Gountayo	3.43	Correspondence "
	<u>5561.36</u>	

NO.	N A M E	FORMER LEVEL	PRESENT LEVEL
33.	Mr. Zac Olatoyan	03	04
34.	Mr. D. Adekola	"	"
35.	Mr. S. Salami	"	"
36.	Mrs. V. O. Durosini	"	"
37.	Mr. M. Ayode	"	"
38.	Miss Nike Farinde	"	"
39.	Miss O. Ogunkanmi	"	"
40.	Mr. K. Adediran	"	"
41.	Mr. Tunji Lawal	04	05
42.	Mrs. Moji Agbaje	"	"
43.	Miss Funmilayo Ladipo	"	"
44.	Miss Jibola Williams	"	"
45.	Mr. G. Aracye	05	06
46.	Mr. Olawale	"	"
47.	Mr. T. Agbaniyi	"	"
48.	Mrs. E. O. Aroloye	"	"
49.	Mrs. M. Omotosho	05	5 Steps higher
50.	Mr. S. Sangodapo	02	03
51.	Mr. M. O. Ajayi	04	05
52.	Mr. H. O. Omotayo	04	05
53.	Mr. O. Anisu	05	06
54.	Mr. O. Adesokan	"	"
55.	Mrs. F. O. Lawal	06	07
56.	Miss E. E. Adekunle	06	07
57.	Mr. Sunday James	01	3 steps higher

7. GENERAL CLEANING OF THE COUNCIL'S OFFICES AND PREMISES

In the year 1981, all the Council's offices, toilets and the premises were thoroughly cleaned inspite of some difficulties like lack of water within the building for better santations and in-sufficient working materials for the cleanings. It is hoped that Government would release enough fund to buy some of our needs in the year 1982 for a better cleaning of the offices and premises.

8. NEW APPOINTMENTS

The Council approved the recruitment of officers into some of its vacant positions in the year 1981 for a better execution of the Council's programmes.

No.	N A M E	Date of Resumption	Designation and Grade Level	Present Grade Level Step
38.	Mr. J. Babatunde	29/12/81	Typist Grd.III 04	1
39.	Miss F. Oriotosho	15/12/81	Typist Grd.II 03	4
40.	Mr. S. A. Oyelere	13/7/81	Cl. Asst. 03	2
41.	Alh. M. Olarewaju	13/7/81	Cl. Asst. 03	2
42.	Mr. Ayantoki M.	15/12/81	" " 03	2
43.	Mr. I. O. Olayiwola	14/12/81	Plumber 03	2
44.	Mr. S. Salano	14/12/81	Carpenter 03	2
45.	Mrs. D. Ilesanni	1/12/81	Hairdo 03	1
46.	Mr. A. Adetoye	1/12/81	Asst. Craft 03	1
47.	Miss F. Banigboye	28/12/81	Messenger 02	1
48.	Mr. J. Adeleke	14/12/81	Messenger 01	3
49.	Mr. A. Aliyu	20/7/81	Gardener 01	1
50.	Mr. M. A. Eneche	20/7/81	" 01	1
51.	Mr. S. Akanmu	20/7/81	" 01	1
52.	Mrs. E. Adisa	14/12/81	Cleaner 01	1
53.	Mrs. O. Olagbenro	14/12/81	" 01	1
54.	Miss S. Alli	14/12/81	" 01	1
55.	Miss A. Fakorede	14/12/81	" 01	1
56.	Mrs. T. Falana	16/12/81	" 01	1
57.	Mrs. S. Phillip	18/12/81	" 01	1
58.	Miss K. Olanipekun	22/12/81	" 01	1
59.	Mrs. O. Akande	22/12/81	" 01	1
60.	Mr. G. O. Osuntade	28/12/81	" 01	1

9. ADVANCEMENT OF TYPIST AFTER AN INDUCTION COURSE

The Council, in the year 1981 sent two Typists to the Training School, Secretariat for induction courses in Typewriting and Office Practice. The two officers Mr. Olonade and Mrs. Feni Adesina came out with higher speeds 50 and 35 w.p.m. respectively and the two officers were later advanced to the positions of Typist Grade I on 06 and Typist Grade II on CL. 05 respectively.

10. TYPING POOL

Council's Typists should be commended for the year 1981 performances in making it possible for the various paper works to be carried out effectively. They assisted in the typing and stencilling of the 1982 proposals, besides all other various assignments of the Council.

11. AD-HOC ACTIVITIES

General administration was deeply involved in many Cultural activities in the year 1981 as of the staff whether typists, Clerical Officers, Messengers and Cleaners took part in many outdoor displays, choral songs and in the popular play-entitled "Gbekude." The staff also participated very actively in the preparation of the Halls for various receptions and parties from where the Council realised fund for the Government. The Role of the administrative staff had been very vital in the year as the service centre of the entire activities of the Council. The main link of the centre to the public in releases for public awareness of various activities of the Council.

12. CONCLUSION

I wish to inform the Council of some of the problems facing the administration for possible assistance.

- (a) Before the new recruitment of officers late in the year 1981, the Council had and still have the problems of accommodations, tables and chairs to be used for the execution of the Council's programmes and this may cause a slow execution of the Council's programmes in future when the theatre may be completed.
- (b) Lack of water in the building will continue to be an impediment to the good sanitation of the Council if immediate action is not taken to ensure that good water both for drinking and washing the washable areas within the building are provided.
- (c) Telephone services should be made available in order to quicken most the activities of the Council and for the external contact on urgent administrative matters. The provision will also strengthen the lives of our existing vehicles and also lessen the amount the Council spends on both fuel and repairs of vehicles in the year.
- (d) NEPA SUPPLY: The need for the urgent electricity supply has become very necessary. Most of the air-conditioners that were installed in the offices could not be used because the generator cannot carry them. Officers usually find it difficult to be on their tables in the afternoons because of the terrible heat in the offices *all the offices which have no ventilation where there are no windows facilities.*

OYO STATE COUNCIL FOR ARTS AND CULTURE

FINANCIAL REPORT FOR THE YEAR 1981

The Council started the Financial Year with a total allocation of ₦862,490.00 covering the recurrent expenditure and salaries.

The recurrent expenditure otherwise called the Other Charges was to consume ₦384,350.00 while ₦478,140.00 was earmarked for staff salaries.

The Council's head of expenditure in the book of estimates for the year was Head 345 and the accounting Officer is the Executive Secretary.

The table below shows the details of the amount approved in 1981 estimate the expenditure, and the Vote book balances as at the end of the financial year 1981. The description of the different Subheads are quite clear to indicate the nature of the various services rendered and therefore, needs little or no further description e.g. Leave Bonus is leave bonus and nothing more.

I. OTHER CHARGES

Subhead	Details of Expenditure	1981 Approved Estimate ₦.K	Expenditure ₦.K	Balance ₦.K
1	Leave Bonus	21,750.00	18,707.50	3,042.50
2	Rent Supplement	26,100.00	- -	26,100.00
3	Transport Allowance	26,100.00	- -	26,100.00
4	Travelling Expenses and other allowances	19,000.00	18,898.21	101.79
5	Office and General	1,000.00	975.95	24.05
6	Electricity and Water Supply	2,000.00	480.21	1,519.79
7	Casual Labour/Artists	500.00	387.00	113.00
8	Stamps and Postages	200.00	61.60	138.40
9	First Aid Equipment	250.00	- -	250.00
10	Purchase of New Vehicles	60,000.00	21,506.52	38,493.48
11	Motor Vehicle Maintenance and Running Cost	10,500.00	10,214.24	285.76
12	Arts Training Programme	2,500.00	2,487.05	12.95

Subhead	Details of Expenditure	1981 Approved Estimate ₹.k	Expenditure ₹.k	Balance ₹.k
13	Office Equipment and Furniture	3,000.00	3,122.00	122.00
14	Library	400.00	349.29	50.71
15	Press Notices	1,000.00	734.50	265.50
16	Purchase of Photo Materials	2,000.00	556.00	1,444.00
17	Film Production, Processing and Maintenance	1,000.00	- -	1,000.00
18	Purchase of Film and Maintenance of Cinema Equipment	1,000.00	- -	1,000.00
19	Design and Arts Material	2,000.00	1,150.00	850.00
20	Maintenance of Film Appliance Equipment	1,000.00	- -	1,000.00
21	Festival of Arts	100,000.00	100,001.71	- -
22	Rent of Zonal Offices	8,000.00	2,400.00	5,600.00
23	Maintenance of Cultural Centre	1,500.00	1,975.00	475.00
24	Purchase of Artifacts	5,000.00	- -	5,000.00
25	Honourarium to part time groomers	2,000.00	1,439.00	561.00
26	Insurance of Artists Care and Centre	15,000.00	14,360.01	639.99
27	Commission of Artistic Production	5,000.00	- -	5,000.00
28	Purchase of Costumes and Protective Clothing	2,000.00	541.00	1,459.00
29	Purchase of Stationeries	3,000.00	2,549.00	451.00
30	Purchase of Typewriters	2,000.00	- -	2,000.00
31	Purchase of Office Tools and Workshop Equipment	2,000.00	- -	2,000.00
32	Non Accident Bonus	550.00	- -	550.00
33	Installation of Intercon	10,000.00	2,182.50	7,812.50

SUBHEAD	DETAILS OF EXPENDITURE	1981 APPROVED ESTIMATE	EXPENDITURE	BALANCE
		₹ k	₹ k	₹ k
Project 014(2)	Craft and Handiworks	8,000.00	230.00	7,770.00
" 014(4)	Play Production and Entertainment	17,000.00	10,444.76	6,555.24
" 014(5)	Cultural Research	2,000.00	610.00	1,390.00
" 014(6)	Publication	5,000.00	533.00	4,467.00
" 015(2)	Purchase of Public Address Equipment	15,000.00	726.50	14,273.50
Totals:-		384,350.00	217,625.84	166,724.16

II. ALLOCATION OF FUND:-

The account's Section had a bitter experience with the present form of monthly release of funds to execute projects because some of our priorities were not approved in certain months when they were most needed with the result that in some circumstances and as a result of great pressure from some quarters funds were sometimes disbursed not for the purpose stipulated by the allocation committee.

This situation has caused the policy makers to demand for reasons for some spendings during the year. Learning from past experience, the accounts section adheres strictly to the projects stipulated when these are given in the monthly releases by the governments.

III. SPECIAL AREAS:-

The Account's Section would like to draw attention to three specific subheads which need, some highlighting, as listed below

1. TRANSPORT AND TRAVELLING

Because of the giant size of the State and the effective coverage being carried out by the Council the cost of travelling is so enormous that the amount of ₹19,000.00 earmarked for the year 1981 was barely enough. The Local Government areas of the State have been increased from 24 to 53, the cost of transport claims from Staff and Board would equally increased in the year 1982 budget but unfortunately a token amount of ₹15,000.00 which is ₹4000.00 less than 1981 figures is approved for the coming year.

2. MOTOR VEHICLE MAINTENANCE AND RUNNING COST:-

Another area of the Council's services which needs closer watch is the cost of maintaining and fueling our Vehicles.

The vehicles consume an average of more than ₦200.00 fuel weekly with or without activities. In the light of the amount approved for 1982 much care must be taken to control fuel expenses.

3. THE FESTIVAL OF ARTS:-

The Festival of Arts is a Special area of activities of the Council that would need greater details of how money earmarked for it was spent. The sum of ₦100,000.00 was earmarked for the Festival (OSFFAC'81) and spent as set below:

(a) Preliminary Festival Contact tours

Mrs. A. Adeyemi	-	₦532 . 88
Mr. O. Olagoke	-	₦217 . 38
Mr. E.O. Oni	-	₦450 . 20
Mr. J.O. Osunleke	-	₦923 . 20
Dr. L.O. Bamidele	-	₦955 . 00
Mr. T. Alarape & Orders	-	₦650 . 00
		<u>₦3728 . 66</u>

(b) LOCAL GOVERNMENT FESTIVALS

GROUP 'A' LEAD BY MRS AYO ADEYEMI

	K
1. Ibarapa West Local Govt. Igangan	200 . 60
2. Akinyele East Local Govt. Iddo	197 . 40
3. Irewole Central Local Govt. Ikire	153 . 00
4. Iwo Central L. G. Iwo	235 . 60
5. Oluyole East L. G. Akanran	170 . 00
6. Ifedapo North L. G. Saki	323 . 50
7. Iseyin South Local G. Iseyin	335 . 70
8. Irepodun L. G. Ilobu	219 . 00
9. Odo Otin Central L. G. Okuku	212 . 75
10. Ejigbo L. G. Ejigbo	222 . 80
11. Obokun IV L.G. Ipetu-Jesha	215 . 15
12. Atakumosa IV L.G. Eti Oni	220 7 75
13. Oranmiyan Central L. G. Ile-Ife	226 . 20
TOTAL :-	<u>2,932 45</u>

GROUP 'B' LEAD BY DR. BAMIDELE/S.T. AGBENIYI

1. Ibarapa Central L. G. Igboora	182 . 80
2. Akinyele North L.G. Moniya	180 . 70
3. Irewole (S. E.) L. G. Orile Owu	39 . 30
4. Iagelu L. G. Iyanna Offa	105 . 00
5. Irepo South L. G. Igboho	494 . 70
6. Kajola West L.G. Iganna	498 . 95
7. Oyo L. G. Oyo	249 . 00
8. Ifelodun Central L.G. Ikirun	248 . 90
9. Odo Otin South L. G. Inisa	93 . 40
10. Ogbomoso North L. G. Iresaolu	232 . 40
11. Obokun I. L. G. Ilare	250 . 00
12. Atakumosa I. L. G. Iperindo	250 . 00
13. Ilesha L. G. Ilesha	250 . 00
	<u>3,075 . 15</u>

GROUP 'C' LEAD BY MR. A. O. RAJI

	N	K
1. Ibarapa East L. G. Eruwa	189	. 95
2. Irewole East L. G. Gbongan	178	. 95
3. Iwo North L. G. Bode Osi	200	. 50
4. Oluyole West L. G. Idi Ayunre	194	. 35
5. Irepo North L. G. Kishi	305	. 20
6. Kajola East L. G. Okeho	276	. 40
7. Oyo South L. G. Jobele	199	. 72
8. Ifelodun East L. G. Iragbiji	243	. 50
9. Ede Central I. L. G. Ede	69	. 25
10. Ogbomoso Central L. G. Ogbomoso	193	. 80
11. Obokun II L. G. Ijebu-Jesha	195	. 85
12. Atakumosa II L. G. Iwara	237	. 75
13. Oranmiyan I. L. G. Ifetedo	209	. 00
TOTAL:-	2,694	. 22

GROUP 'D' LEAD BY MR. G. O. ARAOYE:

1. Ibadan Municipal L. G. Ibadan	197	. 65
2. Irewole West L. G. Apomu	40	. 00
3. Iwo East L. G. Ile-Igbo	167	. 00
4. Oluyole Central L. G. Olojuoro	180	. 00
5. Ifedapo East L. G. Tede	350	. 20
6. Iseyin North L. G. Okaka	350	. 00
7. Oshogbo L. G. Oshogbo L. G.	240	. 00
8. Odo Otin North East L. G. Oyan	249	. 62
9. Ede North L. G. Awo	237	. 00
10. Ila L. G. Ila	248	. 00
11. Obokun III L. G. Ibokun	235	. 80
12. Atakumosa III L. G. Osu	247	. 00
13. Oranmiyan II L. G. Ipetumodu	249	. 00
TOTAL :-	2,999	. 07

GRAND TOTAL:- N11,700.89

(C) Zonal Festival of Arts 1981:

	₦	K
Ibadan Zone	1,266.	50
Oyo Zone	1,572.	20
Ife/Ijesha Zone	1,154.	80
Osogbo Zone	1,173.	60
Total	5,167.	10

(D) State Final Plus General Expenses:

	₦	K
Maintainance of Vehicles plus fueling	5,249.	24
Father Christmas	3,600.	70
Beverages	710.	80
Vests	5,000.	00
Stationaries	7,082.	55
Accomodation (B/F from 1980)	9,721.	43
Photographic Materials	2,433.	75
1982 Calender	6,000.	00
Festival posters	750.	00
Maintenance of Office Equipments	806.	05
Location of Professional Artists	534.	62
Ogun State Entertains	3,472.	00
Exhibition Stand	3,153.	00
Grant to Research	1,000.	00
Tools for Technicians	2,252.	00
Festival Press Conference	322.	38
Other Expenses	5,433.	74
Festival final Contact tours	1,300.	00
Mr. Onibonokuta's stand at grand finale	250.	00
Purchase of new vehicles	20,332.	80
Total =	79,405.	06

Summary of Festival Expenditure

(a) Preliminary Festival Contact Tours	₦3,728 . 66
(b) Local Government Festivals :	
Group A	₦2,932 . 45
" B	₦3,075 . 15
" C	₦2,694 . 22
" D	₦2,999 . 07
(c) Zonal Festivals	₦5,167 . 10
(d) State Final Plus General Expenses	₦79,405 . 06
Grand Total	<u>₦100,001 . 71</u>

I like to implore the Authority concerned in the interest of proper account procedure to fix future Festival finals in the month of November of every year, while the month of December will be specifically directed to the annual Father Christmas Show. Anything other than that may cause Imprests that should normally be retired on or before 31st December to overlap into another financial year a situation which is normally not allowed. This is a major problem to the Account's Section. To alleviate this problem further, the Section in the near future will send some of its men to the field to accompany touring Officers to educate them on the correct handling of government fund.

On a general view, the successful 1981 Festival of Arts had been less costly than the 1980 Festival. Also, the overall assessment shows a great improvement on all aspects and it is hoped that the coming year will be better still in terms of organisation and financial implication.

IV. SALARIES AND ALLOWANCES

Out of the ₦478,140.00 earmarked for Staff salaries in the 1981 Approved Estimates, a total of ₦393,180.08 was paid as salaries and allowances to Junior Staff, Senior Staff, and the Board members.

There is need to mention that this figure included Transport Allowance, Housing Allowances and Basic Allowances paid to all serving Officers

of the Council on government orders. The balance of ₦84,959.69 not spent in the salary vote was due to the existing vacancies which were not filled until late in December of 1981.

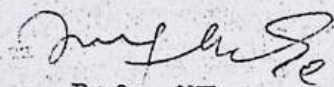
V. Revenue :

Hiring of Halls	-	2,650.00	2,650.00
Sales from Craft Shop	-	65.00	65.00
Hairdressing	-	125.10	125.10
Publication	- Realised from the sale of the book "Egungun Among the Oyo Yoruba"	530.00	530.00
Auction of Council's Unserviceable Vehicles			
Less 5% discount are :			
(a) OY 5318AB VW Igala	) ₦450.00	}	. . ₦1,587.50
(b) OY 2469AC VW Kombi Bus	) ₦800.00		
(c) OY 5979AB VW Passat	) ₦400.00		
Play Production - (Commissioning of Ozidi)		272.40	
Father Christmas Show		5,314.00	
1982 Calender Sales		55.00	
Total Revenue generated			<u>₦10,599.00</u>

VI. SUMMARY :

On Recurrent Expenditure, the Council spent a total amount of ₦217,625.84 on Other Charges and ₦393,180.18 was paid as Staff Salaries while ₦10,599.00 was realised as revenue.

The revenue aspect shows not only a great improvement on the past but also serves as an inspiration to revenue generating potentialities of the Council in future bearing in mind that the theatre is not yet completed to be functional.


P. O. ONI,
Senior Executive Officer (Accts)

ANNUAL REPORT OF TECHNICAL DIVISION FOR 1981

The Technical Division consists of four sections viz: (i) Sound, (ii) Electrical (iii) Refrigeration and Air-Conditioning and (iv) Mechanical. The activities of the Division for 1981 are summarised below thus:

1. SOUND SECTION:

This section began the year by servicing in January all the tape recorders used during Osfac '80 ready for use in the new year. Later wood construction work and welding of loud speaker bracket on the PAE van started. This month, the recorded Osfac '80 Cassettes, 8 for Ife/Ijesa, 10 for Osogbo, 12 for Oyo Zones and 23 for the State Finals respectively were submitted to the Acting Executive Secretary by the P. T. O.

In February, two tape recorders were repaired ready for the recording of Board Meeting procedures. The section also participated in the recording of Ozidi Dance/Drama by Unijos.

In March, wood works was fixed in the P.A.E. van and the cassette player was installed with microphone and amplifier. Work was later delayed because of lack of tools.

In April, the Cultural Centre group performance during the visit of the non-carrier Ambassador to the Centre, the jingle for the advertisement of Chief Dr. Babayemi's book as well as the address during the launching of the book were recorded. The P.A.E. was first used at the ceremony. Also recorded, were the songs of the Cultural Group Singers for the Iwuye Ceremony Chief Tola Adeniyi and the installation of Dr. Babayemi as a chief, and these songs were used at Ago Iwoye and Gbongan respectively during the ceremonies.

In May, the songs/dance/speeches of the performances in honour of the Nine Progressive Governors in Oyo State were recorded. The proceedings of the Thanks Giving Service of the funeral ceremony of the Chairman's grand mother were recorded.

In June, several cassettes tapes were recorded on the lectures and speeches delivered at the first World Conference on Orisa Tradition at Oduduwa Hall, Unife, also on African Religion (Obatala) in Puerto-Rico, opening of Orisa Arts Exhibition by Chief J. A. Ayorinde, on Ori Divinity, Ifa yesterday - today and tomorrow and Sango songs. 18 cassette recorders on the Seminar "Stage Technology" and "Ozidi" were given to Mr. J.O. Osunleke S.C.O. (Th.M.)

In July, the generator was serviced. The horn speaker and amplifier in the P.A.E were checked and all the 21 items in the P.A.E Van were handed to the driver. Recorded this month were the performances for the Governor at U.I., of Command Sec. School, Bode Igbo; Wajumber Cultural Essemble from U.S.A., Mr. Alabi Ogundepo group, World Unity Group and the Boys and Girls Club. Also recorded was the 29th Anniversary Festival of Arts and Culture of School of Nursing, U.C.H., Ibadan. General servicing was carried out on BASF and International recorders.

On 3rd August, two cassettes were recorded during the Wajumbe/Staff discussion at Conference Room. The Section operated the P.A.E. on 22/8/81 for marriage reception at Music Rehearsal Hall, 27/8/81 at the birthday ceremony of the Chairman's daughter and lastly at the coronation and installation of Olofi and Chief Babayemi respectively at Gbongan on 28/8/81.

In September, the following were recorded, a cassette was on Osffac '81 at a Press Conference given by the Chairman at the Conference Room. On 14/9/81, the Cultural Shows at the house of Chiefs in honour of the meeting of Cbas and the lectures on the Fine Art Workshop organised for Art Teachers at the Music Rehearsal Hall.

In October, two jingles, one for Osffac '81 and the other for Father Christmas programme were recorded and given to Mr. Onibonokuta and Mrs. Adebayo respectively.

In November, the section worked with the contractors handling the installation of the sound equipments. After the installation, the equipments did not work and the checking was entrusted to the section, but with the help of diagrams, the fault was detected before further works on the project was stopped.

II ELECTRICAL SECTION:

Since the NEPA was not steady, daily routine of checking, refueling and topping of engine oil to make the generator work was carried out. Some burnt fluorescent tubes and defective pocket-out lets were replaced. Stabiliser was fixed to the photostat copy machine in the Secretary's Office.

In Feb., the generator shed was re-erected and new control panel installed. Light equipments were installed during Ozidi dance/drama performance.

In March, 20 amps gear switch, 30 amps change over switch and 3no of 13 amps socket-out let were fixed in the P.A.E Van. Burnt tubes were replaced and throughout the month an officer was on standby duty for the Secretary/Board meeting.

In April, the section installed temporary lighting gadgets to provide light for the cultural shows during the visit of the non-carrier Ambassadors to the Centre. 8 burnt bulbs in the Administration section, two and one in the senior and junior staff respectively were changed. And on 16/3/81, NEPA disconnected supply to Council because the installation was temporary and not safe.

In May, the section was provided light during the installation of Chief Babayemi at Gbongan. Same was done during the performances for the nine Progressive Governors, after which the generator was serviced.

Two standing fans from the open Registry, an electric kettle, one 13 amp out let socket in S.C.O. office were repaired in June. Light was provided in Music Rehearsal Hall for wedding reception and lastly the generator was serviced.

In duly, normal checking of electrical appliances and replacement of burnt bulbs were carried out. The generator was also serviced.

In August, 13 amp plug at the Secretary's typing room and 15 amp at the Chairman's office, and 45A socket at the Ibadan Zonal Office were repaired. In the third week the 13A Refridgerator in the Chairman's office was changed. Light was provided for wedding reception. Two standing fans in the Secretary's room and the generator were serviced.

In September, the bulbs in the corridor of the senior and junior staff toilets and the 13A socket in the S.E.O., since were replaced. At Ibadan Zonal Office two ceiling roses were repaired. The monthly servicing of the generator was done.

In October, 4 standing fans, from the craftshop, Accounts, Stores and Audit were serviced. And at the end of the month the usual servicing of the generator was done.

III REFRIDGERATION/AIR CONDITION AND MECHANICAL SECTION:

In January, there was normal or general checking of all air conditioners. The following vehicles were for servicing OY 8935AB, OY 5978B and OY 8628AB.

In February, general servicing of all air-conditioners was carried out. This section was involved in 'Ozidi' dance/drama performances apart from other minor works done.

In March, the compressors of the air-conditioner in the P.T.O. and S.C.O's office were faulty. Also repaired was the refridgerator of S.C.O's office.

In April, attempts were made to get the faulty compressors replaced, but they were out of market. Normal checking on the other R/AC equipments was carried out.

In May, the compressors were changed, flushed and put in normal condition.

Daily checking of the Refridgerators and air-conditioners was carried out in June. The mostat of the A/C in the P.T.O's room was adjusted to allow for better working condition.

In July, normal checking and servicing of the Air Conditioners were carried out.

In August, the P.T.O. and Secretary's A/C were checked and repaired. Some refridgerators were detached from other equipments for effective functioning.

In September, the S.E.O.'s Air-conditioner which was making noise was adjusted while that of the Chairman was thoroughly serviced.

All the other air-conditioners were serviced and put in good condition in October.

During the second and third week in November, the Chairman and Secretary's A/Cs had automobile troubles which were detected during checking and they were repaired. Other air-conditioners and refridgerators were as usual checked.

OYO STATE COUNCIL FOR ARTS AND CULTURE
CULTURAL CENTRE
MOKOLA HILL, IBADAN

1981 ANNUAL REPORT: CULTURAL DIVISION

A. INTRODUCTION:

The Cultural Division comprises of the Visual Arts, Performing Arts, Theatre Management and Research and Publication Sections. In addition to these sections are the four Zonal Offices of Ibadan, Osogbo, Oyo and Ife-Ijesa which comb the towns and villages in their respective areas.

Annually, the activities of these sections and Zone often start as early as January and same happened in 1981. However, I summarise below the activities of the division during the year under review.

B. VISUAL ART SECTION:

Included in this section are the Craftshop, Photographic Unit and the Graphic Unit.

- (i) The Craftshop: This has often been a revenue yeilding unit of the section. Several items, such as bamboo-bead curtains, curtain holders, thread design, knitting, etc. were produced for sale.
- (ii) Industrial Attachment: Three students of the Polytechnic, Ipadan who were attached to the unit were kept busy painting throughout the period.
- (iii) Osffac '81: The Cultural Officer II (V.A.) who was the Assistant Secretary to Osffac '81 Committee, also served as Secretary to Osffac '81 syllabus Committee.
- (iv) Father Christmas Programme: This programme was to mark the end of 1981. Nativity scene was created with Father Christmas in the premises to welcome and present gifts to thousands of children and babies who thronged the Centre from Ibadan, Oyo, Ile-Ife and the neighbouring villages of Lalupon, Erumu, Asi and Badeku Jago. At the end of the programme a profit of ₦2,454.30k was realised.

(v) Expansion: Due to financial constraints, expansion was not possible. It was however, proposed that Arts and Crafts Club for small children to learn handcraft of different kinds once a week be considered and approved.

(b) Photographic Unit: This Unit covered all the photographic assignments of the Council, such as the visit of non-carrier ambassador, the Zonal and State Festival of Arts etc.

(c) Graphic Unit: This Unit did not exist since a graphic art officer has not been employed. The assignments of this unit were usually commissioned out under the supervision of the Principal Cultural Officer.

(ii) Assignments Completed:- The assignments completed include designing and printing of 4000 calendars for 1982 for sale, designing and printing of Osiffac '81 posters, production of vests and bags for sale.

C. THE PERFORMING ART SECTION:

Although this section has not done much in generating revenue, it satisfied its objective of providing entertainment services to institutions, corporations and government agencies.

(i) Performing Group/Training: Proposals to strengthen the existing performing group was made and approved in January, 1981. This resulted in series of rehearsals in voice development, dance, composition and music twice daily. Training was organised on the playing of different musical instruments. Over forty songs were composed on funeral rites, marriage, naming, house warming, rara songs, ewi, ijala etc. and were used in many performances.

(ii) Engagements: Some of the 1981 engagements were:

(i) Organisation of songs and dances

for the visit of non-currier

Ambassadors to the Cultural Centre

on 4th April, 1981, Chief (Dr.) S.A.

Babayemi installation at Gbongan on 1st

May, 1981, Chief Tola Adeniyi on the

confirmation of Chieftaincy Title at Ago

Iweye on 25th April, 1981, the nine

Progressive Governors on 16th May 1981,

the funeral ceremony of the Chairman's

grand mother at Oke Ada on 23rd May 1981,

the 1981 School of Nursing Festival of

Arts and Culture at U.C.H. on 31st July

1981 and lastly 1981 Osun Osogbo Festival

on 4th September, 1981.

(ii) Jingles were made for the sales of the

book Egungun Among the Yorubas and

Osfac '81.

D. THE RESEARCH AND PUBLICATION SECTION:

Much could not be achieved in this section as the only man in charge was away for further studies.

(i) Launching of Egungun Among the Yorubas:- In April

1981, the book titled 'Egungun Among the Yorubas

written by Chief (Dr.) S. A. Babayemi was launched

in a big ceremony. Since then the book has been

on sale. Letters were addressed to Schools, Colleges,

Bookshops etc. to advertise the book.

(ii) Research Work: was carried out by Mr. E. A. Macaulay

and Miss E. O. Fadahunsi, the two students on industrial

attachment from Kaduna Polytechnics on the exploration of

tourism. Potentials in some towns in the State -

Ikirun/Iragbiji, Ogbomosho, Iwo etc. Similar works would

extend to other towns as planned before a book could be published on it.

Also, completed was the research on the burial according to Yoruba tradition. The script needs a few adjustment before publication.

The research on marriage according to Yoruba Tradition half completed.

E. THE THEATRE MANAGEMENT SECTION:

This section has not been functioning properly due to non-completion of the Centre. However, the Section took care of hiring of Hall/Space for marriage, religious campaigns and 2nd Agric - Food Expo.

F. THE ZONES:

Activities in the Zonal Offices were hindered by non-provision of vehicles for the Zones. The officers were not able to reach most of the villages. However, the officers had done their best to accomplish most of the urgent programmes in their areas, which I summarised thus:

G. IBADAN ZONE: Ibadan Zonal Office with a staff strength of ten (six in culture) covered the seventeen Local Government areas in the Zone.

(ii) Osfac '80: Early in January, 1981, certificates, honourarium and vests of Osfac '80 were distributed to the school groups, and professional artists

(iii) Cultural Activities in Schools:

Scouting for Artists: To make contact easy, a list of all Secondary Schools and Teacher Training Colleges in the Zone was collected from the Ministry of Education and arranged according to Local Governments, all totalling

- Primary Schools 1,041, Secondary Grammar Schools 259 and Teacher Training Colleges 6. This has made it possible to visit nearly all the Schools/Colleges in an attempt to register the artists.

During the tour, the need for the Schools to have Cultural Societies was emphasised. Also efforts were made to be familiar with the existing ones. Some of the Schools organised cultural competitions/activities in which the Zonal Officers officiated as judges e.g. Yejide Grammar School, Command School Bode Igbo etc.

- (iv) Traditional Festivals: The Zonal Officer was also involved in local traditional festivals in Ibadan and Gbongan e.g. Oke'Badan Festival, and Akiriwaiye Festival 23rd - 29th July, 1981.
- (v) Cultural Presentations: Four of the cultural groups which entertained the nine Governors and also two cultural groups from Ibadan entertained the nine Governors and the Obas during their meeting.
- (vi) Festival of Arts (Osffac '81):- Preparation in the Zone started with the distribution of syllabus to Schools, Colleges and Professional Artists in the 17 Local Governments. The Local and Zonal Semi-finals started on 26th November and 21st December, 1981 respectively. The Zone was adequately represented.
- (vii) Welfare: Five members of the staff were promoted which was an incentive to the Zone. Inadequacies experienced are that there were no fans, tables, tape recorders etc. This makes life in the Zone unbearable.

H. OSOGBO ZONE: Seven officers, four in culture, three in administration covered 14 Local Government areas in Osogbo Zone. Two of the Cultural Assistants got admission to higher institutions which left the Zone with only one Cultural Officer II and one Acting Assistant Cultural Officer to cover the wide area.

- (ii) Osffac '81: The theme of Osffac '81 was taken to Schools, Colleges and professional artists. Later in the year syllabus and entry forms were distributed. During the tour some of the professionals interviewed were Messrs Sunday Ojo and Sunday

Adanaloyo from Inisa, Messrs Joshua Adebisi, Gabriel Dada, Mrs. Nike Olaniyi, Bisi Olaniyi, Aduke Buraimo from Osogbo and a host of others. At last, the Zone presented good works of arts for the Local, Zonal and State Finals of Osiffac '81.

- (iii) Visits to Artists: Visits were paid to many of the artists in the field of literature, traditional dances, drama etc. as a sort of encouragement, while new groups were also discovered and encouraged.
- (iv) Comments: The Zone requested for vehicle, tables, chairs, fans, window blind, tape recorders etc. to make the work easier and lively.

I. OYO ZONE: Oyo Zonal Office had a staff strength of six including the nightwatchman. The three Chief Cultural Assistant/Cultural Assistants covered the extensive Zone with ten Local Governments.

- (ii) Assignments completed: The Zone completed these assignments:
 - (a) Scouted/groomed amateur, professional and budding artists/artistes;
 - (b) Compiled and reviewed calendar of traditional local governments;
 - (c) Covered some local festivals in the Zone viz: Yemoja and Abenugboro festivals in Igboho;
 - (d) Interviewed artists/artistes and traditional rulers ;
 - (e) Visited Obas of Saki, Igboho, Irawo-Ile and Ago-Amodu on traditional festivals, historical monuments and tourist attractions in the towns;
 - (f) Visited the Cultural Building under construction at Kisi;
 - (g) Researched into the followings:- the art of pottery, origins of Irawo-Ode and Irawo-Ile Obatala, the institution of Oba in Igboho Sango

(h) Osffac '81 at Local and Zonal levels;

(i) Normal office routines were done.

(iii) Adhoc Engagements:

(a) A student of Austria University -

Mrs. Marian Olu was helped in her research on calabash carving - its origin in Yoruba land;

(b) Miss Sola Adetona, a student of Oyo State College of Education Ilesa got similar assistance;

(c) The school of survey, Oyo was also assisted in Art Exhibition during the inaguration of chess club on 7th March 1981..

(iv) Work proposed but not done:

(a) Assisting in the formation of cultural groups/clubs/societies in Schools and Colleges;

(b) Establishment of craftshop in the Zone;

(c) Survey in towns and villages in the Zone;

These proposals could not materialise due to shortage of staff and the preparation/contact for Osffac '81 in the extensive area.

(v) Comment of Officer: School complained of the date of examination falling at the date of the examinations vacation etc. while the professionals complained of short notice.

(b) He suggested meetings of Zonal Officers periodic induction course and training;

(c) Adequate staffing and provision of vehicle for the Zone was necessary for effective execution of work in the Zone.

J. IJE-IJESA ZONE: The Zone which has twelve local government areas was in 1981 managed by three field officers and three administrative officers.

- (ii) Traditional Festivals: Research was conducted into Egungun, Obalogun at Ilesa, Iyo at Osu etc. Songs and dances were classified, the records of which are kept in the Zonal Headquarter.
- (iii) Encouragement: Existing cultural groups were visited and grooming with the assistance of the Zonal Chairman to prepare them for public engagements. Zonal performing group was established at Ilesa with members all over the Zone. Also more cultural groups were encouraged to spring up.
- (iv) Traditional Heads: A register of the traditional heads (32 in number) showing names and title were compiled in the Zone.
- (v) Osffac '81: was successfully organised in the Zone at Local and Zonal levels. Dances, symposium and lectures were organised to supplement the exhibition of art works. About 80 artists took part in the Zonal Semi Finals in all the items. A list of Schools which offer Fine Arts were compiled. Also the names of 16 artists/people were given as Zonal Art Task Force Committee.
- (vi) Problems in the Zone:
- (a) Inadequate staff;
 - (b) Furniture provided are not enough for the staff.
Fans, tables, chairs, tape recorders and sign-boards are required;
 - (c) Doors and windows of the Zonal Office are bad and about ₦74.00 would be needed for repair;
 - (d) Imprest should be given for minor repair or purchase;
 - (e) Vehicle should be provided to reduce transport claims which were not regularly paid;
- (vii) Adhoc Engagements:
1. A.C.O. was a member of the burial committee of late Oba Peter Adeniyi. Egungun was organised to parade the town.

- (ii) Member of the children's Day Celebration Committee.
- (viii) Assignment not completed: Proposed research into few towns set out was cancelled due to staff and financial constraints.
- (ix) Proposals for 1982:
 - (i) Exhibition centre to make the public aware of the art works around them;
 - (ii) Establishment of Ife-Ijesa Zonal performing group;
 - (iii) Official opening of the Zone to enable the public to know the cite.

K. GENERAL:

Apart from the activities or programmes of each section or Zone, other works which joined the division together in 1981 are:

- (a) Osfac '81: The Festival of Fine Arts and Culture Osffac '81 was successfully organised at the Local and Zonal Semi-Finals throughout the State between Monday, 26th October and Monday, 30th November, 1981 for Local and 11th - 22nd December 1981 for the Zonal Semi-Finals. The State Finals were then left for early in the early part of 1982. Before the Local Festival took off a one-day Fine Art Workshop was organised for the Fine Art Teachers throughout the State. And it was well attended by over 68 teachers.
- (b) Lectures: To make more lively, series interesting of lectures were organised at the Cultural Centre between 7th to 28th December, 1981 and they were well attended.
- (c) Staff: Several members of the staff were promoted while new ones were employed. Two of the senior cultural officers for Oyo and Ibadan Zones Messrs J. O. Osunleke and Jide Olagoke respectively were admitted to the Institute of African Studies, University of Ibadan for Master Degrees.

L. CONCLUSION:

I wish to end this report by thanking the Chairman, Arts Director, Dapo Adelugba, the Board members and the Executive Secretary Rev. S. A. Toye for contributing very tremendously by way of advice to the success of the division in the year 1981.



27

OYO STATE COUNCIL FOR ARTS AND CULTURE
ADMINISTRATION'S OFFICE

TELEGRAMS: OSCOFAO

Private Mail Bag No 5180

TELEPHONE: IBADAN _____

Your Ref No.....

Our Ref No.....

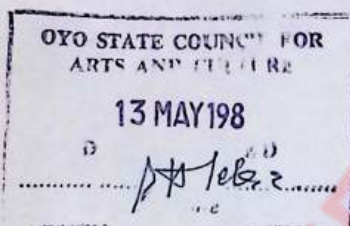
Date.....13th May, 1982.....

copy to all
Board members.

1981 ANNUAL REPORT

I am directed to forward to you a copy of 1981 Annual Report for your perusal and retention, please.

Lateness in forwarding the report is highly regretted.



for:

E. O. ONI,
EXECUTIVE SECRETARY.

PCO

Above despatched please.
ST/tele.

13/5/82.

ARCHIVED COPY OF

Chairman,

Please see the 1981 Annual Report of the OYSCAC for perusal.

2. You may wish that a copy be sent to the Commissioner for Social Sec. Youth and Sports and the State Governor.

3. Please direct.

[Signature] See
12/7/82.

Executive Secretary/

1. Thank you for drawing my attention to this. Prefatory statements by the State Chairman and by the Zonal Coordinating Chairmen (on the sections on the various Zones) are very important.

2. In this regard I would like to read the minutes of the meetings of the Executive Committee and of the Board during the period under survey.

3. Kindly ask the four Zonal Chairmen to prepare brief prefatory statements as part and parcel of the Zonal Reports.

4. You will find that the Report as it stands has areas of repetition and there are vital omissions. You would need to read the entire Report to eliminate the repetitions and include a good number of activities and events in 1981 which are currently missing.

5. You may wish to discuss further with me.

6. Thank you

Dagob Adedunjo
Chair.

PCO(S)

Please see the chairman's minutes above and discuss

[Signature] See
29/7/82.

SED (Adm)

View the Chairman's minutes above and esp. para 1 and give a draft letter to the

60

2. Joint Co-ordination Chairman
for the approval of the
Secretary.

2. You will also provide the
minutes of the meetings of the
Board and Ex. Committee for 1981
for the Sec. who will send them
to the chairman - as stated in paras. 2
3. Urgent action pls.

B. J. J.
P. C. C. S.
3/7/82

Executive Secretary

Please see the draft of the letter
a.b.c. for your vetting.

J. J. J.
3/8/82.

plse issue
J. J. J.
5/8/82.

Our Ref. No. C.25/Vol.II/452
Civil Service Commission,
Ibadan.

26th October, 1981.

C. S. C. Circular No. 1/1981

To: The Secretary to the Government,
The Head of Service,
All Heads of Departments.

Review of the Annual Performance Evaluation
Reporting System

Heads of Departments will recall that since the introduction of the Annual Performance Evaluation Reporting System (otherwise called the Open Reporting System) in this State, it has attracted a spate of criticisms of varying dimensions from Ministries/Departments, Staff Associations and individual officers. Some of the criticisms levelled against the system under-line its inherent weakness, such as its proneness to subjectivity and the inability of some Reporting Officers to attain the level of courage and candour necessary for the successful operation of the system. Added to this is the fact that the present format of the Report Form does not provide Countersigning Officers (that is, the Head of Division in the case of departmental officers or the Head of Department in the case of centrally-deployed officers) the opportunity to give their own independent assessment of the candidate's performance in case of disagreement with the Reporting Officer's gradings. Viewed against this background and in a bid to remove the identified inadequacies of the system, this Commission had had cause to issue Circulars No.4/1978 of 3rd October, 1978 and No.3/1979 of 12th February, 1979 on the quantification of ratings in the reports and the determination of the eligibility range for promotion. Unfortunately, these circulars have not completely removed the weaknesses of the system as stated above.

2. In order that the Open Reporting System may achieve the desired results, an inter-departmental Committee was set up to examine the operation of the system in all its ramifications and make recommendations on how the system could be improved upon in the overall interests of the Service. The Committee's recommendations have, in turn, been subjected to intensive re-appraisal by the Meeting of Permanent Secretaries, the Head

of Service and this Commission. Pursuant to the consensus that arose from the tripartite considerations, it has been decided that the following modifications should be introduced into the system with effect from the 1981 reporting year, i.e. in respect of reports to be rendered on officers for the year ending 31st December, 1981:-

(I) Re - distribution of Marks on the Form

Hitherto, the Countersigning Officers have not been given a positive role in the completion of the Annual Performance Evaluation Reports. Consequently, until the issue of P.S.C. Circular No.5/1979, some Countersigning Officers altered or amended the tickings of the Reporting Officers to express their disagreements or to counteract certain 'unjustifiable' tickings made by the Reporting Officers. It has now been decided that the Countersigning Officers should be given a more significant role to perform in the completion of the form. To this end, instead of the existing total of 400 marks allotted to Sections 11(1) - (4), 16 and 20, a neater figure of 500 marks, distributed as follows, will now be allotted:-

(a) The Reporting Officer

the Reporting Officer would retain the previous 240 marks;

(b) The Countersigning Officer

(i) the Countersigning Officer who hitherto had no marks should now have 120 marks under a new Section 18 in Part V to be distributed as follows in his boxes:-

	A	B	C	D	E
(1) Performance	40	32	24	16	8
(2) Work Habits	20	16	12	8	4
(3) Personal Qualities	20	16	12	8	4
(4) Potential for Growth	40	32	24	16	8

- (b) (ii) the existing space in Section 18 shall be retained as the new Section 19 for the Countersigning Officer's 'General Remarks' wherein he will indicate the areas of his disagreement (if any) with the Reporting Officer's gradings and comments, how frequently he sees the work of the officer on whom the report is written and any further relevant comments, including whether any of the assessments in the report have been brought to the attention of the person reported on. These 'General Remarks' would provide a clue to the Countersigning Officer's tickings in Section 18. No alterations should under any circumstance be made to the Reporting Officer's tickings:
- (iii) to reflect the new provision in (b)(i) and (b)(ii) above, Sections 19 and 20 in the existing Form shall be re-numbered Sections 20 and 21 respectively:

(c) The Head of Department/Cadre

the Head of Department/Cadre will now have 140 marks under the new Section 21(a) (the existing Section 20(a)) to be distributed as follows:

A	B	C	D	E
140	112	84	56	28

(II) Eligibility Range

It is considered desirable to amend paragraph 4 of the Public Service Commission's Circular No.4/1978 of 3rd October, 1978, as amplified by the Public Service Commission's Circular No.3/1979 of 12th February, 1979 in order that the unfair treatment meted out to some officers as a result of strict adherence to the provisions of that paragraph may be removed. Eligibility range shall continue to be drawn up in the manner described in the Public Service Commission's Circular No.3/1979, viz, all those officers who reached the grade just below the promotion grade under consideration within the first three years (the first three years starting from the date the most senior person was promoted to the current grade) constitute

the first eligibility range, while officers in the second three-year batch constitute the second eligibility range and so on. Within each of these three-year eligibility ranges, officers with three reports common to them shall constitute the first group for consideration; those with two reports, the second group and those with one report, the third group.

(III) Reports to be quantified

As hitherto, promotions shall be based upon the reports received in the substantive grade immediately below the promotion post. The average score for each officer is calculated on the basis of the number of reports earned. For instance, for an officer with three reports, the average is found by dividing the total marks for the 3 years by 3 and so on. Reports of officers in the third group (i.e. those with one report each) shall be quantified with a view to identifying the 'flier(s)' who should be treated under the 'Exceptional Clause', vide sub-paragraph (VI) below. Finally, where the promotion of an officer has been delayed due to no fault of his, he should be considered along with the officers in the same eligibility range with him. Where his peers have earned three reports in the grade immediately below the promotion grade, he may be considered on the basis of two reports; but where the other officers have earned two reports, he may also be considered on the basis of one report. However, in deciding an effective date for such a promotion vis-a-vis the dates for his contemporaries, cognisance will be taken of the circumstances surrounding the delay in effecting his promotion to the present grade.

(IV) The Use of Progress Reports for Promotion

Progress Performance Evaluation Reports may still be used to promote an officer in deserving cases. However, in order not to put officers who have Annual Performance Evaluation Reports at a disadvantage vis-a-vis their colleagues with Progress Performance Evaluation Reports, Reporting Officers

are enjoined to ensure that the Progress Reports on officers on probation are written with the same degree of objectivity and strictness as the Annual Performance Evaluation Reports on confirmed officers. The Commission reserves the right to reject any Progress Performance Evaluation Reports that are adjudged not to be in accordance with the provisions of this sub-paragraph.

(V) Cut-off Point for Promotion/Acting Appointments

The subjective way in which reports have been rendered since the introduction of the Open Reporting System has made it increasingly difficult to identify the most assiduous and efficient officers. This situation notwithstanding, it has been decided that 65% should still be retained as the cut-off point.

(VI) The 'Exceptional Clause'

Under this clause, it is possible to promote an officer with just one Annual Performance Evaluation Report as long as the available vacancies are equal to or more than the number of eligible officers. However, the Commission has decided that, as a rule, promotions under the clause should no more be exclusively tied to vacancies, as hitherto, but to merit and vacancies. For example, if there are 20 vacancies in a particular grade for which 15 officers are being considered and only 10 candidates are considered sufficiently meritorious, judging by their reports, the Commission will only promote 10 out of the 15 officers to the existing 20 vacancies using the 'Exceptional Clause'. For the avoidance of doubt, an officer will, as a rule, earn at least two reports in the grade immediately below the promotion post before he is eligible for consideration for promotion. Only officers of outstanding ability, as reflected in their reports, will be considered on the basis of only one report regardless of whether the number of eligible officers exceeds, equals or is less than the number of vacancies. The onus will, however, be on the Head of Department or the Head of Cadre concerned to justify cases meriting the invocation of the 'Exceptional Clause'.

(VII) Conditions for Supersession

In considering officers for preferment, the first step is to draw up an eligibility range. Officers with three reports common to them will form the first group, those with two reports, the second group, while officers with only one report will form the third group. The second step is to arrange the officers in order of seniority, showing the merit order on the right-hand side. In order to guard against unjustifiable supersessions, it has been decided that the following conditions must be met before an officer is allowed to supersede his senior colleagues:-

- (a) An officer will be allowed to supersede his colleague within the same group if the officer scores at least 4% more marks than his colleague within that group. Thus an officer who, for instance, scores 3.9999% more marks will not supersede his colleague within his group, whilst an officer who scores 4.0000% or more will. For the avoidance of doubt, this rule applies equally to officers in each of the three groups.
- (b) An officer in the second group will be allowed to supersede his senior colleague in the first group if the officer scores at least 8% more marks than his senior colleague in the first group. Thus an officer in the second group who, for instance, scores 7.9999% more marks will not be allowed to supersede all officers in the first group; while an officer who scores 8.0000% or more will.
- (c) An officer in the third group will be allowed to supersede a senior colleague in the first group if he scores at least 13% more marks. However, in order to supersede a senior colleague in the second group, an officer in the third group requires to score at least 8% more marks than his senior colleague in the second group.

(VIII) Promotion Interview:

As far as possible, promotions will continue to be based on the relative quality of officers' reports. However, the Commissioners reserve the right to invite any officer for an interview before approving the promotion of such an officer and they may also invite the Head of Department or Cadre who has recommended the promotion in the first instance to appear before them for further clarifications.

3. In addition to the foregoing, attention is invited to the following aspects in the completion of the Annual Performance Evaluation Report Forms:

(i) Those to complete Report Forms:

The main body of the Annual Performance Evaluation Report on an officer shall continue to be written by his immediate supervisor. However, henceforth, under no circumstances should a Reporting Officer be of the same substantive grade as the officer being reported upon. Where one of the officers is acting in a higher grade that will make him supervise his colleague, the immediate Supervisor of both of them should complete the reports on them. Where compliance with this rule will create any problem, clearance should be obtained from the Commission.

(ii) 'Not Applicable':

It has been observed that some Reporting Officers are in the habit of not ticking some columns, thereby rendering the comparative quantification of the reports unnecessarily difficult. In order to reduce the incidence of having too many unticked columns, it has been decided that 'Not Applicable' should be used only when it is absolutely necessary to do so. However, if for whatever reason, an officer in a group being considered for promotion is scored 'Not Applicable' under any item of the Report, and where the conversion factor prescribed in paragraph 2(ii) of the P.S.C. Circular No.4 of 1978 will not eliminate possible injustice to some of the officers under consideration, it will be assumed that all the other officers in the group have also been similarly scored 'Not Applicable'

under the item. This item is then ignored in quantifying the reports on all officers in the group. This is to ensure fair competition by all the officers under consideration. The Commissioners have, however, decided that beginning with the 1981 reports, any report received in the Commission in which some columns have not been ticked or which had been inappropriately ticked as 'Not Applicable', will be returned to the Head of Department or Cadre concerned for rectification; but, in circumstances where it would not be advisable to send the form back e.g. when the report had already been used by a Department for making recommendation to the Commission for promotion or acting appointment, the affected columns in such report will be treated in the manner described in the first half of this sub-paragraph. Heads of Departments or Cadres will take similar action in respect of reports on officers at the delegation level i.e. those on Grade Levels 01 to 07.

i) Assessment to be on Substantive Grade:

It is not uncommon for officers to be held against or made to act in posts a step or two higher than their substantive grades. In order to ensure that such officers are not unnecessarily penalised as a result of such an arrangement, the assessment of their performance during the period should be based on their substantive grades.

(iv) Section 20 of the Report Form - Promotability:

The Commissioners have observed that some Heads of Departments have graded their officers very low under Section 20(a), now re-numbered 21(a), of the Report Form on the excuse that there are no higher posts within the officers' cadres to which they can aspire either because such officers have attained the apex of their cadres or because the next higher posts are currently filled substantively. Such gradings have been found unhelpful when eventually there are openings for the officers to move up. In the circumstances, Heads of Departments should assess their officers' suitability or potential for promotion whether or not

there are higher posts to which such officers can immediately be promoted.

(v) Inconsistencies in the completion of Report Forms:

Where two officers receive identical, or almost identical scores in the main body of their reports, but one of them is 'inadvertently' graded higher than the other by their Head of Department or Cadre without any explanation, due cognisance shall be taken of such an inconsistency when using the reports for any promotion or acting appointment exercise. This, in fact, has been the practice in the Commission hitherto.

(vi) 'General Remarks' Columns:

Reporting Officers and Heads of Departments should pay particular attention to the 'General Remarks' section so that the remarks can be used in determining whether or not their gradings are a true assessment of the performance of the officers being reported upon. It is needless to emphasise that the circumstances that may have adversely affected the performance of an officer during the reporting year, like malingering, misuse of sick leave, absenteeism, lack of dedication to duty, etc., should be reflected not only in the tickings but also in the 'General Remarks' in the report.

(vii) Badly Completed Report Forms:

Care should be taken by Reporting Officers, Counter-signing Officers and Heads of Departments and Cadres in completing reports on their staff. A badly completed report received in the Commission and which has not been used for any preferment exercise will be returned to the Head of Department concerned for rectification. But where the report has already been used for a preferment exercise, it will not be returned. Cognisance will, however, be taken of all identified defects in such a report in considering the claims of the officer concerned vis-a-vis those of his colleagues.

(viii) Returns of Heads of Departments and Cadres

There have been cases of two or more different persons moderating reports on the staff of a Ministry/Department as

the Head of Department or Cadre for the same reporting year.

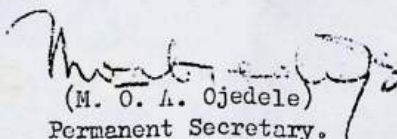
This should not be the case. It is the officer who had served as the Head of Department or Cadre for the greater part of the reporting year who should moderate the report(s). To this end, by 1st December of each reporting year, each Head of Department should furnish the Commission with the names of person who headed the Ministry/Department during the reporting year and the dates within which each such person occupied the chair.

4. It will be observed that most of the amendments highlighted above are fundamental in nature. Therefore, in order to reflect them appropriately, the Ministry of Establishments and Training, in collaboration with this Commission, will effect necessary changes in the existing format of the Reporting Form which will be made available to Heads of Departments as soon as possible.

5. As it is intended that this Circular should be effective as from the 1981 Reporting Year, Heads of Departments are requested kindly to give its contents the widest publicity among their staff before the 1981 Reports are due for rendering.

6. The provisions of this Circular should be deemed to supersede those of previous Public Service Commission's and Civil Service Commission's circulars and circular letters on this subject with effect from 1st January, 1982. For the avoidance of doubt, where any aspects of the existing circulars and circular letters have not been modified in this circular and are not deemed to be in conflict with the provisions of this circular, those aspects of the existing circulars and circular letters remain valid. Should any such inconsistencies be discovered or if there are any points of doubt in the provisions of this circular, these should be referred to the Commission for clarification.

7. The relevant sections of the Public Service Commission Regulations 1978 will be suitably amended in due course.


(M. O. A. Ojede)
Permanent Secretary.

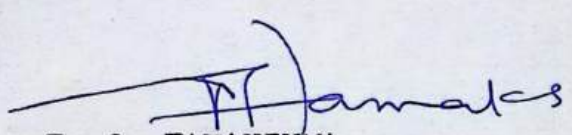
CADM. 4/61
2nd. August, 1982

The Zonal Chairman,
Ife/Ijesa Zone,
Ilesa.

CHAIRMAN'S 1981 ANNUAL REPORT

I am directed to inform you to forward your Zonal 1981 Annual Report to the Council's State Chairman as part of the exercise to present a full Annual Report on the Council's activities to the Government.

2. It will be appreciated if this report can be received on or before August 30th, 1982.


T. O. FAMAKINWA
for:EXECUTIVE SECRETARY.



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CADM. 4/62
2nd August, 1982

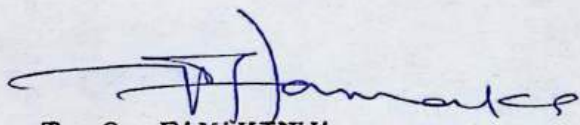
The Zonal Chairman,
Oyo Zone,
Oyo.

CHAIRMAN'S 1981 ANNUAL REPORT

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2. Itt will be appreciated if this report can be received on or before August 30th, 1982.




T. O. FAMA KINWA
for: EXECUTIVE SECRETARY.

CAEM. 4/63

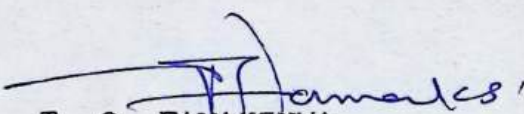
2nd. August, 1982

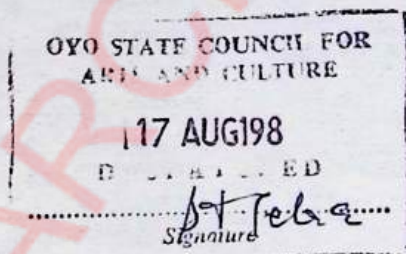
The Zonal Chairman,
Ibadan Zone,
Ibadan.

CHAIRMAN'S 1981 ANNUAL REPORT.

I am directed to inform you to forward your Zonal 1981 Annual Report to the Council's State Chairman as part of the exercise to present a full Annual Report on the Council's activities to the Government.

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T. O. FAMAKINWA
for :EXECUTIVE SECRETARY.



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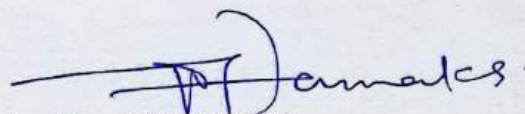
64
CADM. 4/64
2nd August, 1982.

The Zonal Chairman,
Osogbo Zone,
Osogbo.

CHAIRMAN'S 1981 ANNUAL REPORT

I am directed to inform you to forward your Zonal 1981 Annual Report to the Council's State Chairman as part of the exercise to present a full Annual Report on the Council's activities to the Government.

2. It will be appreciated if this report can be received on or before August 30th, 1982.


T. O. FAMAKINWA,
for: EXECUTIVE SECRETARY.



ADDRESS DELIVERED BY THE OYO STATE COMMISSIONER
FOR INFORMATION AND CULTURE, ALHAJI ADEGBOYEGA
ARULOGUN AT THE INAUGURAL MEETING OF THE
RECONSTITUTED CRAFT VILLAGE MANAGEMENT COMMITTEE
ON THURSDAY 15TH JUNE, 1989

Ladies and Gentlemen,

It gives me great pleasure to welcome you all, most especially the new members to the inaugural meeting of the reconstituted Craft Village Management Committee. I would like to thank you for accepting our invitation to serve on the Committee. It is my candid belief that your contributions will greatly enhance the realization of the objectives of the village.

For the benefit of the new members, the idea of the Craft Village was first conceived in 1982, and became fulfilled in 1984. In fulfilment of one of the objectives of Government in promoting traditional arts and crafts, the Oyo State Council for Arts and Culture, with determination, even in the face of the economic down-turn, pursued the programme vigorously. The foundation of the village was laid on Tuesday 26th November, 1985. It was envisaged to be completed within a week, but the construction lasted about a year. It was then commissioned at a colourful ceremony by the then Military Governor of Oyo State on Thursday, 11th December, 1986. Significantly, the realisation

of the project was made possible by the Nigerian Breweries Limited which funded the building of the Units.

The village as conceived, will serve to revitalize, project and preserve our indigenous arts and crafts. It will also serve as a tourist centre, housing the best of our crafts, making such crafts available to the public, as souvenirs and as decorative materials for the homes and offices. It is our hope that it will eventually develop into a training ground for our youths, to sustain and preserve the skills and technologies involved in the making of the crafts.

At this time of economic crunch, it is hoped that this committee will make it a steady source of money generating centre. The 'village' has seven Units, and the various type of crafts that are worked upon at present in the specific units are:-

- Unit I - Wood turning for the production of trays, trinket boxes, lamp stands, plates and cups etc.
- Unit II - ~~Bed~~ works, mosaics and paintings, wood engraving etc.
- Unit III - Hair dressing salon both traditional and modern styles are catered for clients from both the public and the staff of the Council for Arts and Culture

- Unit IV - Wood carving.
- Unit V - Basketry, cane and bamboo works.
- Unit VI - Macrame and Raffia works.
- Unit VII - Tie-dye, batik, etc.

When fully developed, other crafts like mat weaving, pottery, calabash carving, blacksmithing, cloth weaving (e.g. Aso Oke) leather works, local make-ups, and perfumes (e.g. the kolo) beaded caps, embroideries of various types, and any other laudable aspect of our traditional arts and crafts will be added.

For effective realisation of these objectives, a Committee of five had hitherto seen to the day-to-day running of the village. As the Committee has done a good job, it is merely being enlarged to bring the membership to seven. In particular, it is considered appropriate to bring in more ladies to strengthen the committee. I want to assure you of our confidence in the committee members, individually and collectively. Mr. E. O. Oni, an Assistant Chief Cultural Officer with the Arts Council will continue as chairman. Other members too have been appointed on their personal merit, having regard to their background in the promotion of Arts and Culture. Accordingly, it is important that

decisions must be taken in the best interest of the Arts Council. The separate Bank Accounts maintained by the Craft Village should continue, to allow for ploughing proceeds back into the craft village, to make it break even, and, ultimately make it revenue generating.

With the enlarged membership of the committee, you have a big challenge before you. The Craft Village must not only survive, and be made viable. It should add life, colour and splendour to the Cultural Centre, while the Cultural Centre, being the foster father of the Craft Village should try to assist in all ways possible. For, what is worth doing at all, is worth doing well.

The Craft Village, is a socio-economic venture, where the customers and tourists should be encouraged to visit and transact business without unnecessary inhibitions. Indigenous craftsmen and women should also be encouraged to settle down in the village and train other people. No dull moment should be encouraged.

Finally, I wish to emphasise that the Ministry of Information and Culture count very much on this Committee, as we must not disappoint the people who conceived the idea, those who executed it, those who sponsored it, those

5.

who witnessed the commissioning and those members of the public who are watching. We cannot afford to fail. This is why the interest of everybody and organisation directly or indirectly involved in the setting up of the craft village is represented on this committee. It is my hope that you will work together as a team, to achieve the laudable objectives of the village.

While congratulating you on your honorary appointments, I wish you fruitful deliberations.

Ladies and Gentlemen, Thank you.

Hq. Ex. Secretary's Copy

OYO STATE COUNCIL FOR ARTS AND CULTURE, IBADAN

MINUTES OF THE MEETING OF THE VISUAL ARTS DIVISION HELD AT THE
CRAFT VILLAGE ON WEDNESDAY 27TH DECEMBER 1989

Present:

- | | | | |
|------|----------------------|---|------------------------------------|
| (1) | Mr. E. O. Oni | - | Head of Division |
| (2) | Mr. F. A. Odugbemi | - | Photographer |
| (3) | Mr. G. Akintunde | - | C.C.A.(VA) |
| (4) | Mrs. F. Okubango | - | S.C.A.(VA) |
| (5) | Mr. E. A. Otiwale | - | S.P.A.II |
| (6) | Mr. K. Adigun | - | S.C.A.(VA) |
| (7) | Mrs. Y. Asolo | - | C.S.A.II |
| (8) | Mrs. F. Adeyemi | - | C.S.A.II |
| (9) | Mrs. K. Adegbaaju | - | C.S.A.II |
| (10) | Mrs. T. Adedeji | - | C.S.A.II |
| (11) | Mr. M. A. Mulero | - | Photographic Attendant |
| (12) | Mrs. A. Ige | - | Messenger |
| (13) | Alhaja F. Olanrewaju | - | Messenger |
| (14) | Mrs. C. Yusuff | - | Messenger |
| (15) | Mrs. A. Fakorede | - | Cleaner |
| (16) | Mrs. O. Adekunle | - | Cleaner |
| (17) | Mr. H. O. Omotayo | - | Assistant Photographer (Secretary) |
| (18) | Mr. J. O. Falowo | - | I.T.F. |

Absent:

- | | | | |
|-----|--------------------|---|--|
| (1) | Mrs. R. M. Agbaje | - | A.C.O.(VA) (Maternity Leave) |
| (2) | Mrs. M. A. Adebisi | - | Senior Secretarial Assistant(Annual Leave) |
| (3) | Mr. S. O. Bamidele | - | S.C.A.(VA) (without permission) |
| (4) | Mrs. J. Aikpaojie | - | C.S.A.II (with permission) |

Opening:

The meeting started at 9.00 a.m. with a prayer by Mr. H. O. Omotayo. Members were welcomed by the Head of Division who added that he was happy to see them return very strong after Xmas Holiday.

2. Adoption of Minutes:

The minutes of last meeting held on Monday 18/12/89 was read and adopted through a motion moved by Mrs. C. Yusuff and seconded by Alhaja F. Olanrewaju.

3. Matters Arising:

- 3.2 Grass Beads: The Head of Division said that arrangement would be made to collect the grass beads that week. Mr. G. Akintunde suggested that if the vehicle would be available on 28/12/89 they could collect the grass beads before going to N.T.A. to collect the Exhibition materials.

3.3 Programme of Work for 1990: The Head of Division urged the members of staff to write the programme of work month by month, he also said that members should think of utility or sellable products.

3.4 N.T.A. Exhibition: The A.C.C.O.(VA) told the staff who went to N.T.A. Exhibition that he wanted to see their demonstration works. The Head of Division warned that anybody who brought private work to Craft Shop or any exhibition of the Craft Village would blame himself.

3.5 Jingles: The Head of Division said that the jingle would ready very soon as the P.A. Division was yet to record.

4. Business of the Day:

4.1 Retirement of Money: The Head of Division emphasised that members of staff should retire through file any money taken by them.

4.2 Purchase & Retirement: The Head of Division told the members of staff that any purchases of tools or materials must be seen by him before they are taken to the store.

4.3 Work/Inventive Sprit: The Head of Division said that the attitude of the staff to work in 1989 generally is not impressive. He therefore advised his staff to think of what to do in 1990 to improve on their job adding that they should learn to work hard.

4.4 I.T.F. Students: The Head of Division wished the I.T.F. Students well in their movement in life as they would be returning to school that month.

5. General:

5.1 Mrs. A. Fakorede informed the Head of Division that Mr. F. Akanji and Mr. Adepoju did not allow her to take water from the tank, adding that they remarked that they are paying for the water so our Division could also do so. In his own reply the Head of Division said that he would see to it.

6. Adjournment:

The motion of adjournment was moved by Mr. M. A. Mulero and seconded by Mrs. O. Adekunle.

7. Closing Prayer:

The closing prayer was said by Mr. K. Adigun. The meeting came to an end at 10.05 a.m.

Mr. E. O. Oni,
Chairman.
4th January, 1990.

H. O. Omotayo
Secretary.
28th December, 1989.

CHAIRMAN'S REMARK AT THE INAUGURATION OF
THE RECONSTITUTED CRAFT VILLAGE COMMITTEE
ON THURSDAY 15TH JUNE, 1989

The Honourable Commissioner,
The Director General,
The Acting Ex. Secretary,
Ladies and Gentlemen,

On behalf of all members of the reconstituted Craft Village Management Committee, I wish to express our gratitude for the appointment. We also note and thank you for the guideline highlighted in the address which we promised will be deliberated upon in our meetings.

We cannot but say that the task given to us is not a simple one considering the economic situation which makes the purchase of necessary equipments and materials difficult as prizes escalate daily. Added to this is the fact that majority of the staff who are now craftsmen and women are unskilled workers have gone and we cannot replace them. However, efforts are being made to train more hands in the most efficient ways of arts and crafts production. Infact two senior officers of the Arts Council have earlier benefited from various courses in arts works at Ahmadu Bello University Zaria and the Polytechnic, Ibadan. Recently two have also benefitted at the Federal Institute of Forestry and Romimora Cane Workshop. They have all acquired training skills in textile technology, cane work, basketry and wood turning, etc., etc.

I wish at this juncture, to thank the State Government for releasing to the craft village early last year a huge sum of money for the purchase of equipments and bulk materials which are still in use. This I must confess has increased the revenue of the Craft Village tremendously. It is hoped that the increase will continue.

While we promise to do our best to make the village functional and revenue generating, I cannot but thank the former committee for their cooperation and useful ideas which have assisted in the execution of some of the Craft Village programmes.

I wish to conclude by appealing to the Honourable Commissioner and Director General for Information and Culture and the Executive Secretary of the Arts Council to give the Committee necessary support whenever the need arises.

Thank you.

Ag Secretary

OYO STATE COUNCIL FOR ARTS & CULTURE, IBADAN

VISUAL ARTS DIVISION

Report of Activities for the Month of October, 1989.

The only weekly meeting of the month was held on the 30/10/89 during the meeting matters affecting the Division were discussed, this includes improvement on productions and possibilities of more revenue generation.

2. Activities was reduced a little because some members of Craft Village Staff went on Annual Leave so Unit one and Two were closed for most part of the month.

3. Towards the end of the month the A.C.O.(V.A) also proceeded on Maternity Leave so the C.C.A.(V.A) has to take up her responsibilities.

4. Craft Village Management Committee Meeting schedule during the month could not hold because members failed to turn up.

5. Activities of the Craft Village Units are the followings :-

(1) Unit One - Wood Turning:

Officer is on leave for most part of the month.

(2) Unit Two - Painting & Bead Work:

Officer on leave for the most part of the month

(3) Unit Three - Hair Dressing:

47 customers was attended to by the Hairdressers in the Unit.

(4) Unit Four - Wood Carving:

(i) Officer in the Unit is acting in position of A.C.O.(V.A) who is on Maternity Leave.

(ii) He also supervised the I.T.F. Students from both A.B.U. Zaria and the Polytechnic Ibadan.

(iii) He collected and wrote the Division's monthly report.

(5) Unit Five - Bamboo and Cane Work:

Productions in this Unit are:-

(i) One set of Bamboo curtain

(ii) Two big cane baby basket

(6) Unit Six - Macrame and Basketry:

Officers in this Unit are on Maternity and Annual Leave respectively.

(7) Unit Seven - Tie & Dye, Batik:

Production in the Unit are:-

- (i) 5 shirts
- (ii) 5 yds. of pink and green
- (iii) 5 yds. of pink and green and white
- (iv) 2 yds. of stencil print black and orange
- (v) 2 yds. of teru in pink black and yellow
- (vi) Renovation one trouser in tie & dye.

6. Revenue generated from the Craft Village per Units:

Unit One	-	₦ 6.00
Unit Two	-	37.00
Unit Three	-	318.00
Unit Four	-	-
Unit Five	-	50.00
Unit Six	-	-
Unit Seven	-	-
Total:-	-	<u>₦411.00</u>

7. Revenue from sales of photographs ₦211.00

8. Therefore revenue generated from the Visual Arts Division during the month was six hundred and twenty two naira only (₦622.00) including the Photographic Section.

9. As usual this money has been paid in respectively.


 Gbade Akintunde,
 C.C.A.,
 1st November, 1989

STATEMENT BY THE NATIONAL FESTIVAL TECHNICAL
COMMITTEE ON THE 8TH NATIONAL FESTIVAL ARTS
AND CULTURE BAUCHI, BAUCHI STATE, HELD ON
6 - 8 OF SEPTEMBER, 1989.

The National Festival Technical Committee (NFTC) of the 8th National Festival of Arts and Culture, (NAFEST '89) held a two-day meeting under the chairmanship of Ambassador Ibrahim S. Jimeta, Director-General, Federal Ministry of Information and Culture at Zaranda Hotel, Bauchi from September 6 - 7, 1989.

2. The National Festival of Arts and Culture is organized annually by the National Council for Arts and Culture which has a committee under the chairmanship of the Federal Minister of Information and Culture and the Commissioners of Information and Culture of the 21 States and Abuja as members. This year's Festival will take place from the 11 - 18 of November, 1989,

3. The implementing arm of the National Festival Committee is this technical body which is made up of the Director-General, Federal Ministry of Information and Culture (Chairman), the Director, National Council for Arts and Culture, Chief Executives of Culture of the 21 States of the Federation and Abuja, as well as other relevant cultural agencies and interest groups.

4. This festival, which is the 8th in the series, has as its theme, "Culture and National Economic Recovery" with special focus on the Entertainment Industry, the Food processing Industry and a special project on proposals for the development of mud-bricks and traditional roofing materials. The festival will also feature a National Seminar on the theme, "Culture, Economy and National Development". It will examine a number of commissioned papers aimed at providing the foundation for further research by other institutions and organisations.

5. The meeting expressed satisfaction over the level of preparations by the host State, Bauchi, towards NAFEST '89. The meeting deliberated exhaustively on various modalities relating to the staging of the festival amongst which are:-

- (i) draft programmes of the festival.
- (ii) an inspection of the various facilities and venues to be used during the festival, and
- (iii) the need for placing funding of cultural activities under recurrent budget and reiterated the urgent desire for the establishment of the National Endowment Fund for the Arts.

6. This year's festival promises not only to be celebration of the unifying features of our diverse cultural heritage, but to also examine how best to improve our indigenous technology in line with this administration's conscious effort to revamp the nation's economy through self-reliance. The government has since identified culture as one of the main tools of National Development as contained in the Cultural Policy for Nigeria.

National Festival Technical Committee,
Thursday September 7, 1989.

Minutes of the Meeting of Olivet High School
5559 Club held on Saturday 3rd September, 1988
at St. Bernadines Grammar School, Oyo at
11.00 a.m.

14.

Present

- | | |
|-----------------------|--|
| 1. E.A. Lasebikan | - Obafemi Awolowo University Ile-Ife. |
| 2. E.E. Adeyanju | - FRCN External Transmitting Station P.M.E. 1002, Ikorodu Lagos State. Tel.No. 01-780250 |
| 3. A.A. Faji | - Ministry of Agriculture & Natural Resources, Produce Division, Ile-Ife. |
| 4. S.O. Oyedokun | 3 Adetoro John St, Igbobi. Tel. No. 23537 |
| 5. Alhaji H. Adebayo | - F.C.Eox 138, Oyo Tel. No. 230048 |
| 6. Adeagbo A. Okunade | - 5, A. Okunade Street Kongi Area, Lodiya Eox 7634, Ibadan Tel. 415601. |
| 7. E.A. Agbaje | - Anwar-Ul-Islam Grammar School, Iwo |
| 8. Rev. J.A. Okesiji | - 1st Baptist Church, Eox. 16, Ogbomosho |
| 9. Rev. E.O. Fanibe | - Ori-Oke Baptist Church, Eox 115, Ogbomosho. |
| 10. Dr. E.E. Olaleye | - Emtol Hospital Ltd. F.O.Eox 2609 S/Lere Lagos. |
| | 42, Olukole Street Surulere. Tel. No. 830399 |
| | 37, Marina Lagos Tel.No. 337084 |
| | 2 Luke Emmanuel St. Satellite Town Tel. No. 884923 Residence: 883768 |

11. Lt. Col. E.A.Ebo - AFQ CAR, PME 21109
Military Cantonment,
Ikeja 900581/234.
12. J.C.Adeleke - FRCN, Ikoyi, Lagos
13. Y.A.Eello - M.A.N.A., FME 1032,
Oyo.
14. J.A.Adedeji - Kajola Local Schools
Board Box. 128, Oyo Home
Address.
15. D.A.Adio - Oyo North ADF, P.C.Box
7200 Ibadan, F.C.Box
19850 U.I. Post Office
Ibadan.

15. Opening

The meeting started at about 11.30 a.m. with an opening prayer by Rev. J.A.Okesiji.

Apology

Apologies were received from the following members:

Messrs: Tony Adeleke
Eayo Omosho
F.T.Gluckun
Laoye Tinuoye
Professor C.A.Cdeji

Reading and Adoption of the Minutes

The minutes of the meeting held on Saturday, 2nd July 1988 were read and the following amendments were made:

Attendance

The following telephone numbers of some members were corrected.

- | | |
|----------------|---|
| E.A.Lasebikan | - Office: 038-230291/2338
Home: 038-230691 - Oyo |
| J.C.Adeleke | - Office: 01-382483 |
| E.A.Ebo | - Office: 01-0900581- Ext. 234 |
| Hameed Adebayo | - Home: 038-230048 |

Minute 7.0

- (i) Part of the 3rd - line should read thus "..... and for reposing confidence in him as protem chairman"

- (ii) the next sentence should read as follows: "He felt that we should be the pride and active set ever produced by the school."
- (iii) the last sentence should be: "He finally appealed for co-operation."

Comments from other members

- (i) The fourth sentence should begin with "He reminded the Club"
- (ii) 3rd paragraph of the same page, the abbreviations in bracket should be C.E.L.F.S and not C.E.F.
- (iii) On the same page under resolution the first sentence should read as follows:

"To be eligible for membership of Clivet 5559 Club, you must have been admitted in 1955 or joined the set later, or finished in 1959."

Finance

First sentence, the word money should be changed to "finance".

Objectives

The first sentence should read as follows - "The following objectives of the club were articulated among others."

Minute 13

The first line, the word "skipped" should be replaced by the word "went"

Also in the attached appendix, the following amendments were made. Professor J.I. Odejide should read Professor C.A. Odejide. Mr. T.A. Sanusi should now read Mr. Eayo Omotosho. The address of Mr. Ayo Ojebode should read - Okada Air, Eenin City. G.K. Dare - Caxton Press Fleiyele, Ibadan. After all these amendments the minutes were adopted.

16. Matters Arising from the Minutes

16.1 Protem Officers

It was decided that all the Protem Officers appointed at the inaugural meeting should now function as the officers of the Club for the next one year. The need to have a Publicity Secretary who will publicise the activities of the Club was then discussed. It was unanimously decided that Mr. J.C. Adeleke Protem Financial Secretary/Treasurer should take charge of publicity while Mr. E.A. Agbaje should take over from him as Financial Secretary/Treasurer.

16.2 Mode of Meeting

A member suggested that the meeting of the Club should be held quarterly and on rotational basis. It was finally decided that the present arrangement should continue until 1989 when the matter might be reviewed.

16.3 Letter Heading

The President explained the difficulties encountered by him and the Secretary in their efforts to print letter headed papers for the Club and promised that every thing possible would be done to get the papers ready before the next meeting of the Club.

A member suggested and all agreed that there was no need to be in a hurry over the matter. It was then decided that the format of the letter heading proposed be presented at the next meeting of the Club in November for ratification before embarking on final printing.

16.4 Membership

The meeting further clarified the criteria for membership, that is for a person to be eligible for membership of the Club, he must satisfy one of the following three criteria:

- (i) He must have been admitted in 1955

OR

- (ii) Joined the set later

OR

- (iii) Finished in 1959

It was also decided that any body who remembered names of those who should be members should forward such names and addresses to the Secretary.

16.5 Publicity

Mr. J.C. Adeleke informed the meeting that paid announcements were made over the radio about the Club's meeting. He further told members that he made two spot announcements each on RN-2 in Lagos and FRCN Ibadan and for which some amount was paid. Some members suggested that the Club's meeting should also be published in National Dailies like the Daily Times particularly under the heading "Have You Heard", apart from Radio Announcements.

17. Other Matters

At the end of matters arising the President suggested that under other matters listed on the agenda, the following issues be discussed as substantive issues:

- (a) Programme of Activities

- (b) Entertainment

(c) Finance

Members agreed to this suggestion.

18. Programme of Activities

Some programmes of activities were suggested, namely:

1. 30 years anniversary of graduation from the School to be observed in 1989.
2. Memorial service for the departed members of the Club.
3. End of year (1988) get-together that would involve members of our families.

After a long discussion, it was decided that a Committee be set up to deliberate on the programme and report back to the Club at its next meeting.

Members of the committee are:

1. Rev. J.A. Ukesiji (Chairman)
2. Mr. A.A. Adeleke (Member)
3. Mr. E.A. Agbaje
4. Mr. A. Okunade
5. Hadji H. Adebayo

The President is however an ex-officio member of the Committee.

19. Entertainment at the Club's Meetings

The President opened the discussion on this matter by informing the members of efforts made to entertain them at the end of the meeting but without success. He suggested that a substantial amount should be voted to entertain members when they come for meetings.

Many members spoke on this matter. The final decision was that ₦50.00 should be set aside at every meeting for members light entertainment and that when we begin to hold on rotational basis, nothing stops any member(s) from assuming responsibility for entertainment of the members.

20. Finance

The meeting decided that an account should be opened at the Union Bank, Oyo where money collected would be saved. It was decided also that the signatories to the account should be any two of the following officers of the Club:

Financial Secretary/Treasurer

President and Secretary.

The President then appealed to members to pay their dues as agreed to at the inaugural meeting. The total amount collected thereafter was ₦250.00.

21. Any Other Business

21.1 Rev. Okesiji thanked those who were instrumental to the birth of the Club. He prayed that the Club might grow from strength to strength.

21.2 Rev. Fanibe observed the absence of some members who ought to be at the meeting but who were not there, e.g. Mr. I.A. Oladimeji. Reacting to this, a member informed the meeting that Mr. Oladimeji lived in London and there was no way he could have attended the meeting.

21.3. Dr. Tayo Olaleye told the meeting that the Club should be recognised because of its uniqueness and that something concrete should be done to mark the 30th anniversary of the Club.

21.4 Mr. Adeagbo Okunade observed that the name of late Eiyi Idowu was omitted in the list of our departed colleagues.

22. Adjournment

Before the meeting was brought to a close, the President thanked those who were present and reiterated his belief in the Club being raised to a formidable and glorious heights if we members are forthright, dedicated and committed in the pursuance of our objectives. He wished members journey mercies back home.

The meeting ended at 1.55 p.m. after Mr. Y.A. Yekini had said the closing prayer.

Professor Bayo Lasebikan
President

Mr. J.O. Adeleke
Recorder

Please take note that the next meeting of the club is on Saturday 5th November 1988 at 11.00 a.m. at the usual venue i.e. St Bernardine's Grammar School.

Received: 10/11/88.



OYO STATE COUNCIL FOR ARTS AND CULTURE
ADMINISTRATION
DIVISION.....

TELEGRAMS: OSCOFAC

Private Mail Bag No. 5665

TELEPHONE: IBADAN 413036

YOUR REF. NO.....

O.P.F. 103/28
OUR REF. NO.....

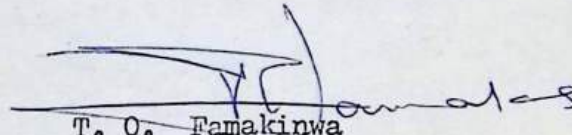
.....30th December, 1988...

The Ambassador,
Embassy of Netherlands,
Nigeria.

Re : Miss Janet Oluranti Abiodun

I am directed to confirm that the above named officer of Oyo State Council for Arts and Culture will be on leave as from ^{early April,} ~~the end of January,~~ 1989 and that she has declared her intention to spend the leave Overseas. It will be appreciated if she can be given the necessary assistance.

2. Thanks for your co-operation.


T. O. Famakinwa
for : Executive Secretary
EXECUTIVE SECRETARY
Oyo State Council For Arts & Culture
CULTURAL CENTRE IBADAN

SCHEDULE 1

Section 1

PART I - ENTERPRISES IN WHICH EQUITY HELD SHALL BE PARTIALLY PRIVATISED

Enterprises	Present Federal Government Holding %	Maximum Federal Government Participation as % of Equity (after privatisation)
Commercial and Merchant Banks		
Savannah Bank of Nigeria Limited	51.34	Present holding to be maintained
Union Bank of Nigeria Limited	51.67	Present holding to be maintained
United Bank for Africa Limited	45.76	Present holding to be maintained
International Bank for West Africa Limited	50	Present holding to be maintained
Allied Bank of Nigeria Limited	51	Present holding to be maintained
Continental Merchant Bank Limited	51	Present holding to be maintained
International Merchant Bank Limited	60	Present holding to be maintained
Nigeria Arab Bank Limited	60	Present holding to be maintained
Nigeria Merchant Bank Limited	60	Present holding to be maintained
First Bank of Nigeria Limited	44.8	Present holding to be maintained
WAL Merchant Bank Limited	20	Present holding to be maintained
Merchant Bank of Africa	5	Present holding to be maintained
Agricultural, Co-operative and Development Banks		
Federal Mortgage Bank of Nigeria	100	Not more than 70% by the Federal Government and its agencies.
Nigerian Industrial Development Bank Limited	100	Not more than 70%
Nigerian Bank for Commerce and Industry Limited	100	Not more than 70%

Enterprises	Present Federal Government Holding %	Maximum Federal Government Participa- tion as % of Equity (after privatisation)
Federal Savings Bank	100	Not more than 70% by the Federal Govern- ment and its agencies.
Oil Marketing Companies		
Unipetrol	100	Not more than 40%
National Oil and Chemical Co. Limited	60	Not more than 40%
African Petroleum Limited	60	Not more than 40%
Steel Rolling Mills		
Jos Steel Rolling Mill	100	Not more than 40%
Katsina Steel Rolling Mill	100	Not more than 40%
Oshogbo Steel Rolling Mill	100	Not more than 40%
Air and Sea Travel Companies		
Nigeria Airways Limited	100	Not more than 40%
Nigeria National Shipping Line Limited	100	Not more than 40%
Fertilizer Companies		
Nigerian Superphosphate Fertilizer Company Limited	100	Not more than 40%
National Fertilizer Company Nigeria Limited	70	Not more than 40%
Paper Mills		
Nigeria National Paper Manufacturing Company Limited	64.03	Not more than 40%
Nigeria New Print Manufacturing Company Limited	100	Not more than 40%
Nigeria Paper Mills Limited	100	Not more than 40%
Sugar Companies		
Savannah Sugar Company Limited	75.4	Not more than 40%
Sunti Sugar Company Limited	90	Not more than 40%
Lafiaji Sugar Company Limited	70	Not more than 40%
Cement Companies		
Ashaka Cement Company Limited	72	30%
Benue Cement Company Limited	39	30%
Calabar Cement Company Limited Limited	68	30%
Cement Company of Northern Nigeria Limi- ted	31.53	30%
.. .. . ent Company Limited, Nkalagu	10.72	10%

17. South-East Rumanian Wood Industries Limited, Calabar
18. Nigerian Yeast and Alcohol Company Limited, Basita
19. Nigerian-Rumanian Wood Industry Limited-Ondo
20. Nigerian Film Corporation
21. National Freight Company Limited
22. National Animal Feed Company Limited, Port-Harcourt
23. Opobo Boat Yard
24. Madara Dairy Company Limited, Vom
25. Ore/Irele Oil Palm Company Limited Ondo
26. Okomu Oil Palm Company Limited Bendel
27. National Livestock Production Limited
28. Road Construction Company of Nigeria Limited
29. National Film Distribution Company Limited
30. Nigerian Ranches Company Limited Kaduna.
31. Impressit Bakolori Nigeria Limited
32. North Breweries Limited Kano
33. Nigerian Beverages Production Company Limited
34. West African Distilleries Limited
35. Nigeria Engineering Construction Company Limited.
36. Tourist Company of Nigeria Limited (Owners of Federal Palace Hotels).
37. Electricity Meters Company Limited, Zaria
38. American International Insurance Company Limited
39. Guinea Insurance Company Limited
40. Sun Insurance Company Limited
41. United Nigeria Insurance Company Limited
42. United Nigeria Life Insurance Limited
43. Niger Insurance Company Limited
44. Mercury Assurance Company Limited
45. Crusader Insurance Company Limited
46. Royal Exchange Company Limited
47. NEM Insurance Company Limited
48. Law Union and Rock Insurance Company Limited
49. Prestige Assurance Company Limited
50. British American Insurance Company Limited
51. West African Insurance Provincial Company Limited
52. Manchok Cattle Ranch
53. Mokwa Cattle Ranch
54. Poultry Production Units in Jos, Ilorin and Kaduna.

Enterprises	Present Federal Government Holding %	Maximum Federal Government Participa- tion as % of Equity (after privatisation)
Motor Vehicles and Trunk Assembly Companies		
Anambra Motor Manufacturing Company Limited	35	Present holding to be maintained
Leyland Nigeria Limited	35	Present holding to be maintained
Nigeria Truck Manufacturing Company Limited	35	Present holding to be maintained
Peugeot Automobile of Nigeria Limited	35	Present holding to be maintained
Volkswagen of Nigeria Limited.. ..	35	Present holding to be maintained
Steyr Nigeria Limited	35	Present holding to be maintained

PART II -ENTERPRISES IN WHICH 100% OF EQUITY HELD
BY THE FEDERAL MILITARY GOVERNMENT
SHALL BE FULLY PRIVATISED

1. Nigeria Hotels Limited
2. Durbar Hotels Limited
3. Aba Textile Mills
4. Central Water Transportation Company Limited
5. National Cargo Handling Limited
6. Nigerian Dairies Company Limited
7. Nigerian National Fish Company Limited
8. Nigerian Food Company Limited
9. National Grains Production Company Limited
10. National Poultry Production Company Limited
11. National Root Crops Production Company Limited and other such
food production companies.
12. Nigerian National Shrimps Company Limited
13. New Nigerian Salt Company Limited
14. National Fruit Company Limited
15. National Salt Company Limited Ijoko
16. Specomill Nigeria Limited.

(Contd.)

55. Kaduna Abattoir and Kaduna Cold Meat Market
56. Bauchi Meat Factory and Galambi Cattle Ranch.
57. Minna Pig Farm.
58. Kano Abattoir Company Limited
59. Umuahia Pig Farm.
60. Giant Cold Store, Kano.
61. Ayip-Eku Oil Palm Company Limited
62. Ihechiowu Oil Palm Company Limited
63. Sokoto Integrated Livestock Company Limited
64. Motor Engineering Services Company Limited
65. Flour Mills of Nigeria Limited.
66. Nigerian Yeast Alcohol Manufacturing Company Limited
67. Nichemtex Industries Limited.

SCHEDULE 2

Section 12

PART I PARTIAL COMMERCIALISATION

1. Nigerian Railway Corporation
2. Nigerian Airport Authority
3. National Electric Power Authority
4. Nigerian Security Printing and Minting Company Limited
5. All the River Basins Development Authorities.
6. National Provident Fund.
7. Ajaokuta Steel Company Limited
8. Delta Steel Company Limited
9. Nigerian Machine Tools Limited
10. Federal Housing Authority.
11. Kainji Lake National Park.
12. Federal Radio Corporation
13. Nigerian Television Authority
14. News Agency of Nigeria.

PART II - FULL COMMERCIALISATION

1. Nigerian National Petroleum Corporation
2. Nigerian Telecommuni.

3. Associated Ores Mining Company Limited (Contd.)
4. Nigerian Mining Corporation
5. Nigerian Coal Corporation
6. National Insurance Corporation of Nigeria
7. Nigeria Re-Insurance Corporation
8. National Properties Limited
9. Tafawa Balewa Square Management Committee.
10. Nigerian Ports Authority
11. African Re-Insurance Corporation

MADE at Lagos this 5th day of July, 1988

GENERAL I. B. BABANGIDA,
President Commander-in-Chief
of the Armed Forces,
Federal Republic of Nigeria



Ministry of Education

THE STATE COMMISSIONER'S OFFICE
IBADAN, OYO STATE OF NIGERIA

Telephone: 414466

Telegrams: COMEDUCAT IBADAN

Your Ref. No

PRIVATE MAIL BAG NO. 5014

Our Ref. No

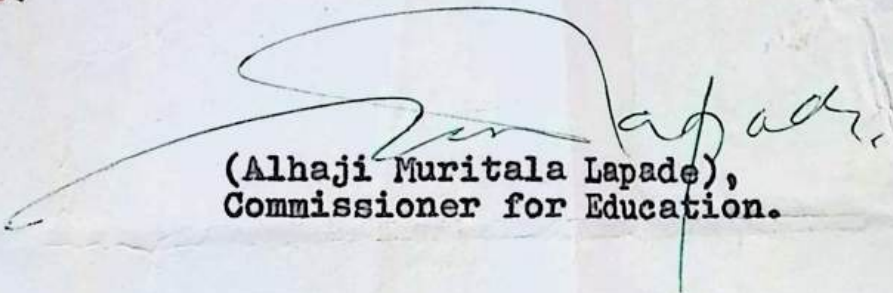
Date: 28 January, 1989.

Rev. Toye, S. A.
Cultural Officer,
Ministry of Information.

Membership of Facility/Entertainment Committee

This is to inform you that you have been appointed a member of the above-named Committee.

The first meeting comes up on Tuesday, 24th January 1989 at 10.00 a.m. in the Ministry of Education, Commissioner's Office.


(Alhaji Muritala Lapade),
Commissioner for Education.

Acco. (R.A.D.)

Pls. represent me at this meeting as I am otherwise engaged in a meeting with the Commissioner at that same time.

28/1/89

Ministry of Information and
Culture,
Secretariat,
Ibadan.

29th March, 1989

The Honourable Commissioner,
The Director-General,
Director (Finance and Supplies),
Director (Personnel),
Director (Information),
Director (Fire Services),
Director (Government Press),
Executive Secretary (Council for
Arts and Culture),
H. E. O. (Internal Audit).

Notice of Meeting

I am directed to invite you to the monthly meeting of Heads of Departments in the Honourable Commissioner's office on Thursday, 30th March, 1989 at 11.00 a.m.

2. Attached to this circular is a copy of the minutes of the last meeting while the agenda for the day is as follows:-

- (i) Opening Prayer;
- (ii) Reading and adoption of the minutes of the last meeting;
- (iii) Matters Arising:-
 - (a) Control of Vehicles
 - (b) Title Deeds on Landed Property
 - (c) Government Press
 - (d) Visit of the President
 - (e) Confirmation of Appointment
 - (f) Security of the offices
 - (g) Deun Restaurant
- (iv) General;
- (v) Closing.

3. Please, be punctual.

edw's -
A. O. Adigun,
for: Commissioner for Information
and Culture.

Rm 32 Information

P.A.S. (AdG)

MINUTES OF THE MEETING OF HEADS OF
DIVISIONS AND THE DIRECTOR-GENERAL WITH
THE COMMISSIONER HELD IN THE COMMISSIONER'S
OFFICE ON THURSDAY 23RD FEBRUARY, 1989

1. Present

1. Alhaji Adegboyega Arulogun - Commissioner for
Information and Culture
- Chairman
2. Mr. Femi Osunro - Ag. Director-General
3. Mr. Bode Oyedeji - Secretary, Establishments
and Administration
4. Mr. E.A. Afolajuwonlo - Ag. Chief Information Officer
5. Alhaji 'Lekan Adeleye - Chief Fire Officer
6. Mr. J. A. Afolabi - Executive Secretary,
Council for Arts and Culture
7. Mr. S. A. Omidiora - Chief Superintendent of Press,
Government Press
8. Mr. J. A. Atilola - Internal Auditor

2. In Attendance:

1. Mr. A. O. Adigun - Principal Assistant Secretary
(Admin. & General) - Notes

3. Opening:

The Chairman, Alhaji Adegboyega Arulogun, declared the meeting open with a prayer at 1.25 p.m.

4. Reading and Adoption of the Minutes of the last meeting:

The chairman led members through the minutes of the last meeting. After correcting the typographical error in para. 5.3. line 12, Mr. J. A. Afolabi's motion for adoption was seconded by Mr. J. A. Atilola and the minutes were thereafter adopted.

5. Matters Arising:

5.1 Sectional Meetings

The Chairman commended members for holding their regular meetings at their various departments and enjoined them not to relent their efforts in this regard.

5.2 Control of Vehicles

5.2.1 The Secretary, Establishments and Administration,

reported that efforts were being made to set up a joint committee of officials of the Ministry of Information and Culture as well as the Ministry of Social Development, Youth and Sports to consider the sharing principles of both men, material and money jointly owned by both Ministries before they were separated, adding that a letter to this effect had been sent to the other Ministry for their reaction. He stressed further that the list of junior officers employed by both Ministries before the merger had been compiled to assist the committee. Other common assets are being compiled too.

5.2.2 The Secretary, Establishments and Administration reported that the Information Division had identified four (4) serviceable but grounded vehicles for rehabilitation which had been forwarded to him for further action and that he was awaiting the list of such vehicles from the Fire Services Division. This issue was exhaustively discussed before the chairman directed that letters of invitation be sent out to reputable mechanics to come and inspect the vehicles with a view to submitting competitive quotations to refurbish them. The Commissioner mentioned in particular Honesty Motor Mechanic whose location is directly behind Total Petrol Station, Testing Ground, Iwo Road, Ibadan as one of the reliable mechanics he had heard of. Also, the Secretary (Establishments and Administration) advised that one Mr. Solanke who had in the past handled the overhauling of Volkswagen vehicles for the Ministry be invited to submit quotations.

5.2.3 The Chairman reported that the Governor had rejected the plea to allocate LADA cars to our Ministry mainly because the Ministry did not request for any allocation at the onset and that there was none left for distribution. However, when he was hinted that there were 10 LADA cars at the Office of the Governor's Transport pool, he promised to re-open the matter again.

5.2.4 The Acting Chief Information Officer, Mr. E. A. Aofolajuwonlo who promised to give further details on the Peugeot Pick-up Van which was purportedly allocated to this Ministry before it was loaned to MAMSER reported that he could not lay his hand on any relevant file. The Acting Director-General, Mr. Femi Osunro, however, promised to liaise and gather useful information from some of their key officers with whom he is familiar.

5.3 Title Deeds on Landed Property

The Secretary, Establishment and Administration reported that the Ministry of Lands, Housing and Survey had responded positively to our request for the registration of all the known landed properties belonging to this Ministry. As such, we have been requested to pay a sum of Eighty-Six Naira for further processing of the title deeds. The chairman, therefore, directed that payment should be effected immediately after which detailed briefs on the deeds should be prepared and circulated.

5.4 Council for Arts and Culture

The Chairman directed that the proposed launching of the one ^{Nigeria Cultural Policy} Decade of Cultural Policy in the State be
World Decade for Cultural Development .../4

kept in abeyance until the reaction of other states of the Federation was known.

5.5 Government Press

The Chief Superintendent of Press, in reaction to the chairman's emphasis on the purchase of high quality stationery materials from reputable firms, reported that he had written to some reputable suppliers out of which only ten (10) had responded. He promised to show samples of the stationery items to the Commissioner after which he would request for fund to purchase them. In his own contribution, the Acting Director-General stressed the importance of making available to him the Bank balance in the accounts for the purchase of stationery materials. This, when known, would assist him in opening a revolving account on stationeries. He advised the Chief Superintendent of Press to always follow all the administrative procedure and obtain necessary clearance and authority before committing government funds. This was noted. The Chairman also queried the rate of overtime claims which he observed to be almost 50% of the total job. Therefore, he directed that full explanations must be given on that aspect. The Acting Government Printer promised to give full and detailed explanations in file.

6. General

6.1 Situation Report

The Acting Director-General, Mr. Femi Osunro, reminded Heads of Divisions to submit the situation report of their various divisions not later than the 24th February, 1989. This, he stressed, would assist him in the preparation of the handing over-notes for the Director-General who would resume duty early in March, he emphasized.

6.2 Visit of the President

The Chairman intimated all Heads of Divisions about the proposed visit of the President, General Ibrahim Badamosi Babangida and thus directed that action should be taken to mobilise all vehicles, public address systems, microphones etc. pointing out that a committee comprising all Heads of Divisions would be constituted in the Ministry to handle the arrangement.

6.3 Confirmation of Appointment

The Secretary, Establishments and Administration informed the meeting that most of the junior workers never knew that their appointments have to be confirmed. Thus, he admonished all Heads of Divisions to raise the issue at their meetings with a view to intimating the Establishments and Administration Division about outstanding confirmation of appointment. He similarly advised everybody to fill the **Annual Performance Evaluation Report (A.P.E.R.)** Forms.

6.4 Security of the Offices

The Secretary, Establishments and Administration reported that the Office of the Director-General was burgled on Monday, February 20, 1989. The Director-General's Driver who came to collect some items in the office after the official closing hours spotted a strange figure who locked himself up in the office of the Director General. Spontaneously, he alerted the day guards who were attracted to the scene and later had to keep vigil throughout the night. The matter was immediately reported to the Police at Two Road. Heads of Divisions were, therefore, enjoined to monitor the activities of the junior ones and to ascertain that the keys to their offices are properly kept with the police.

6.5 Deun Restaurant

The Chairman directed that both Deun Restaurant and 'Inanstrate' Food Canteen should be allowed to stay at the Cultural Centre premises ^{"Inanstrate"} but that they should be resettled ^{along Deun} elsewhere to carry out ^{let} their business. (within one month)

7. Closing

The motion for adjournment was moved by Mr. S. A. Omidiora and was seconded by Mr. E. A. Aofolajuwonlo before the meeting rose at 2.55 p.m.

TEMPORARY AGENDA

- | <u>No.</u> | <u>Items</u> |
|------------|--|
| 1. | Implementation strategy for the New Cultural Policy; |
| 2. | Liaison between NCAC and the State Arts Council's: <ul style="list-style-type: none">(i) Joint Programmes;(ii) Exchange and Exhibition of Art Works as well as contribution of collections to the National Gallery of Art;(iii) Promotion and staging of State Cultural Week;(iv) Joint Research Projects and Publication;(v) Establishment of National Craft Centres and Galleries. |
| 3. | Preparation and involvement in NAFEST - National Festival of Arts and Culture; |
| 4. | Joint Production of Films and Performances; |
| 5. | Establishment and Registration of Cultural Organisations; |
| 6. | Compilation and publication of National Cultural Directories (Artists, troupes, publications, Galleries, Museums, theatres etc); |
| 7. | Training in Cultural Administration and other relevant Courses; and |
| 8. | Courtesy visit/calls on the State Governor, Commissioner responsible for Culture, historical sites etc. |

MINUTES OF THE MEETING HELD BY THE HONOURABLE
COMMISSIONER FOR INFORMATION AND CULTURE WITH THE
REPRESENTATIVES OF CONSULTANTS AND CONTRACTORS HANDLING
THE CULTURAL CENTRE COMPLEX ON WEDNESDAY, 6TH JULY, 1989

Present:

- | | |
|-------------------------------|--|
| 1. Alhaji Adegboyega Arulogun | - Commissioner for Information and Culture |
| 2. Mr. 'Lola Omojowolo | - Director General, Ministry of Information and Culture |
| 3. Mr. A.O. Adebayo | - Representative, ASA Partnership, Ibadan. |
| 4. Mr. G.A. Okuofu | - Chris Fajemirokun Associates, Lagos. |
| 5. Mr. E.A. Akinlaja | - Clarke Engineering Nig.Ltd., Lagos. |
| 6. Mrs. C. E. Afadama | - Clarke Engineering Nig. Ltd., Lagos. |
| 7. Mr. S. Sorunmu | - Thermostein Ltd, Lagos |
| 8. Chief S. A. Adams | - Solel Boneh (Nig.) Ltd, Ibadan |
| 9. Rev. S. A. Toye | - Ag. Executive Secretary (Council for Arts and Culture) |
| 10. Prince A. Laoye | - ACTO (Council for Arts and Culture) |
| 11. Mrs. S. T. Babafemi | - Representative, Ministry of Justice, Ibadan |
| 12. Mr. E. O. Ekundayo | - Ministry of Works & Transport, Ibadan |
| 13. Mr. L. A. Olufidipe | - Ministry of Works & Transport, Ibadan |

In Attendance:

- | | |
|--------------------------|---|
| 14. Mr. P. O. I. Molokwu | - P.O.(Finance & Supplies) Ministry of Information and Culture. |
| 15. Mr. K. O. Olanipekun | - Council for Arts and Culture. |

Opening:

2. After the usual exchange of courtesies, the Honourable Commissioner, Alhaji Adegboyega Arulogun declared the meeting open at 11.00 a.m., emphasising that the main task was to find a solution to the installation of the mechanicals, electronics and the central air conditioner at the Cultural Centre, at the earliest possible time. He expressed regrets that a meeting called earlier could not hold, because the relevant invitation letters which were posted to Lagos

especially did not get there in time.

Contract Agreement:

3. The Honourable Commissioner also expressed regrets that one vital document required for the meeting, the Contract Agreement on the electrical installations and the central air conditioner could not be located. He expected that a copy would be supplied by the Ministry of Works and Transport, who claimed to have supplied one to Arts Council. The Commissioner then felt that since the agreement was between the main contractor, Messrs Solel Boneh (Nig) Ltd and the Sub-Contractor, Clarke Engineering Limited, a copy should be with either of them. But the representatives of the two companies failed to provide an answer.

Stores Inventory:

4. The Honourable Commissioner then stressed the need to know the contents on the stores maintained by Clarke Engineering, on behalf of Government. There is also the need to constantly open up the stores to ensure that the items there are still in good condition. Whereupon, it was agreed that the Ministry could break open the store doors to check the inventory, but in the presence of at least a representative of Clarke Engineering or Chris Fajemirokun Associates.

Reactivating the Project:

5. The Commissioner emphasised the point that the air conditioner must be fully installed, with the lighting system, to make the Cultural Centre Complex function. He said that Government ought to be realising a lot of money from the various activities which would be taking place at the Centre. The Commissioner expressed serious concern at the rather unprofessional behaviour of Clarke Engineering which had been paid N85,000.00 for oil circuit breakers years back, but which would neither supply the items nor return Government money. What is worse, Clarke Engineering has now abandoned the project. The Commissioner asked members to offer possible solutions to an early completion of the project, adding that he would not mind terminating the contract with Clarke Engineering, after due consultations with the Ministry of Justice, if that was the only way out.

Funding of Project

6. Chief S.A. Adams the Solel Boneh representative suggested returning to site, on the instructions of the Architect. On his own, Mr. A.O Adebayo the representatives of ASA felt that Clarke Engineering was delaying the completion. He also regretted the absence of the Rational Architect representative who might have had an input into the subsidiary Agreement between Solel Boneh and Clarke Engineering. But, Mr. E.A Akinlaja, the representative of Clarke Engineering attributed the non completion of the project to lack of fund, adding that, since the last meeting with the Contractors and Consultants in September 1988 when everyone aired his mind in a heart-to-heart-talk with the Commissioner, nothing had been done. He suggested that Estimates should be up-dated to determine the extent of financial involvement before Government decides on who should do what further on the project.

6.2 All the representatives of the companies stressed the need for fund to be made available for the completion, and most of them pointed out that Government was still owing them large sums of money for the job already done. Pressed by the Commissioner, the representative of Clarke Engineering accepted holding on to the amount of money given by Government for the procurement of oil circuit breakers and the Commissioner threatened taking action against the company for that act of misappropriation of fund. The representative of Chris Fajemirokun Associates emphasised that all were concerned and must work together, to ensure early completion of the project. He agreed that fresh estimates be prepared. He referred to the Estimates his company submitted last year, for an alternative solution to the inherent problem of the oil circuit breakers. The cost thus was ₦1.65m with break-down as at Annex 'A'. It was then the concensus of opinion that all the main contractors, the sub-contractors and suppliers should up-date or revalidate their respective estimates on the project preparatory for the next meeting.

6.3 The Chairman assured that finance would not be a problem, and that the question of debt to contractors would be adequately taken care of. He added that Government had adopted a new and dynamic approach to the problem of contracts, by ensuring that fund is available before contracts are awarded. The contractors felt satisfied, and Chris Fajemirokun's representative suggested that another meeting of all concerned be held to discuss the new costing. Obviously referring to the case of Clarke Engineering the representative of the Main Contractor, Solel Boneh pleaded that it would not pay the client to terminate any contract, except for lack of performance. In his reaction, the Chairman said that no one would want to continue with an association when there is a breach of trust. He stated categorically that he was convinced that there was a breach of trust by Clarke Engineering.

7. In his own contribution, the Director-General, Mr. Lola Omojowolo, reminded the Contractors/Consultants that debt is part of public finance policy, and that, in any case, most of the Contractors/Consultants owed by government also enjoy government patronage on other projects. He advised them to be fully prepared to complete the Cultural Centre project without delay.

General

8. (i) Chief S.A. Adams, representing Solel Boneh implored the Commissioner to contact Rational Architects for the next meeting. The Arts Council confirmed that Rational Architect was invited in writing. ASA Partnership also promised to telephone Architect Adekunle to attend the next meeting.

(ii) the need to open the Stores occasionally, for fresh air to come in, to protect the life of the equipment therein was emphasised.

(iii) the Commissioner warned the Arts Council against taking possession of the film screen in the stores. Instead, the Council could hire or even paint the wall to effect good projection.

(iv) Mr. E.O Ekundayo of the Ministry of Works and Transport requested for the copy of the Contract Agreement on the Electrical Project which the Ministry earlier sent to the Arts Council.

(v) Mrs. S. T. Babafemi, representing the Ministry of Justice arrived at 12.05 p.m. with apology. The Honourable Commissioner briefed her of the meeting, and decisions.

(vi) Mr. A. O. Adebayo, of ASA Partnership again implored Solel Boneh, Clarke Engineering and Thermostein Ltd, to cooperate and do the necessary spade work, without which, he said, there can be little progress on the project.

8. Next Meeting

Fixed for Thursday 27th July, 1989 at 11.00 a.m. But the Consultants should meet with the Commissioner at 10.00 a.m.

9. Closing

Prince A. Laoye prayed and the meeting adjourned at 2.17 p.m.

Cost of New Scheme Proposed in 1988 by Chris
Fajemirokun Associates

	N
1. Electrical Power Supply	787,000.00
2. Tele Communication	130,000.00
3. Installation in Auditorium Cinema, Music Reharsal Hall, etc., including	
(a) Theatre Close circuit TV	43,000.00
(b) Stage light & Control	43,000.00
(c) Cinema Hall	43,000.00
(d) Public Addressing System	43,000.00
(e) Music Reharsal Hall	43,000.00
4. Fire Fighting System based on manual fighting	30,000.00
5. Checking, testing & Maintenance & Electrical gargets, Release switch gears & control	75,000.00
6. Cost of Missing item other than the OCE	50,000.00
7. Automatic Fire Fighting System in view of increased recent trends of inferno in Public buildings	250,000.00
8. Contingencies issued on erratic fluctuation of Electrical Service in the market	115,275.00
	<u>N1,652,275.00</u>
	=====

M. O. OLAWUYI & SONS

BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.....

Your Ref.....

30th May, 88

19.....

QUOTATION FOR PROPOSED STEEL GATES TO EXISTING ROAD - FESTAC HOUSE, MOKOLA IBADAN.

AS PER ATTACHED SHEETS

ITEMS	DISCRIPTION	RATE	AMOUNT
ITEM	3c yds Colum Excavation Foundation	N100.00	N 300.00
	390sq ft Steel gates 2 pairs	N 12.50	N4,875.00
	4c yds R.C. Column	N150.00	N 600.00
	16 cubes " " form works	N 12.50	N 200.00
	18sq yd. " " Rendering	N 2.00	N 36.00
	2 No 4" Iron pillars	N175.00	N 350.00
1	1 No 6'-0"x6'-0" Security boat	N2,500.00	N2,500.00
	60 cyds Excavation for foundations	N 5.00	N 300.00
	15 cyds 9" Block (Mini Fence wall)	N100.00	N1,500.00
	2358qf Cement & Sand rendering	N 2.00	N4,716.00
	746 sq yds Cement and sand rendering	N 2.00	N1,492.00
	746 sq yds Emulson Painting	N 2.00	N1,492.00
			N18,361.00


23/5/88

M. O. OLAWUYI & SONS

BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.....

Your Ref.....

30 May, 1988

QUOTATION FOR PROPOSED STEEL GATES TO EXITING ROAD - FESTAC HOUSE, MOKOLA IBADAN.

S U M M A R R I E S

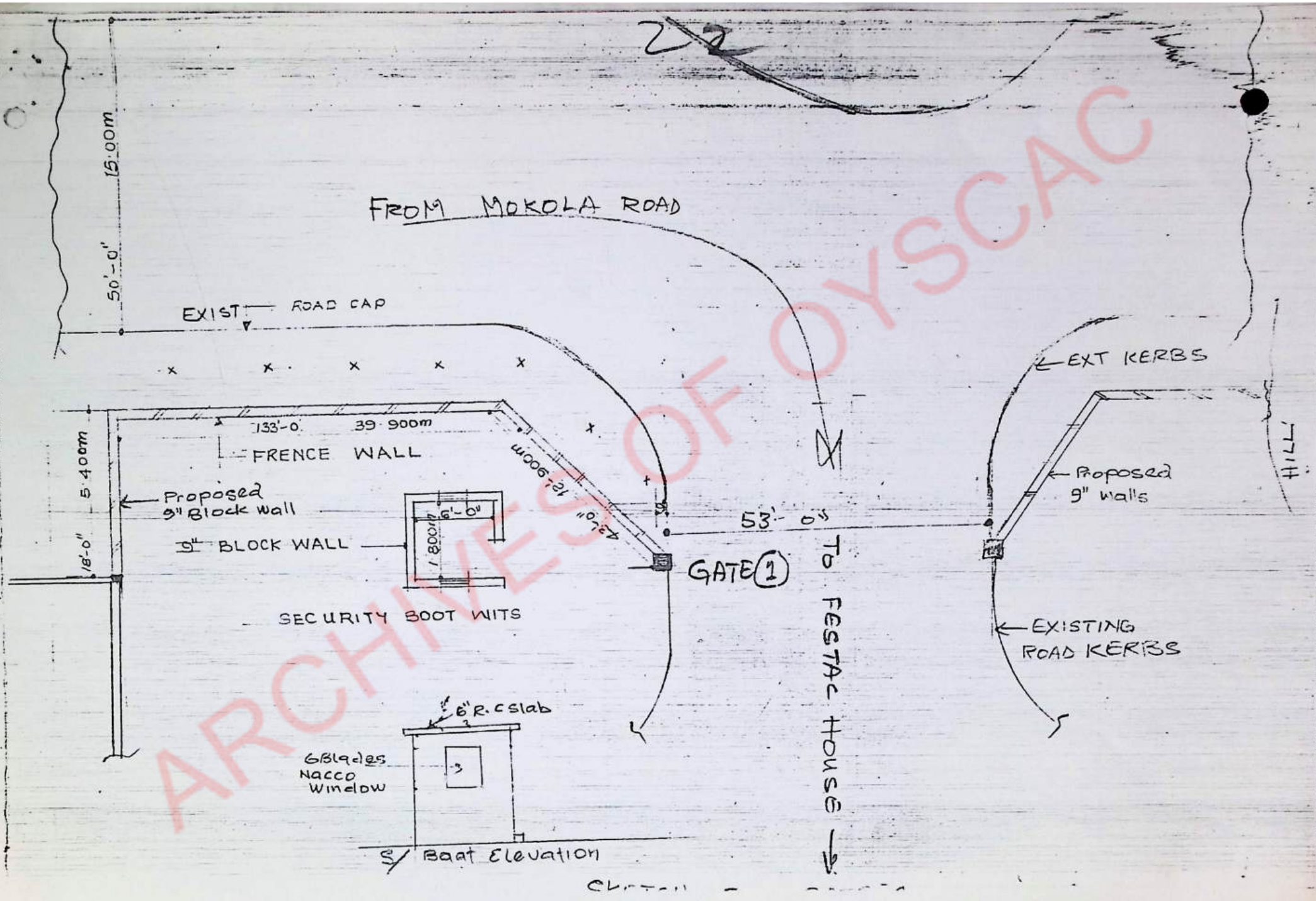
ITEMS	DISCRIPTION	N	k
1	4 Opening Steel gates & Security boat and part mini fence wall	18,361.	00
2	" " " " "	16,436.	00
3	" " " " "	12,730.	00
4	3 No Exit Doors	1,500.	00
		49,027.	00
	General tidying	507.	35
		49,534.	35

Four items only

five

(Forty Nine thousand five hundred and thirty four Naira
thirty five kobo only.)





M. O. OLAWUYI & SONS

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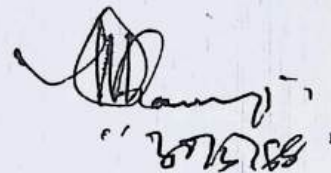
30th May 88

Our Ref.....

Your Ref.....

.....19.....

ITEMS	QUANTITY	DESCRIPTION	RATE	₦	k
	10 c yds	Column Excavation & Foundation	₦ 100.00	₦1,000.00	
	112 sq ft	1 pair steel gate	₦ 12.50	₦1,400.00	
	4 c yds	R.C. Columns	₦ 150.00	₦ 600.00	
	12 cubes	" " " Form works	₦ 12.50	₦ 150.00	
	15 sq yd	" " " Rendering	₦ 2.00	₦ 30.00	
	1 No	6'6"x6'-0" Security boat	₦2,500.00	₦2,500.00	
3	30 c yds	Foundation excavation	₦ 5.00	₦ 150.00	
	15 yds	Foundation concrete base	₦ 100.00	₦1,500.00	
	1500 sq ft	9" Block mini fence wall	₦ 2.00	₦3,000.00	
	600 sq yds	Cement & Sand rendering	₦ 2.00	₦1,200.00	
	600 sq yds	2 coats Emulsion painting	₦ 2.00	₦1,200.00	
				₦12730.00	


30/5/88

PROJECTS FOR THE CURRENT YEAR

Projects for the Current Year (Completion of the Cultural Centre Projects:

Apart from the normal, routine assignments of the Council as spelt out in Council's objectives, the summary of which are: the promotion, preservation and propagation of our Cultural heritage, the main project this year is the Completion of the Cultural Centre building. The breakdown of the projects is in the following Phases:

(i) The Power House: —————→

The power House contains the three 850KVA generators which will supply electricity to the complex. ^{as} Lack of completion has been frustrating efficiency;

(ii) The Central Air-Conditioner: —————→

The Central Air-conditioning System supplies the entire complex i.e. all the halls and offices. Lack of Completion has continued to discourage ^{the patronage of} customers of the council; and

(iii) Erection of Security Lights: —————→

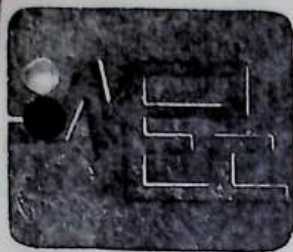
This is to illuminate the premises. Apart from its beautifying effects, ~~to the premises~~, the lights would enhance the functions of Security Guards in the surveillance of the premises.

(iv) Purchase of Pumping machine for Water Supply:

At present the Council does not enjoy regular supply of water except the occasional tanker supply by the Water Corporation. This is, to say the least, ~~that it is~~ inadequate. When erected, the pumping machine will pump water to the light generators, all the toilets in the halls and offices from a well to be sunk. This will ^{cause} enable all the toilets which ~~now lie idle~~ to be put into ^{full} use and the staff will no longer use the bush as toilet.

(v) Erection of Gates: —————→

The three gates are necessary to curtail the unwarranted incursion into the premises of the Centre by undesirable people who are legion in the Mokola environment where the centre is located. The council has lost many valuable property including a V/Wagen Car to armed robbers whose operation is encouraged by lack of gates.



MODERN PLUMBING & CONSTRUCTION CO.

MECHANICAL & CIVIL PLUMBING, SEWAGE, WATER SUPPLY AND
ELECTRICAL ENGINEERING CONTRACTORS.

Branch Office:

c/o Dexsco Furniture, Ilesha Road
P. O. Box 1266, Akure.

Banker:

Wema Bank (Nig.) Ltd. Ibadan
National Bank (Nig.) Ltd. Ibadan

Head Office:

N5B/1938 Olagoke Akano Street
Iwo Road. P. O. Box 9015
U. I. Post Office, Ibadan.

Our Ref. MPCC/OSCAC/88-1

Your Ref. ADM 132A/23

24th May, 1988

The Executive Secretary,
Oyo State Council for Arts and Culture,
Administration Division,
Mokola Hill,
Ibadan.

ATTENTION: Rev. S. A. Toyo

Dear Sir,

RE - QUOTATION FOR THE CONSTRUCTION OF WATER
STORAGE AND PUMP AT THE CULTURAL CENTRE.

We wish to refer to your letter No. ADM132A/23 of 23rd
May, 1988 on the above named project, and we pleased to submit
herewith our revised quotation of One Hundred and Seven Thousand,
Forty Three Naira Eighty Kobo (N107,043.80) for the project.
This is based on the current market day price.

We shall be very grateful for your urgent consideration
of our tender and for your patronage.

Thanks and best regards.

Yours faithfully,

E. O. OLAONIKEUN
Managing Director.

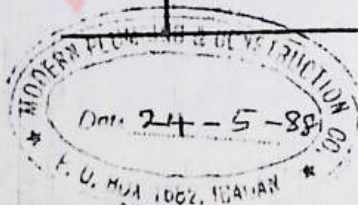
17 MAY 1988
H. Basatunde
P.T.O.

A.C.O. (2)

Plc. handle

2/6/88

S/No.	DESCRIPTION	Qty.	Rate	A M O U N T	
<u>STORAGE WATER TANK AND PUMPS</u>					
1.	Fabrication of 90,000 litres storage water tank with 5mm thickness mild steel plates corrugated Iron type. The tank shall be complete with a manhole cowl vent, overflow pipe, stainer, washout, system and all accessories.	1 No	48,680.00	48,680	00
2.	Single Rite single				
(a)	Suction electric pump Type 6666/7/5.5 capable of pumping clear water.				
<u>OPERATION DATA.</u>					
	Range of capacity-5m3/hr-32m3/hr Range of Heads 40-75 metres. Motor Rating-5.5k.w. Motor Speed -2900 RPM. power supply 415V/3ph/50H2.	1 No	17,960.80	17,960	80
(b)	Allow for Electrical Connection	Lump Sum	Ls	2,500	00
(c)	Accessories	Lump Sum	Ls	1,000	00
(d)	Allow for pump Basement Sub-Total:-	Lump Sum	Ls	500	00
				70,640	80
<u>EXTERNAL PIPE WORKS & FITTINGS</u>					
1.	50mm dia. G.I. pipes	1020L.M	18.40	18,766	00
2.	50mm dia. G.I. Bends	40 Nos	110.50	4,420	00
3.	50mm union connectors	20 Nos	22.00	440	00
4.	50mm ball floats	3 Nos	75.00	225	00
5.	25mm Airrelease valve	4 Nos	125.00	500	00
6.	Digging of 3m deep Trench, for 50mm G.I pipe	1020m	5.00perm	5,100	00
7.	50mm Water meter	1 No	450.00	450	00
8.	Water corporation connection fees		500.00	500	00
9.	Allow for Tanks concrete support	Lump Sum		3,500	00
10.	Allow for all Accessories Sub-Total;-	Lump Sum		2,500	00
				36,403	00
<u>SUMMARY</u>					
1.	STORAGE WATER TANK AND PUMPS			70,640	80
2.	EXTERNAL PIPE WORKS AND FITTINGS			36,403	00
	GROUND TOTAL :-			107,043	80



265

F. STEPHENSON ENGINEERING (NIG.) ENTERPRISES

Our Ref. FSTENG/88/1

Your Ref. ADM/132A/25

10, ALAPATA STREET,
P. O. BOX 431,
ILE-IFE,
NIGERIA.

To The Executive Secretary,
Oyo State Council for Arts & Culture
Administration Division,
Mokola Hill,
I b a d a n.

27th May, 1988.

Dear Sir,

RE: QUOTATION FOR THE CONSTRUCTION OF WATER
STORAGE AND PUMP AT THE CULTURAL CENTRE

Please refer to your letter No. ADM/132A/25 of 23rd May, 1988 and find enclosed herewith our new quotation for One Hundred and Twelve Thousand Six Hundred and Sixty Seven Naira (N112,667.00) only to execute the project.

Your urgent consideration of our tender and your patronage shall be appreciated, please.

Yours faithfully,

Attached:

27 MAY 1988
H. Babatundé
Signature

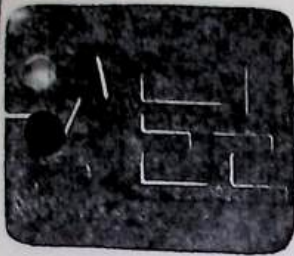
F. STEPHENSON ENGINEERING (NIG.) ENTERPRISES
Director

ACC. (2)

pls. handle.

16/88

[illegible]



MODERN PLUMBING & CONSTRUCTION CO.

MECHANICAL & CIVIL PLUMBING, SEWAGE, WATER SUPPLY AND
ELECTRICAL ENGINEERING CONTRACTORS.

Branch Office:

c/o Dexsco Furniture, Ilesha Road
P. O. Box 1266, Akure.

Banker:

Wema Bank (Nig.) Ltd. Ibadan
National Bank (Nig.) Ltd. Ibadan

Head Office:

N5B/1938 Olagoke Akano Street
Iwo Road, P. O. Box 9015
U. I. Post Office, Ibadan.

Our Ref. MPCC/OSCAC/88-1

Your Ref. ADM 132A/23

24th May, 1988

The Executive Secretary,
Oyo State Council for Arts and Culture,
Administration Division,
Mokola Hill,
Ibadan.

ATTENTION: Rev. S. A. Toyo

Dear Sir,

RE - QUOTATION FOR THE CONSTRUCTION OF WATER
STORAGE AND PUMP AT THE CULTURAL CENTRE.

We wish to refer to your letter No. ADM132A/23 of 23rd
May, 1988 on the above named project, and we pleased to submit
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Forty Three Naira Eighty Kobo (N107,043.80) for the project.
This is based on the current market day price.

We shall be very grateful for your urgent consideration
of our tender and for your patronage.

Thanks and best regards.

Yours faithfully,

E. O. OLAONI PEKUN
Managing Director.

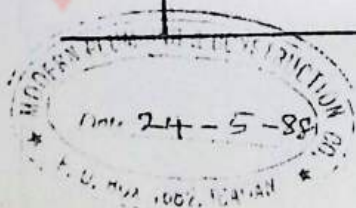
27 MAY 1988
M. Basatunch
P.T.O.

A.C.O. (2)

Plc. handle

2/6/88

S/No.	DESCRIPTION	Qty.	Rate	A M O U N T	
<u>STORAGE WATER TANK AND PUMPS</u>					
1.	Fabrication of 90,000 litres storage water tank with 5mm thickness mild steel plates corrugated Iron type. The tank shall be complete with a manhole cowl vent, overflow pipe, stainer, washout, system and all accessories.	1 No	48,680.00	48,680	00
2.	Single Rite single				
(a)	Suction electric pump Type 6666/7/5.5 capable of pumping clear water. <u>OPERATION DATA.</u> Range of capacity-5m3/hr-32m3/hr Range of Heads 40-75 metres. Motor Rating-5.5k.w. Motor Speed -2900 RPM. power supply 415V/3ph/50Hz.	1 No	17,960.80	17,960	80
(b)	Allow for Electrical Connection	Lump Sum	Ls	2,500	00
(c)	Accessories	Lump Sum	Ls	1,000	00
(d)	Allow for pump Basement	Lump Sum	Ls	500	00
	Sub-Total:-			70,640	80
<u>EXTERNAL PIPE WORKS & FITTINGS</u>					
1.	50mm dia. G.I. pipes	1020L.M	18.40	18,766	00
2.	50mm dia. G.I. Bends	40 Nos	110.50	4,420	00
3.	50mm union connectors	20 Nos	22.00	440	00
4.	50mm ball floats	3 Nos	75.00	225	00
5.	25mm Airrelease valve	4 Nos	125.00	500	00
6.	Digging of 3m deep Trench, for 50mm G.I pipe	1020m	5.00perm	5,100	00
7.	50mm Water meter	1 No	450.00	450	00
8.	Water corporation connection fees		500.00	500	00
9.	Allow for Tanks concrete support	Lump Sum		3,500	00
10.	Allow for all Accessories	Lump Sum		2,500	00
	Sub-Total:-			36,403	00
<u>SUMMARY</u>					
1.	STORAGE WATER TANK AND PUMPS			70,640	80
2.	EXTERNAL PIPE WORKS AND FITTINGS			36,403	00
	GROUND TOTAL :-			107,043	80



YOU ARE WELCOME
TO THE OFFICE OF THE SECRETARY

NAME OF VISITOR: *Rayde Aden*

ADDRESS:

PURPOSE OF VISIT: *Personal Official*

ANY PREVIOUS APPOINTMENT? *no*

SIGNATURE *[Signature]* DATE: *6/7/89*

M. O. OLAWUYI & SONS
BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.

Your Ref.

.....30th May 1988

The Secretary,
Oyo State Council,
For Arts And Culture
Administration.

Sir

RE-QUOTATION FOR CONSTRUCTION THREE GATES
AT THE CULTURAL CENTRE

Regard to your letter requesting for corrent market
prices in respect of the proposed project as above dated
23rd May, 1988.

I hereby inform you that all neccessary arrangement has
been made for reflection of market day cost of the materials
as per the attached sheets for new prices.

Thank's for your Co-operation:

4 MAY 1988
N. Babalund
[Signature]

Yours faithfully,

[Signature]
Managing Director.
27/5/88

M. O. OLAWUYI & SONS

BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.

Your Ref.

30th May, 88
.....19.....

QUOTATION FOR PROPOSED STEEL GATES TO EXISTING
ROAD - FESTAC HOUSE, MOKOLA IBADAN.

AS PER ATTACHED SHEETS

ITEMS	DISCRIPTION	RATE	AMOUNT
ITEM	3c yds Colum Excavation Foundation	N100.00	N 300.00
	390sq ft Steel gates 2 pairs	N 12.50	N4,875.00
	4c yds R.C. Column	N150.00	N 600.00
	16 cubes " " form works	N 12.50	N 200.00
	18sq yd. " " Rendering	N 2.00	N 36.00
	2 No 4" Iron pillars	N175.00	N 350.00
1	1 No 6'-0"x6'-0" Security boat	N2,500.00	N2,500.00
	60 cyds Excavation for foundations	N 5.00	N 300.00
	15 cyds 9" Block (Mini Fence wall)	N100.00	N1,500.00
	2358qf Cement & Sand rendering	N 2.00	N4,716.00
	746 sq yds Cement and sand rendering	N 2.00	N1,492.00
	746 sq yds Emulson Painting	N 2.00	N1,492.00
			<u>N18,361.00</u>


23/5/88

M. O. OLAWUYI & SONS

BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

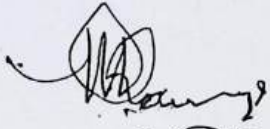
E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.

Your Ref.

30th May, 88

ITEMS	QUANTITY	DISCRIPTION	RATE	REMARK
	3c.yds	Column Excavation & Foundation	N 100.00	N 300.00
	396 sq ft	2 Pairs steel Gates	N 12.50	N4,950 .00
	6 c yds	R.C. Columns:	N 150.00	N 900.00
	16 cubes	" " form works	N 12.50	N 200.00
	18 sq yds	" " Rendering	N 2.00	N 36.00
	2 no	4" Iron Pipes	N 175.00	N 350.00
	1 no	6'-6"x6'-6" Security boat	N2,500.00	N2,500.00
2	40 c yds	Excavation for foundations	N 5.00	N 200.00
	18 c. yds	concrete in foundations	N 100.00	N1,800.00
	1660 sq ft	9" Block mini fence wall,	N 12.00	N3,320.00
	460 sq yds	Cement & Sand Rendering	N 2.00	N 920.00
	480 sq yds	Emulson painting	N 2.00	N 960.00
		T O T A L		N16,436.00


30/5/88

M. O. OLAWUYI & SONS

BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

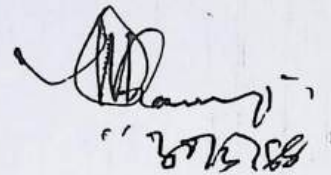
30th May 88

Our Ref.....

Your Ref.....

.....19.....

ITEMS	QUANTITY	DESCRIPTION	RATE	₦	k
3	10 c yds	Column Excavation & Foundation	₦ 100.00	₦1,000.00	
	112 sq ft	1 pair steel gate	₦ 12.50	₦1,400.00	
	4 c yds	R.C. Columns	₦ 150.00	₦ 600.00	
	12 cubes	" " " Form works	₦ 12.50	₦ 150.00	
	15 sq yd	" " " Rendering	₦ 2.00	₦ 30.00	
	1 No	6'6"x6'-0" Security boat	₦2,500.00	₦2,500.00	
	30 c yds	Foundation excavation	₦ 5.00	₦ 150.00	
	15 yds	Foundation concrete base	₦ 100.00	₦1,500.00	
	1500 sq ft	9" Block mini fence wall	₦ 2.00	₦3,000.00	
	600 sq yds	Cement & Sand rendering	₦ 2.00	₦1,200.00	
	600 sq yds	2 coats Emulsion painting	₦ 2.00	₦1,200.00	
				₦12730.00	


30/5/88

M. O. OLAWUYI & SONS

BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

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Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.

Your Ref.

30 May, 1988

QUOTATION FOR PROPOSED STEEL GATES TO EXITING ROAD - FESTAC HOUSE, MOKOLA IBADAN.

S U M M A R I E S

ITEMS	DISCRIPTION	N	k
1	4 Opening Steel gates & Security boat and part mini fence wall	18,361.	00
2	" " " " "	16,436.	00
3	" " " " "	12,730.	00
4	3 No Exit Doors	1,500.	00
		49,027.	00
	General tiding	507.	35
		49,534.	35

Four items only

five

(Forty Nine thousand five hundred and thirty four Naira
thirty five kobo only.)


30/5/88

22

FROM MOKOLA ROAD

15.00m

50'-0"

EXIST ROAD CAP

x x x x x

133'-0" 39'-900m

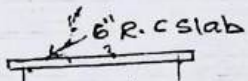
FRENCH WALL

Proposed 9" Block wall

9" BLOCK WALL



SECURITY BOOT WITS



6 Blq 25 Nacco Window

Boat Elevation

53'-0"

GATE (1)

TO FESTAC HOUSE

EXT KERBS

Proposed 9" walls

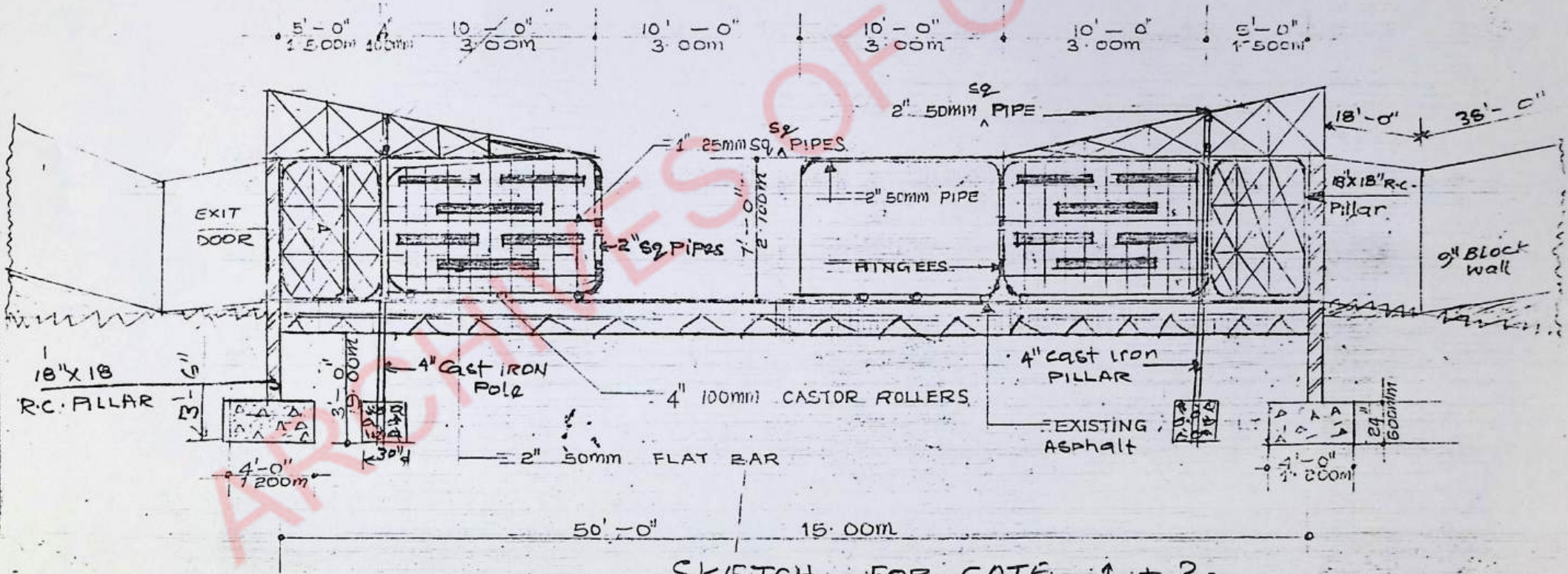
EXISTING ROAD KERBS

77'11"

ARCHIVE OF OYSCAC

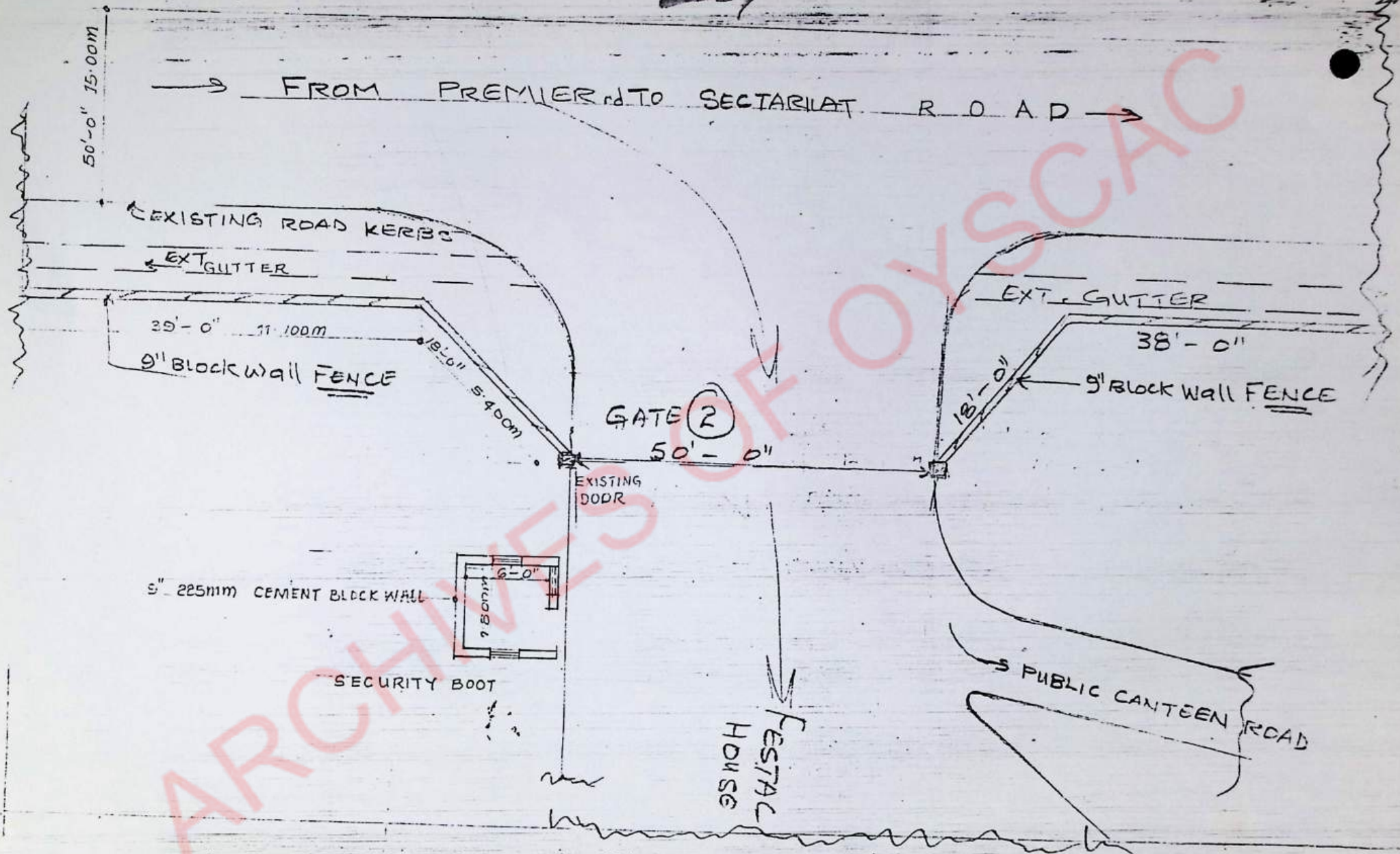
23

PROJ. TYPICAL GATE



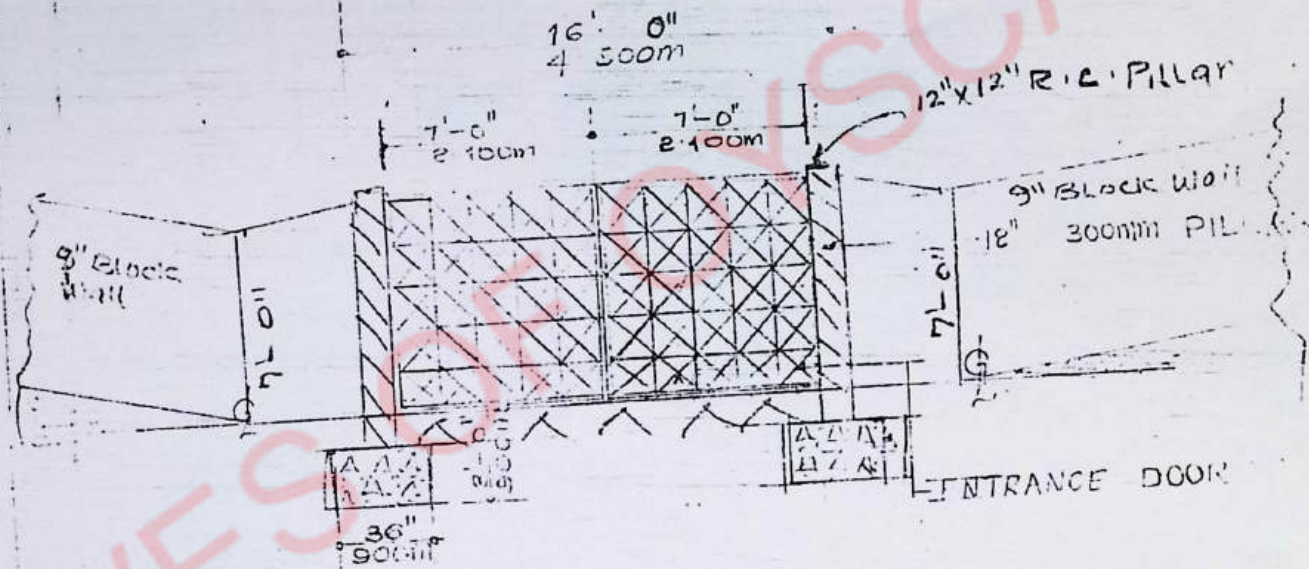
SKETCH FOR GATE 1 + 2.

24



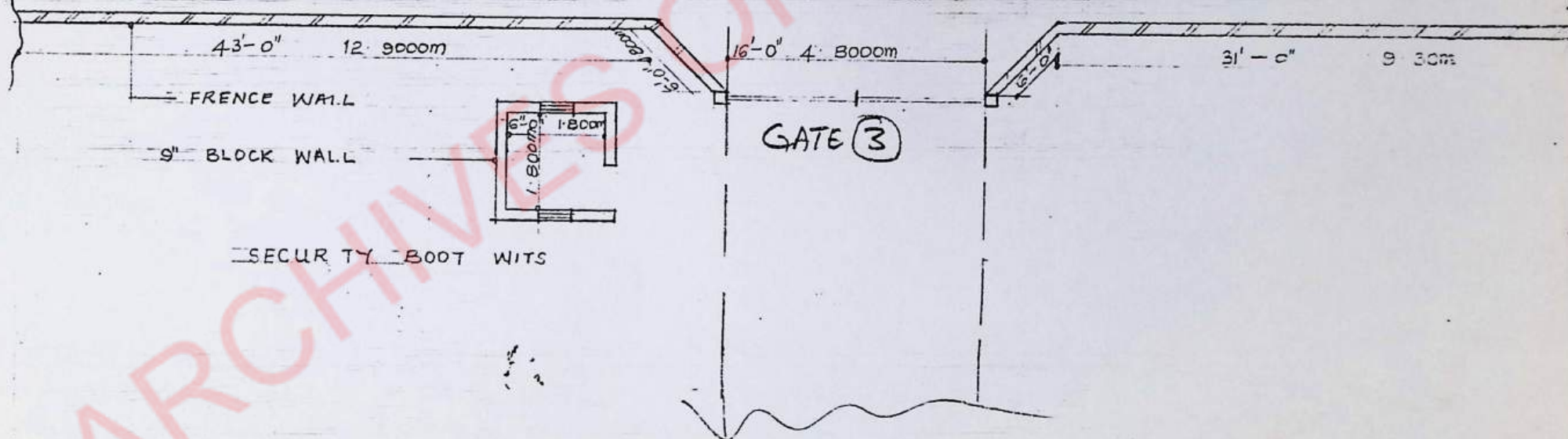
SKETCH FOR GATE 2

PRO TYPICAL GATE



SKETCH FOR GATE 3.

II ELIZABETH ROAD TO MOKOLA



SKETCH FOR GATE 3.

CUSTOMER DEBIT NOTE

LABSTOKI STATIONERY STORES

General Goods, Science Equipments, Sporting Materials, Books & Stationery Supplier

Office Address **CREDIT SALES**

G. P. O. Box 10371
Scala Road, Sabo - Ibadan.

Home Address

N6/647A Sabo. Ibadan.
Phone: 410114

CDN No. **DYSCALC**

Terms: Payment due 30 days from date of purchase
Firm orders sent/delivered cannot be returned.

Date. **14-11-85**

D.Y. SCALC
Sold to: **P.M. B5665 Ibadan**

Send to:

Quantity	Description of Goods	Rate	N	k
1	Bundle of Toilet Roll	40 ^k	19	20
2	Blue laid papers	22.50	45	00
2	Duplicating papers	13.00	26	00
#90.00 ninety naira only				
TOTAL N			90	00

Prepared by **F.F. Oshuntokun** Checked by

Received by **Lo Grace**
4/11/85

CUSTOMER'S COPY

LABSTOKI STATIONERY STORES

Received by Mr. [Signature]
Senior Staffkeeper
7/4/85

CUSTOMER'S COPY

LABSTOKI STATIONERY STORES

BOOK COPY

CUSTOMER DEBIT NOTE

LABSTOKI STATIONERY STORES

General Goods, Science Equipments, Sporting Materials, Books & Stationery Supplier

Office Address

G P. O. Box 10371
Scala Road, Sabo - Ibadan.

Home Address

N6/647A Sabo. Ibadan.
Phone; 410114

Terms: Payment due 30 days from date of purchase
Firm orders sent/delivered cannot be returned.

CDN No. 875024

Date: April 11, 1975

Sold to: P M B 5663

Send to:

Quantity	Description of Goods	Rate	N	k
1	Bunelle OF Toilet Roll	40 ^K	19	20
2	Blue lined papers	22 50	125	00
2	Duplicating papers	13 00	26	00
	#70 00			
	ninety marks only ✓			
	TOTAL	N		

Prepared by..... Checked by..... Received by.....

BOOK COPY

OYO STATE COUNCIL



FOR ARTS AND CULTURE

INTERNAL MEMORANDUM

FROM:

TO:

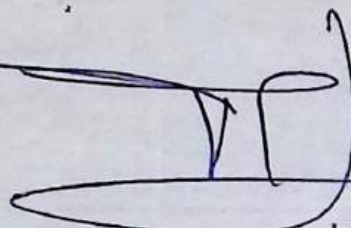
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DATE:

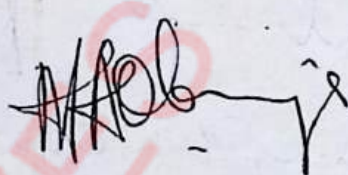
habstolsen

please give two reams
of duplicating papers
to Mr. Olanya and one
bottle of rovers ink
for our urgent use.
You should also please
check me up in the office
for arrangement for
the settlement of our
outstanding bills and
how to have some additions

Thanking


J. J. J.
P 20 20/11/85

Two leaves of Dupli. paper
and one tube of Rones Gesterink
is received by me. Mathew Olajide
Store Officer

 20/11/85

ARCHIVED

- Quantity
- 10 reams of fls. dupl. paper at \$12.50^k
 - 5 ✓ ✓ ✓ ✓ ✓ ✓ ✓ \$11.00^k
 - 6 ✓ ✓ ✓ fls Typ. sheet ✓ \$12.00^k
 - 3 ✓ ✓ ✓ ✓ ✓ ✓ ✓ \$10.50^k
 - 3 ✓ tubes of Rones Ink. \$20.00^k
 - 6 ✓ Typ. Ribbon at \$3.50^k
 - 2 ✓ x 2 ✓ pkt of R.20 Battery at \$1.50 per pair
 - 2 ✓ x 2 ✓ pkt of Empty Cassette at \$6.50^k each
 - 3 ✓ masking Tape at \$5.00^k
 - 3 ✓ Cellotape at \$4.50^k
 - 2 ✓ x 2 ✓ pkt of affrese Stapling pin at \$4.00^k
 - 2, 2 ✓ x 2 ✓ pkt of Mo 16 ✓ ✓ at \$4.00^k
 - 3, 1 ✓ Box of official Envelop at \$1.00^k
 - 14, 1 ✓ doz of red pencil at 25^k each
 - 15, 3 ✓ reams of ruled sheet at \$18.00^k
 - 16, 3 ✓ ✓ of Blue Minutings at \$25.00^k

GIC pls.

 p 20 21/11/85

25		
15		
<u>0</u>	15	36.00
	3	8.00
	<u>3</u>	25.00
	54	<u>69.00</u>

17.50	52.50	
3	52.50	
<u>52.50</u>	105.00	175.00
	70.00	35.00
	<u>175.00</u>	<u>210.00</u>

[Signature]

OYO STATE COUNCIL



FOR ARTS AND CULTURE

INTERNAL MEMORANDUM

FROM:

TO:

REF:

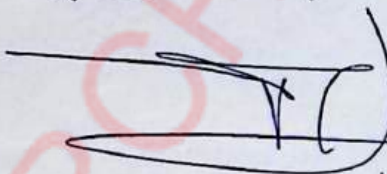
DATE:

Labstolski Enterprises.

Sir,

Please give a bottle of roneo ink to Mr. Olaiya. Arrangement is being made for the other items and the settlement of the bill.

Thanks.

 J. A. O. O.

p20 7/11/85

U O E E C

Usimoh Office Equipment Engineering Contractors

Business Office Equipment Maintenance & Contractors

NW4/158 Adetunji Street, Idi-Oro Eketedo, Ibadan.

CASH/SALES INVOICE

Comm cil & for parts and
Custmr P.M.B 5665
Mikola Hill Ibadan

No 076

Date 16/5/1986

Qty.	Description of goods	Rate	N	K
	Being the cost of repaired two precision adding machines serial no A732 and 5130 Parts One releas handle Labour	15	15 = 20 =	
	<u>\$35.00</u> only			
TOTAL N			35	00

Customer's Signature

Manager's Signature

N6/647A Sabo. Ibadan.
Phone: 410114

№ 059

OYO STATE FOR ARTS + Date 27-11-86

Sold to: CULTURE, MOKOLA, IBADAN Send to:

TOTAL N	145	00
---------	-----	----

Prepared by [Signature] Checked by Received by [Signature]

CUSTOMER'S COPY

2/12/86

CUSTOMER DEBIT NOTE

LABSTOKI STATIONERY STORES

General Goods, Science Equipments, Sporting Materials, Books & Stationery Supplier

Office Address

G. P. O. Box 10371
Scala Road, Sabo - Ibadan.

Home Address

N6/647A Sabo. Ibadan.
Phone; 410114

Terms: Payment due 30 days from date of purchase
Firm orders sent/delivered cannot be returned.

CDN No.....

Date... 31-12-86

OYO STATE COUNCIL FOR
Sold to: *ARTS & CULTURE, IBADAN*

Send to:

Quantity	Description of Goods	Rate	N	k
✓ 1	Ream F/sep dup. papers	16.00	16	00
1	Tube dup. ink	18.50	18	50
2	Reams F/sep typing sheet	13.50	27	00
2	✓ Qto ✓ ✓	12.50	25	00
2	Pkts Type writer Ribbon	4.00	8	00
₦94.50k Ninetyfour Naira, fifty Kobo				
TOTAL			N 94	50

Prepared by.....

Checked by.....

Received by.....

CUSTOMER'S COPY

1. Toilet roll 1 Bundle. 4/11/81
2. Blue paper 2 reams. ✓ ✓
3. Footseap Dupl. paper 2 reams. 7/11/81
4. Creston Ink 2 tubes ✓ ✓
5. f/c. Dupl. 2 reams 20/11/81
6. ✓ ✓ ✓ ✓ 4/11/81

Dupl. 6 reams.
 R. Ink. 2 tubes
 Toilet roll 1 bundle.
 Blue slts. 2 reams.

LABSTOKI STATIONERY STORES

General Goods, Science Equipments, Sporting Materials, Books & Stationery Supplier

Office Address

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Home Address

N6/647A Sabo. Ibadan.
Phone: 410114

Terms: Payment due 30 days from date of purchase
Firm orders sent/delivered cannot be returned.

CDN No.....

Date: 11-9-86

OYO STATE COUNCIL FOR ARTS & CULTURE

Sold to: OYO STATE, IBADAN

Send to:

Quantity	Description of Goods	Rate	₦	k
✓ 4	Reams F/scap dup. papers	12.00	48	00
✓ 1	Pkt steril	28.00	28	00
✓ * 1	Ream F/scap. Typing papers	12.00	12	00
✓ * 1	✓ Qto	10.00	10	00
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Received by: A. A. A. A.

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215

F. STEPHENSON ENGINEERING (NIG.) ENTERPRISES

Our Ref. FSTENG/88/1

Your Ref. ADM/132A/25

10, ALAPATA STREET,
P. O. BOX 431,
ILE-IFE,
NIGERIA.

To The Executive Secretary,
Oyo State Council for Arts & Culture
Administration Division,
Mokola Hill,
Ibadan.

27th May, 1988.

Dear Sir,

RE: QUOTATION FOR THE CONSTRUCTION OF WATER
STORAGE AND PUMP AT THE CULTURAL CENTRE

Please, refer to your letter No. ADM/132A/25 of 23rd May, 1988 and find enclosed herewith our new quotation for One Hundred and Twelve Thousand Six Hundred and Sixty Seven Naira (N112,667.00) only to execute the project.

Your urgent consideration of our tender and your patronage shall be appreciated, please.

Yours faithfully,

Attached:

27 MAY 1988
H. Babatunde
Signature

F. STEPHENSON ENGINEERING (NIG.) ENTERPRISES
Signature

Acco. (2)

pls. handle.

46/88

[illegible]

M. O. OLAWUYI & SONS
BUILDING CONSTRUCTION AND CIVIL ENGINEERING CONTRACTORS

RESIDENCE:

E9/2454A Behind
Bishop Phillip Academy
Ibadan.

TEL. 716109

POSTAL ADDRESS:

E9/2454 Behind Bishop
Phillip Academy, P. O.
Box 9023, Ibadan.

Our Ref.....

Your Ref.....

30th May 1988

The Secretary,
Oyo State Council,
For Arts And Culture
Administration.

Sir

RE-QUOTATION FOR CONSTRUCTION THREE GATES
AT THE CULTURAL CENTRE

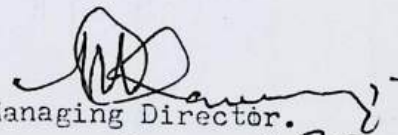
Regard to your letter requesting for current market prices in respect of the proposed project as above dated 23rd May, 1988.

I hereby inform you that all necessary arrangement has been made for reflection of market day cost of the materials as per the attached sheets for new prices.

Thank's for your Co-operation:

6 JUN 1988
M. Babatundé

Yours faithfully,


Managing Director.

- 2 -

subject, to serve on the Technical Committee. your nomination should reach me by Friday, 13th October, 1989, with his curriculum vitae, please.

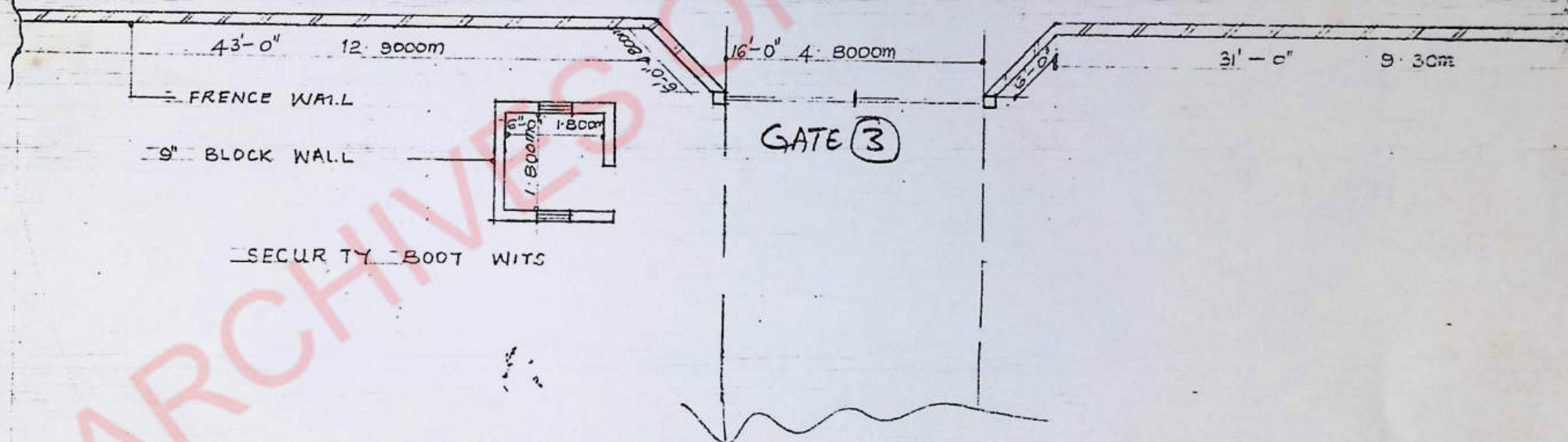
3. With Personal Regards.

(Rev. S. A. Teye),
Acting Executive Secretary,
for Honourable Commissioner for
Information and Culture.

II ELIZABETH

ROAD TO

MOKOLA



SKETCH FOR GATE 3.

- 2 -

subject, to serve on the Technical Committee. your nomination should reach me by Friday, 13th October, 1989, with his curriculum vitae, please.

3. With Personal Regards.

(Rev. S. A. Teye),
Acting Executive Secretary,
for Honourable Commissioner for
Information and Culture.



OYO STATE COUNCIL FOR ARTS AND CULTURE
SECRETARY'S OFFICE

TELEGRAMS: OSCOFAC

Private Mail Bag No. 5180

TELEPHONE: IBADAN.....

Your Ref. No.....

Our Ref. No...ADM 511/16.....

Date.....October, 1989.

.....

.....

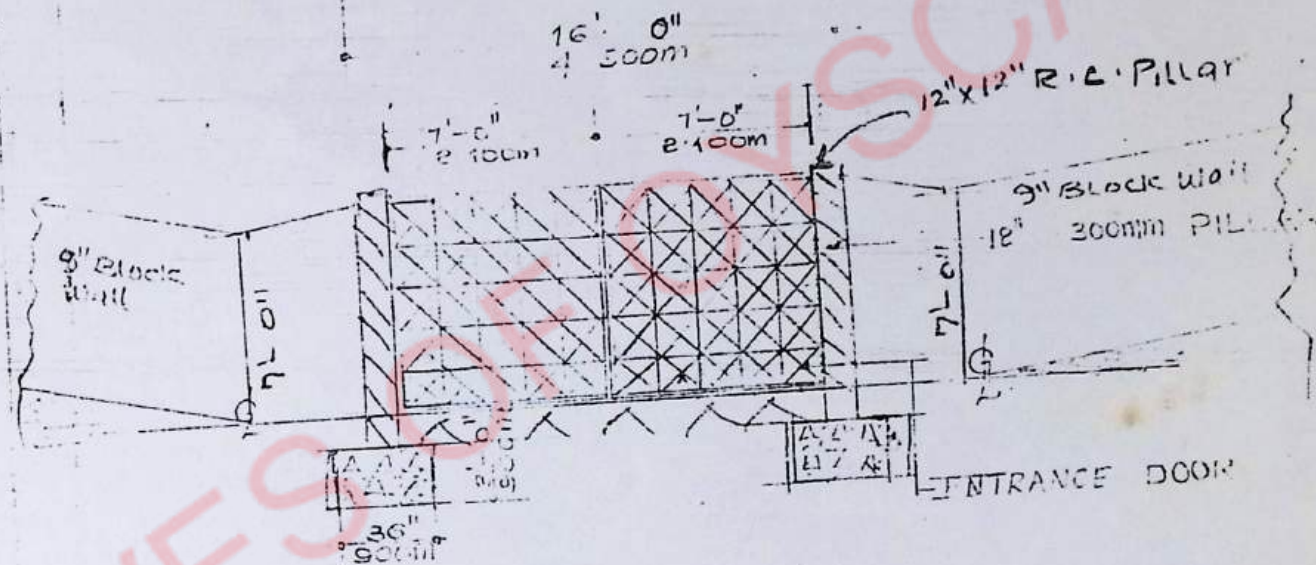
.....

Are Kurunmi's Monument Committee

I am to inform you that the Military Governor of Oyo State has approved that a Technical Committee be constituted to assess on-the-spot situation and make recommendations on the erection of a befitting monument for Kurunmi, the Are Onakakanfo and 19th century generalissimo of the defunct Oyo Empire. The technical committee is expected to meet soonest, visit Ijaye Orile, among other places, and submit its recommendations within a deadline.

2. In this connection, I am to request you to nominate a senior member of your organisation, preferably with known interest in the

PRO TYPICAL GATE



SKETCH FOR GATE 3.

Acco (F, R & D)

P. P. A. I

Your attention is drawn to the directives of the Hon. Commissioner and pl. take necessary steps as enumerated by the Hon. Commissioner.

2. Let me have this file back on Monday, 18/9/89, pl.

Sat. 14/9/89.
Ag. Sec.

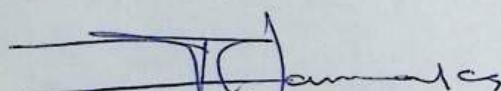
Ag. Executive Secretary,

I respectfully refer you to the application letter on page 1 of this file together with its attachments (photo-copies of credentials) on pages 2 and 3 and to remind you that the applicant was a Government sponsored candidate who was granted scholarship by Governor Bola Ige during OSFAC '80. He was sponsored right away from form ¹⁰⁰one to the school certificate level and during his certificate course in the University. He had his certificate in drama in the year 1985 and he is an experienced Bata drummer.

2. Mr. Peter Ayantunji is now qualified for a grade level 06 appointment as a chief performing Assistant (Performing Arts) with his one-year certificate course in the Obafemi Awolowo University. The case of this applicant should be seen as an area ^{where} ~~while~~ the State Government had encouraged a talented Artist and it has now come to his turn to pay for the cost of his scholarship by working for the State Government that have sponsored him throughout his academic career in both Secondary and University levels.

3. It should be recalled that efforts had been made in vain to increase the staff strength in the Performing Arts Division to be able to meet up with the artistic demands within and outside the Oyo State. The employment of this young man will therefore be an advantage in the right direction and in the light of this, I hereby humbly recommend that Mr. Peter Ayantunji; be employed as a Chief Performing Assistant on grade level 06 with effect from the approval of this submission.

4. The above submission and recommendation are hereby passed for your approval please.


T. O. Famakinwa,
A.C.E.O (Adm.),
25/7/89.

ACE.O. (FR+D)

Pl. put up a draft for submission to the Hon. Commissioner through the Director General for the employment of the applicant. Sat 26/7/89.
Ag. Sec.

To : The Hon. Commissioner;

Thro: The D. G.;

Thro: The Acting Executive Secretary; Sat. 1/9/89

I most humbly refer you to the application of Mr. Peter Ayantunji which is ~~passed~~ on p. 1 of this file. He is applying for employment in the Arts Council. The Arts Council is particularly interested in this application because he is one of the five students who took part in the grand-finale of the Oyo State Festival of Arts and Culture '80 (OSFAC '80) when they presented Bata instrumental music. Their performance was so impressive that the then Executive Governor of the State, Chief Bola Ige awarded them right-away scholarships to the University level. At this time, Mr. Peter Ayantunji was in Form III in the Baptist Grammar School, Otu. As the Schools then were not fee-paying, they were given ₦50.00 every year until they passed out of their different Secondary Schools. This allowance was taken by Mr. Ayantunji throughout his stay in his school until 1983, when he passed out.

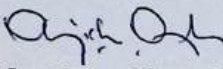
2. After passing out, he sought employment but he was referred by this Establishment to the Ministry of Education who advised that he should further his education. As a result of this, he sought admission into Obafemi Awolowo University, Ile-Ife where he was admitted and also where he had a year course in Dramatic Arts leading to a certificate in Dramatic Arts. This, he was awarded in 1985. A xeroxed copy of his certificate is preserved on p. 3 of this file while a xeroxed copy of his testimonial is on p. 2. Oyo State Government was responsible for his school fees; maintenance; etc. at the Obafemi Awolowo University, Ile-Ife. Since he passed out, he had not been given any appointment at all.

3. Mr. Ayantunji comes from a family of drummers in Otu as he was taught the act of drumming by his father, Mr. David Ayantunji and had been drumming since his primary school's days at Baptist Day School, Otu. Mr. Peter Ayantunji who

6
was born in 1966 is now seeking appointment with the Arts Council. As Mr. Isiaka Egunbunmi, who coincidentally was on salary grade level 06 resigned recently, Mr.

Ayantunji could be considered for his position as he holds the paper qualification requisite for that salary grade level.

4. This minutes is most humbly passed for your kind opinion and approval employing this gentlemen to replace Mr. Isiaka Egunbunmi who has resigned his appointment with the Arts Council.


Olajide Olagoke,
ACCO (F,R&D)

31/8/89

DG

This was not passed through you, as I want you to know the going on in the Centre.

Giving scholarship to a student does not give automatic employment now. I realise that Mr. Ayantunji has shown enthusiasm for education and has now become a professional through his one year Certificate Course but appointments have to wait till promotions are completed. Then, all applications for employment should be brought up for consideration. Therefore, the Establishment should collate all vacancies in the Centre.

Such letters relating to Establishment should be processed by Administration or written by the Executive Secretary. The ACCO should make his request to Ex. Sec. who will ask Admin. to write or he writes. Pls. note.

Vacancies to be declared pls.



12/09/89

AP ESCAC

SP
P. la Omotowo 12/09/89 F.n.a, please



OWOADE ADIGUN

Assistant Director (Personnel)

Office Address:

Ministry of Information and Culture,
Secretariat, Ibadan.

Telephone: 417214

Home Address:

N5B/2008, Behind Bode
Wasinmi Supermarket,
Orita Basorun, Ibadan.

Ag Ex. Sec,
C. A. C.

20/11/89

J. C. C. Meeting

This is to remind you
of the suspended J.C.C.
meeting which is to
reconvene this morning
at 10.00 am, pls.

edos-
AD (P)



OYO STATE COUNCIL FOR ARTS AND CULTURE
SECRETARY'S OFFICE

ADM 511/16

TELEGRAMS: OSCOFAC

Private Mail Bag No. 5180

TELEPHONE: IBADAN.....

Your Ref. No. ~~October~~, 1989.....

Our Ref. No.....

Date.....

.....
.....
.....

Are Kurunmi's Monument Committee

I am to inform you that the Military Governor of Oyo State has approved that a Technical Committee be constituted to assess on-the-spot situation and make recommendations on the erection of a befitting monument for Kurunmi, the Arc Olakakanfo and 19th century generalissimo of the defunct Oyo Empire. The technical committee is expected to meet soonest, visit Ijaye Omo, among other places, and submit its recommendations within a deadline.

2. In this connection, I am to request you to nominate a senior member of your organisation, preferably with known interest in the

.. / 2.

REPORT OF THE SUB-COMMITTEE ON TECHNOLOGY AND TECHNICAL THEATRE

The Sub-Committee on Technology and Technical Theatre considers the task before it as something that could be accomplished (or tackled most effectively) when the physical structure is in such a shape as can permit an easy 'walk-through' of inspection of all the provided facilities within the theatre. We have considered such items as are immediately within our terms of reference and we have also considered such, items that may affect the day-to-day running of the centre's programmes within and without the theatre building itself. The Council is quite at liberty to ignore such details as may be felt not to concern the Sub-Committee.

Section one of our Recommendations therefore includes:-

1. The Stage
2. The Controls
3. The Dressing - Rooms and
4. The Workshop.

Section two of the Recommendations also includes:-

- a. Acoustics.
- b. Outside Programme Equipment and
- c. Maintenance and storage.

BREAKDOWN OF SECTION ONE

THE STAGE:- We notice that the stage is basically a $\frac{3}{4}$ Arena or or THRUST, with minimum facility for a counterweight system.

This type of combination shows that the stage is Designed to hold mostly 'Constructivist Design' sets. The traditional Box-setting may become slightly Expensive if the wide opening of the stage is to be covered (which is not saying that such staging should be discarded completely). We also learnt that the forestage is to be 'hydraulically' assisted. If this is true, then the stage can be put into a lot of effective use. We would strongly recommend at this point that (if it is not already late) traps be provided on the atge area. It may cover, from the centre line 8' x 8' on either side of the line. Some modern staging techniques demand that personalities within a play should disappear into the 'bowel of the earth'. A facility like this would reduce cost of effecting such disappearances to almost nothing.

We feel that the stage - floor should be 'carpeted' with a permanent tarpaulin which could be painted from production to production.

This recommendation has become necessary after studying the intended programmes of the theatres, which include dancing. Polished floors are considered highly dangerous for dancers who sweat during performance and may slip and injure themselves in the course of a performance. Bearing in mind the high cost of such accidents and nothing the fact that different performances demand different texture, we feel that the 'carpet' is an absolute necessity.

Wing-space or waiting - area should be on the prompt-side or around the Stage Manager's Desk. This is always found necessary in cases where group-entrances occur as in Dance - Programmes.

We agree, at this stage, to suggest a talk-back system between the Stage Manager and the controls. The controls this time represent the lighting operator, the sound-operator and, as is now possible in performances, the projectionist. If follow-spot positions are located away from any of these people, then it becomes imperative that the follow-spot positions should be in communication with the rest of the show.

Although the master-control is located in the Stage Manager's Corner, it is believed that the system will be flexible enough to allow a talkback to any or from any position within the 'hierarchy'.

We also feel that the Stage Manager should have a fader for the houselights from the stage-area. This is simply duplicating the controls of same on a double past wiring.

So while the lighting booth controls houselights, the Stage Manager can control same.

The Controls:- It is believed that lights, sound and picture (lighting control, sound control and projection) should be separated one from the other and each placed in a room all by itself. The Projection rooms/booth should enjoy the control Area while both sound & lights occupy adjoining rooms on the two sides of the projection room. Communication between these three Areas must be free and of no distance. Linked by lockable doors it will immediately be easy for physical communication.

Due to the very humid Tropical Climate, a lot of highly sensitive equipment go bad because of heat. It is our suggestion that these three areas should be Air-Conditioned at all times to prolong the 'lives' of such equipment.

We do not know that specifications have been provided the contractors, so we decide not to recommend anything in these areas for fear of confusing everybody or duplicating purchase. It is our hope to go through the specifications list when they are made available.

The 'Port-holes' or windows cutting both the lights and sound rooms from the auditorium should be of the sliding type to allow for direct communication between the stage/auditorium during rehearsals. What we considered as very vital is the inclusion of show-relays in the Areas of the control rooms and the Dressing - Rooms want to hear the show going to urge them on in the costume changes and/or make up re - touch.

Dressing Rooms:- We believe that there should be two large dressing Rooms, designated Male and Female.

Since we do not have access to the finishing details we have agreed to make the undermentioned recommendations regardless of what may or may not be on that list of specifications.

- (a). We recommend a dressing table spanning an entire wall (without windows) of at least five metres with a straight mirror and lighting fittings at 0.5. metre centres. Lighting should be of incandescent filament types and NOT fluorescent lighting

This is so because of the great distortion percentage in the cold light of the fluorescent. Chairs (straight - back type) should be provided for the dressing rooms. Some easy chairs could also be provided for the comfort of an exhausted performer. Since we do not agree on the question of the Star, we have decided not to recommend any such special and private dressing - rooms.

Again we felt that a show-relay should be provided in the two Dressing Rooms. Because of the need of performers to remove difficult make-up we hereby recommend apart from toilets, 3 shower stands in each Dressing room. If there is a Green Room, we advise that a show relay should be installed.

Workshop:- We find that a workshop equipped functionally will go a long way to ease the day to day construction problems of the Centre.

Since we do not know how extensive the construction demands of the theatre will be we have refrained from getting involved in the details of the requirements of such a shop. We no doubt give our undertaking to give a comprehensive paper on the subject if and when we are requested to do so. All we agreed on is that a space of at least 40' x 15' be provided for this purpose.

If timber is to be stocked, we would prefer an airless space for the workshop, to aid timber-curling.

This space should open into an outside space, for loading and off-loading. We are in our agreement that a full time scene carpenter of at least the grade of Technical Officer I, should be employed to see to the details, of construction and workshop management.

SECTION 2

We feel that for Drama Performances aided by the house amplification system may at times prove unsatisfactory (both the audience and the performers).

(Drawing is that of the auditorium as it is at the moment).

What we have observed from the ground plan drawing is that the auditorium as it is at the moment, opens out to the foyers.

With the movement of the late comers and the 'noise' of the escalators in motion, it is very pertinent that a wall should cut off the auditorium from the foyer.

If this could be effected before the actual commissioning of the building, it will reduce the expense of modifying the structure (bearing in mind the attitude of Government to public buildings and modification).

If amplification is a must, we hereby resolve to present another paper in future to meet the demands of the Council on this subject. We are definitely not being over-cautious about this assignment, we are only thinking in terms of money already spent and how to make use of what has been provided to the best advantage of the clients,

b. Outside Programme Equipment:-

Bearing in mind our brief and remembering that outside performances were only mentioned in passing, we agree that the Council should ignore this section of our recommendations if it goes against the grain of their current list of priorities. We no doubt feel that the Council should provide a P.A. system with a minimum of 2.5. KM output. Amplifiers recommended for any continuous drive could be crown or Bgw types. In case one has been provided, we can only hope that it is flexible enough to meet the demand of theatrical performances.

We do not feel monitors should be installed for this purpose. But where such systems are to be used in-doors, we recommend two monitors of the type JBL or GAUSS components at 250 watts each. A mixing console should be of a minimum of 20 channels with at least four independent outputs.

For lighting, we recommend long throw and wide beam lanterns, to reduce number and back-up electrical output. We therefore recommend lanterns of type No. 763 W of Ikwe Tungstem Halogen, which have 30° beam angle. Also recommended are patt. 743. Also Ikw but with a variable beam angle of between 15 & 82° Patt. 743's weigh only 15 Ibs which we consider an advantage for loading purposes. For flooding the performing area we also recommend Patt 49 Ikw flood light. It has a fixed beam angle of 120° which we consider very suitable for flooding.

For mounting those lanterns we recommend telescopic stands of 52-89 in (type 626). But for a comprehensive breakdown as to numbers, we are inadequate because we do not have any information as to what types of performances are intended and where. As for the controls, we recommend the portable Mini 2t. The Range and number of channels required will be determined by the demands of performances.

c. Maintenance and Storage:-

We feel that the maintenance of equipment in the centre should not rest with the civil service maintenance section of the Ministry of Works, but with the Technical personnel of the Centre. These People should create stores/workshops for Equipments not in use or under repairs. They should be in charge of the scene dock, which should house all, units of scenery constructed, borrowed or bought, for use in the theatre. We also feel that the scene - dock should have a head-room of at least 6.5 metres.

If we have left costing of Equipment out of this paper, it is because we feel that a work-through of the theatre will be of a great help in detecting faults, oversights and problems of operation of the theatre.

We are sending in an appendix I to the Council and we hope to list instruments and Equipment with probable costs, for the mobile unit.

We thank you and we apologise for the long delay.

Appendix I

I would also recommend that the following be implemented for the smooth running of the Council.

1. Publicity Vans Purchased with all PAE equipment installed. These could be five in Number One for the Headquarter and one for each administrative headquarters.
2. Recording Unit
This will consist of
 1. Tape } Decks.
 2. Casset }
 3. Tape Recorder
 4. Record Changer
 5. Amplifiers etc.
3. Video Recording Unit
 1. Video Recorder and accessories
4. Monitoring Radio for Senior Officers Office, such as Chairman, Executive Secretary and Senior Cultural Officers.
5. Records and Tape, Film Library for Cultural references.
6. Art Section.

S/No.	N A M E	FILE NO
1.	Mrs. Adebisi Mopelola	AG/TF. 329
2.	Mr. Ogundare Fasari	" 236
3.	Mr. Adesokan Oladotun	" 84
4.	Mrs. Adesoke Emily	" 353
5.	Mr. Adedokun Abimbola Razak	" 386
6.	Mrs. Olanrewaju Fausat	" 14
7.	Mrs. Fakorede Adeola	" 287
8.	Mrs. Ologade Ghonjubola Risikat	" 104
9.	Mrs. Akande F. Olubola	" 444
10.	Mrs. Atoyebi Janet Jadesola	" 26
11.	Mr. Abegunrin .A. Michael	" 291
12.	Mrs. Ige Wulemotu Adunni	" 79
13.	Mrs. Akere Moriamo Omoboade	" 200
14.	Mrs. Akintola Yidiat Mojisola	" 170
15.	Mr. Ogundara Raphael	" 412
16.	Mr. Durodola Nureni	" 36
17.	Mr. Olayiwola Ibrahim .D.	" 284
18.	Mr. Lasisi Ramoni	" 243
19.	Mr. Adeniran Adegbola	" 180
20.	Mr. Amisu Tajudeen Olside	" 182
21.	Mrs. Ayode Olakunbi Asabi	" 12
22.	Mr. Aderoju Johnson Adebayo	" 309
23.	Mr. Oladewa Mattew	" 65
*24.	Mr. Iroju Sola	" 111
25.	Mrs. Omotoso Motunrayo .S.	" 41
26.	Mrs. Babatunde Olunike	" 22
27.	Mrs. Anoo S.A	" 427
*28.	Mr. Olagoke Olajide	" 33
29.	Mr. Ojelabi Dele .B.	" 3
30.	Mrs. Sheu Omolara	" 16
31.	Mr. Ayitometu Isiah	" 481
32.	Mr. Adeyemi Raufu	" 482
33.	Mr. Makunde Oake	" 480
34.	Mrs. Florence Olojo	" 273

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 1. Video Recorder and accessories
4. Monitoring Radio for Senior Officers Office, such as Chairman, Executive Secretary and Senior Cultural Officers.
5. Records and Tape, Film Library for Cultural references.
6. Art Section.

S/No.	N A M E	FILE NO
35.	Mr. Odubemi Festus Ayodele	AC/PT. 357
36.	Mr. Ayode Muniru Hassan	" 223
37.	Miss Adekunle Eunice .E.	" 197
38.	Mr. Lanlehin Kasali	" 117
39.	Mrs. Phillip Olusade	" 266
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45.	Mrs. Omoloye Mofoyeke .O.	" 168
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49.	Mrs. Bakare Yemi	" 314
50.	Mrs. Tagoroye Moromoke .A.	" 24
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52.	Mrs. Oladapo Elizabeth	" 72
53.	Mrs. Olatunde Olawumi	" 423
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56.	Mrs. Adedeji Titilade	" 113
57.	Mr. Akintayo Michael Ajibade	" 59
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INTERNAL MEMORANDUM

From: Acting Secretary

To:

ACEO (Adm) ✓
ACCO (F,R&D)
A.S. I
C.O. II (CCE)
E. O. (Audit)

Ref.:

Date: 15/1/90

A number of decisions on vital issues was made in the Management Staff meeting held last week. It was agreed upon that submissions on the four issues :

- (a) Programme of activities
- (b) Annual Report (1989)
- (c) Schedule of Duties
- (d) Division's Other Charges.

should not be later than the end of the week, i.e. 12/1/90.

2. I am surprised to note that up till now (Monday, 15/1/90) you are yet to submit the materials representing your Divisions. You are now called upon to submit the materials today, unfailingly.

Sat.

Rev. S. A. Toye,
Acting Secretary.

15/1/90

THE MILITARY GOVERNOR OF OYO STATE,
ADDRESS DELIVERED BY COL. SASAENIA ADEDEJI ORESANYA,
(MILITARY GOVERNOR OF OYO STATE) AT THE INAUGURAL CEREMONY OF ARE KURUNMI'S MONUMENT TECHNICAL COMMITTEE,
HELD AT OYO ~~STATE~~ EXECUTIVE CHAMBERS ON WEDNESDAY,
THE 21ST FEBRUARY, 1990

COUNCIL

Members of the State Executive Council;
Directors-General;
The Onijaye of Ijaye;
Distinguished Guests;
Ladies and Gentlemen;

It ^{gives me} ~~(is with)~~ great pleasure ^{to address you on} ~~(that I welcome you to)~~ this historic occasion of the ^{inaugural} ~~inaugural~~ ceremony of the Are Kurunmi's Monument Technical Committee. Today's event, no doubt, is ~~(yet)~~ another landmark in the history of Oyo State. It is a unique occasion ^{as} ~~(when)~~ we ~~(have to)~~ look ^{into} ~~(at)~~ our ~~(past)~~ history and honour some of our dead heroes. It is therefore in pursuit of the Oyo State Government policy of honouring Yoruba heroes like ^{Are} ~~Are~~ Kurunmi, Iba Oluyole, Ogunmola, ^(Sango, Ibikunle, Fabunmi) ~~Ogedengbe~~, Are Latosa, and Maye to mention a few that we are gathered here ^{today} ~~to~~ inaugurate a Technical Committee for the erection of a befitting monument for Are Kurunmi of Ijaye ^{Orile} fame.

~~(To many people)~~ ^{the} Kurunmi, Are Onakakanfo, ~~(was only)~~ ^{did not only believe in tradition but also in} a gallant soldier, ~~who believed in keeping to tradition.~~

~~(Kurunmi)~~ ^{long} ~~had (some)~~ virtues which enabled him to keep his state together for a period of over thirty years. ^{In his days,} ~~(Within a very short time)~~ Kurunmi transformed a temporary camp into an important and populous military town. Soon after

Oribe demonstrated his leadership trait his arrival at Ijaye around 1831, Kurunmi ~~organised a~~ by taking over control and was subsequently, in 1836, ~~coup and expelled Dade from the camp, and took over control.~~ ~~(by Alaafin Atiba)~~ In 1836, Kurunmi was appointed the Are Onakakanfo ~~of the then~~ who also (Commander-in-Chief) of Oyo Army by Alaafin Atiba and charged with of running him the responsibility for the Western part of the kingdom while Iba Oluyole was responsible ~~for~~ ^{to run the} Eastern part of the empire.

^{Are} Kurunmi was a stern judge with a high regard for the maintenance of law and order. He abhorred stealing, disobedience, adultery and unauthorised pillaging in any part of his territory by his warriors. He ^{unhesitatingly} punished such offenders by ~~offences with death~~, regardless of the positions of the offenders. ^{The Are} Kurunmi was said to have condemned Akiola his eldest son to death in 1852 for collecting tribute illegally in the Upper Ogun, ^{but} ~~(it was)~~ the intervention of Olasilo, his ~~(Kurunmi)~~ friend and war captain ~~(that)~~ prevented ^{him from carrying out} the execution. ^{He always nailed to trees in the} The heads of executed ~~offenders were nailed to trees in the market place~~ to serve as ^{warnings} to potential criminals.

~~As a stern magistrate, Kurunmi was able to maintain order in Ijaye. He was feared more than the gods. In~~ ^{Because of his strict adherence to the principle of probity, he}

addition to maintaining law and order, Kurunmi provided security for Ijaye ^{Oribe} against external attacks. His military ^{proveness,} ~~successes and~~ ^{of his} fame scared any potential enemy. ~~(All these attributes)~~ ^{At the peak of his} made Kurunmi to keep his state intact and brought

~~Alaafin Atiba, just died~~

3.

His love for and unalloyed interest in the Yoruba ^{tradition} ~~cult~~ made Kurunmi to keep his state intact and brought it into led to his fall and death in 1862. It was his ~~resolute~~ ^{blunt} refusal to support ~~limelight for a period of over thirty years~~ With the father's outbreak of Ijaye war however, Ijaye was destroyed in ~~to the famous Ijaye war~~ ^{and refuse to agree with} which led death to ~~which~~ ^{the} Ate Onakakanfo to fall out with ~~1862~~ ¹⁹⁶² and the life of Kurunmi the great warrior came to ~~the~~ ^{the} innovation. Subsequently, Ijaye Orile was destroyed in 1862 ^{in a bitter} an end. This ended the life of one of the greatest war ~~was that followed~~ ^{Kurunmi,} The fact remains, up till today, that Ate Ona- veterans of Oyo - Yorubaland in the nineteenth century. kakakanfo was one of the topmost Yoruba military leaders ~~of the~~ ^{of the} No doubt, whatever might be responsible for the fall of ~~19th century~~ ^{of his days} of his days. Kurunmi and the defeat of Ijaye in 1862, the fact remains that Kurunmi was one of the topmost military leaders in Oyo - Yorubaland in the 19th Century.

^{although Ate Kurunmi was humiliated} Distinguished guests, ladies and gentlemen, ^{(the brief and} killed in battle, yet the virtues and ideals for which he resolutely ~~extracts made from the life and time of Ate Kurunmi will~~ stood and fought survived him. ~~convince you that though Kurunmi is no more~~ ^{this is for ever} ~~but the~~ ^{remembered} ~~by~~ ^{his} respect for law and order, tradition and ~~charisma~~ ^{probity} gallant performances and his charismatic leadership are should not only be remembered ~~and cherished~~ but also should be still remembered today. It is with this in mind that ~~emulated by all Nigerians. In the light of the above,~~ I would urge members of the Technical Committee to ~~think~~ ^{consider} the following points as you ~~deliberate~~ ^{on} the erection of monuments to ~~of how best to immortalise such a hero~~ ^{Among your terms} immortalise this great hero. ~~of reference are~~

- ^{for Ate Kurunmi}
- To consider ^{Ate} befitting monuments ~~for~~ ^{for} Kurunmi Ate Onakakanfo to be erected at Ijaye Orile;
 - To locate and preserve the relics of the hero;
 - To identify the spots of ^{his scattered and} the buried artifacts for ^{preservation;} ~~and preserve them;~~

- (d) To write befitting captions and write-ups on the relics and monuments ~~of the hero;~~
- (e) To evaluate the cost of and execute the project; and
- (f) To make ^{any} other recommendations that can make ^{of the Area} the monuments ~~in Ijaye Orile~~ a centre of tourist attraction ~~in Ijaye Orile.~~

In conclusion, I would like to ~~(end this address by~~ ^{call} ~~the~~ ^{Orile to cooperate in,} ~~Orile to cooperate in,~~ ^{on all sons and daughters of Ijaye, both at home} ~~on all sons and daughters of Ijaye, both at home~~ ^{of this the monumental project. I am using this} ~~of this the monumental project. I am using this~~ ^{implementation of} ~~implementation of~~ ^{and in diaspora to come together and work for the uplift-} ~~and in diaspora to come together and work for the uplift-~~ ^{medium to appeal to all philanthropists and unions} ~~medium to appeal to all philanthropists and unions~~ ^{ment of the town. If you are able to come together,} ~~ment of the town. If you are able to come together,~~ ^{of towns and villages throughout the State to} ~~of towns and villages throughout the State to~~ ^{eschew bitterness and rancour, you will definitely assist} ~~eschew bitterness and rancour, you will definitely assist~~ ^{erect monuments, statues and busts of not only our} ~~erect monuments, statues and busts of not only our~~ ^{the town to regain its lost glory.} ~~the town to regain its lost glory.~~ ^{war heroes but also monuments of places of historical} ~~war heroes but also monuments of places of historical~~ ^{importance.} ~~importance.~~ ^{Finally, I wish the members of the Technical Committee} ~~Finally, I wish the members of the Technical Committee~~ ^{a meaningful deliberation.} ~~a meaningful deliberation.~~

~~Thank you.~~

Finally, I wish the members of the Technical ^{success} ~~committee~~ ^{in the prosecution of this} ~~momentous assignment.~~

Thank you.

AN ADDRESS BY THE COMMISSIONER FOR INFORMATION,
SOCIAL DEVELOPMENT, YOUTHS, SPORTS, AND CULTURE,
MR. C.A. AJAO DELIVERED AT THE UNVEILING CEREMONY
OF THE STATUETTE DEPICTING THE FIRST OWA OBOKUN
OF IJESALAND AT EREJA SQUARE, ILESIA ON SATURDAY,
NOVEMBER 23, 1985

Chairman of this occasion, Rtn(Dr) Lawrence Omole
Kabiyesi, The Owa Obokun of Ijesaland, Oba Adekunle Aromolara
Kabiyesi, The Timi of Ede, Oba Oladokun Oyewusi
The President and Members of the Rotary Club of Ilesia
Distinguished Guests
Ladies and Gentlemen,

I thank the President and Members of the Rotary Club of Ilesia for inviting me to this memorable Occasion. It gives me much joy to be here this morning to witness the unveiling of the statuette depicting the first Ow Obokun of Ijesaland. "Rotary Club of Nigeria" is known for progress and here at Ilesia today a meaningful quality of the Club is manifested in the preservations of our Cultural heritage erection of a great statuette:

2. There is no gainsaying that there are some intrinsic values in our Arts and Culture and this is why there are Arts Councils in all the States of Nigeria. They are established to see to the preservation, propagation and promotion of our cultural heritage. You all, no doubt, know that the State Government has established Oyo State Council for Arts and Culture by a decree No 14 of 1977. The operation of this Council spreads to all towns and villages by positive and aggressive decentralisation. As a result at least a Cultural Officer is posted to each Local Government area recently. Here in your city is located a zonal headquarters of the Arts Council - the Officers are at your service.

3. Recently a programme drawn up for the Arts Council mandates the setting up of a mini-museum in every palace in the State. This has taken off at Ogbomosho with a Committee to see to its establishment. The Local Government is asked to provide the infrastructure and materials while the Council for Arts and Culture will provide the supporting staff.

4. These museums are to serve not only as repositories or as archives for cultural materials but also as tourist centres. It is also a place for research into the traditional ways of life in the community in which the mini-museums are located. With these museums, the Arts Council is making a bold step to provide storage, security and display for our rich peculiar to Oyo State. This definitely will prevent careless treatment of our ancient works of arts.

5. I seize this opportunity to appeal to the Rotary Club of Nigeria and all the eminent Ijesa Sons and Daughters under the kind leadership of Kabiyesi to rally round the State Government through the Council for Arts and Culture to preserve the rich artefacts for which the Ijesaland is noted. We owe posterity and generations yet unborn the preservation, propagation and promotion of our cultural heritage.

6. Once again Kabiyesi, I thank the President and the Members of the Rotary Club of Ilesa for inviting me to this occasion.

OYO STATE COUNCIL FOR ARTS AND CULTURE

CHILDREN CULTURAL ENSEMBLE

MONTHLY REPORT OF ACTIVITIES FOR THE MONTH OF SEPTEMBER, 1989:

The programme of activities undertaken within the Unit in the month of September were: the visits to Schools, the teaching of moral instructions, the Cultural Performances, the teaching of new Cultural Songs and Dancing technics, during the weekly meetings.

Visits to Schools: The Unit's contact to Schools yielded positively with the successes attained in the programmes undertook this current month.

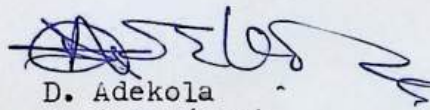
Moral instructions: Always at the opening of each day's meeting, the teaching of lessons on moral instruction were taught by the representative of the Unit.

Cultural Performance: With official invitation the Children Cultural Ensemble were in attendance and presented a Cultural performance at the Cock-tail party at the State-House organised in honour of the Chief of General Staff, Vice-Admiral Augustus Aikhomu on Friday 1st of September, 1989.

The Children Cultural Ensemble presented a Cultural Display at the Cultural Night in Honour of participants of the Royal College of Defence studies, here at the Main Hall of the Cultural Centre, Ibadan on Wednesday, 13th September, 1989.

Meeting: Membership meetings in the month under review were held more than once weekly as the programmes demand. The teaching of new Songs and Dancing technics were taught.

Rehearsal: Various rehearsals were held at each meeting for the months programmes and for the forth coming 29th National day Celebration.


D. Adekola
S. C.A. (CCE)

OYO STATE COUNCIL FOR CULTURE

THEATRE AND BUSINESS MANAGEMENT DIVISION

Reports of Activities for the Month of October, 1990

The Theatre Management Division in its effort to generate revenue accelerated its efforts towards this and these are in the form of film shows, stage shows and hiring out of the Cinemas and Main Hall for Wedding Reception, Meetings and Launching.

During the month ~~the Division screened~~ three films were shown. The first one was titled Omo-Orukan of Awada Keri-keri film production screened from 29th of September to the 1st of October, 1990. This was followed by Mr. Olawomojuore's film titled ORIJA which was screened on the 6th 7th October, 1990 while the third film was Obegbona by Alawada film was screened on the 20th & 21st of October 1990. And the last film to be shown for the last week of the month is titled Mosebolatan by Alawada film on 27th and 28th October, 1990.

Stage Play

The only Stage Play for the month is the special play sponsored by the Oyo State Directorate for Social Mobilisation (MAMSER) titled Basorun Gaa a play written and directed for the Stage by Mr. Adebayo Faleti to mark the third Anniversary of MAMSER in Oyo State. The shows were divided into two. The first of which was a Command Performance for the Governor, Invited Guests and eminent personalities in the town was held in the Main Hall on 12th October, 1990. The second show was for the public performance and it was held on Saturday and Sunday the 13th & 14th October 1990.

3rd National Science and Technology Week: Film Show

The Main Hall was released to the Ministry of Education Science Teaching Division to show Science Educative Films to mark the 3rd National Science and Technology week to the SS II and SSS III Students of Secondary Schools of Oyo State. The event came up on the 18th of Oct., 1990.

5th Annual Concert of Choral Music

The Division on behalf of the Council made the Main Hall available to the Oyo State Government who hosted the 5th Annual

Concert of Choral Music, which was held on 5th and 6th of October 1990. The first day show was a Comand Performance for the Governor and other invited Gaests while the second day's show was for the public. The event included rendering of different kinds of music both in English and Yoruba by the Massed Choir including five Schools representing Oyo State and Pupils from other States. In preparation for the great occasion, the Theatre Management Division assisted in Construction of beffiting stage used by the massed choir and also in the decoration of said stage with buntions and other attractive materials to make the stage decent for the day.

Marriage Reception

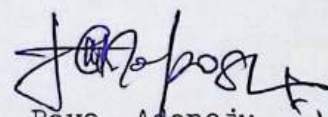
There was two Marriage Receptions for this month and they were all staged in the Main Hall and Cinemal Hall. The first one was held by the family of Mr. & Mrs. I. O. Ogunsola of N6A/380 Poly. road on 20th October, 1990 in the Cinemal Hall while the second one would be held in the Main Hall by the family of Angus Ezikeudinna of E9/915^E Iwo Road on 27th October, 1990.

Launching

The launching of the Finance Sisters Club would be held in the Main Hall on 26/10/90.

Conclusion

Apart from all the activities mentioned above arrangement for live films and other engagement continued during the month
A sum of Ten thousand, Two hundred and Eighty-five Naira only
.....(N10,285.00k) only realised as revenue
on the above mentioned activities has been paid into the amount
of the Council.


Bayo Adepoju,
A.C.O. (TH & BM).

C.O.I (CFMD)

Passed to you f.n.a. pb.



A.D. (SFA)

26/10/90

MONTHLY REPORT OF PERFORMING ARTS DIVISION
FOR THE MONTH OF OCTOBER, 1990.

This month was not very busy for the Division.

On Sunday 7th of October, 1990 the troupe was in Lagos for the 1st Oyo State Cultural day/launching of the Maiden Almanac of the Oyo State Students' Association of College of Medicine, Lagos at University Teaching Hospital, Idi - Araba

After this assignment, the Division has been busy rehearsing for the Cultural night of the reception of the new Governor of the State Col. A.K. Adisa and the send-off ceremony of the former Governor of the State Col. Sasaeniyan Adedeji Oresanya which will come up soon.

Sola Duro-Ladipo
Sola Duro-Ladipo (Miss),
A. P. O.,
for: The Head of Division.

C.O.I (PRD)

Passed to you fma pls

AD (CSFR)
5/11/90

2
(of all officers in the available ^{which were} rooms originally meant for
their sitting arrangements ^{Stores?} as stated below:

OFFICE STRUCTURE (NEW)

- | | | | |
|-------|--------|---|---|
| (vi) | ROOM 6 | - | Messrs Oni, Kamakinwa and Mrs. Adeyemi - - - - - → |
| (v) | ROOM 5 | - | Office of the Director of Culture - - - |
| (iv) | ROOM 4 | - | Prince Olanipekun, Mr. Ayo Ajayi-Obe and
Mr. Olawusi. - - - - - |
| (iii) | ROOM 3 | - | Mr. A.O. Raji, Mrs. S.Y. Olajide and Mr. Ojelabi
MR. Dele Ojelabi |
| (ii) | ROOM 2 | - | (As before) Mr. O. Olagoke, Prince A. 'Laoye and
T.L.
and Mr. Sadeez. - - - - - |
| (i) | ROOM 1 | - | Mr. Osunleke and Prof. A. Onibonokuta. - - - |

- P. R. Officers of Companies

There should also be a Cultural Week of Activities to
involve ^{all Departments and Units.} ~~mainly Creative Arts Dept. etc.~~ The Re-constitution
of the Council for Culture Board of Governors is ^{also included among them} ~~humbly~~ points
recommended for ^{your kind} approval Sir.

Sat.

S.A. Toye,
Director of Culture.

11/4/91.

CIVIL SERVICE COMMISSION, IBADAN

MONTHLY REPORT OF ACTIVITIES FOR THE
THE MONTH OF JANUARY, 1991

1. PERSONNEL MANAGEMENT DIRECTORATE

1.1 Promotions

1.1.1 The following recommendations for promotion from various grades forwarded by some Ministries/Departments were processed in the month of January, 1991:

- (i) Personnel Assistants' Cadre
Principal Personnel Assistants, Grade III, GL.09 - 05
- (ii) Secretarial Assistants' Cadre
Principal Secretarial Assistant, Grade IV, GL.08 - 01
Advancement of Senior Secretarial Assistant, GL.07 - 01
- (iii) Typists' Cadre
Chief Typists, GL.08 - 03
Senior Typists, GL.07 - 03
- (iv) Tax Assistants' Cadre
Principal Tax Assistants, Grade III, GL.09 - 10
- (v) Produce Superintendents' Cadre
Produce Superintendents, GL.07 - 08
- (vi) Stores Assistants' Cadre
Principal Stores Assistant Grade IV, GL.08 - 01
- (vii) Tractor Driver/Mechanic Cadre
Chief Tractor Driver/Mechanic, GL.07 - 02
- (viii) Rangers' Cadre
Chief Ranger, GL.07 - 01
- (ix) Fisheries Superintendent Cadre
Higher Fisheries Superintendents, GL.08 - 07
- (x) Surveyors Cadre
Advancement of Surveyors, Grade I, GL.09 - 02
- (xi) Agric. Superintendents Cadre
Higher Agric. Superintendent, GL.08 - 01
- (xii) Cooperative Service Assistants Cadre
Principal Cooperative Service Assistant,
Grade VI, GL.08 - 14

(xiii) Technical Instructors' Cadre

Principal Technical Instructors, GL. 10 - 02

Senior Technical Instructors, GL. 09 - 04

(xiv) Industrial Officers' Cadre

Senior Industrial Officer, GL. 10 - 01

1.2. Representations

1.2.1 Twelve (12) petitions/letters of appeal were received and processed in the month of January, 1991.

1.3 Discipline

1.3.1 Five (5) disciplinary cases were processed during the month under review.

1.4 Court Cases

1.4.1 Court was attended three (3) times in the month.

1.5 Transfers/Secondments

1.5.1 Sixty-six (66) applications were processed.

1.6 Other Duties

1.6.1 Various cases on staff courses and training were treated.

APPOINTMENT SERVICES DEPARTMENT

2.1 The following temporary appointments were made in the month of January, 1991:

1. Legal Officer, Grade II, GL. 08..... 9

2. Principal Technical Assistant IV, (Civil),
GL. 08 1

3. Technical Instructor (Mechanical), GL. 07 1

Total: 11

2.2 Both the Principal Technical Assistant IV (Civil) and the Technical Instructor (Mechanical) were appointed on the Military Governor's order, the appointees being the best graduates in their different Faculties at the Polytechnic, Ibadan, for the 1989/90 academic session.

2.3 Police Screening:

Below is the return of Police Screening exercise for the month:

Number sent for Police Screening	Number received after Screening
27 Various 1 Professional	Nil

- 2.4 A total of two hundred and eighty-eight (288) request for Confidential Reports and advice were forwarded to personal referees, institutions of applicants and Ministries/Departments; while three hundred and fifty-two (352) letters from personal referees, institutions and Ministires/Departments of applicants were received and processed.

3. INTERNAL ADMINISTRATION UNIT

- 3.1 Applications for vacation leave in respect of some junior staff of the Commission were processed and approved; while only two (2) Senior staffers went on leave.
- 3.2 There were staff changes in the Director's Cadre, as a result of which Mr. A. Adeagbo was posted to the Commission as the Director of Personnel Services, in place of Mr. Sola Koyejo, who have since retired from the service.
- 3.3 The environmental cleaning of the office and surroundings was carried out in consonance with Government directives.
- 3.4 All requests received from various Ministries/Departments in respect of confirmation of appointments, resignations, disciplines, transfers of service were duly processed, and thereafter forwarded to the Government Printer for necessary publication in the Oyo State of Nigeria official Gazette.

4. INTERNAL AUDIT AND ACCOUNT SECTION

4.1 Pre-payment checks

During the month of report, a total of ninety-nine (99) personal emolument cards were submitted to the Internal Audit for pre-checking.

- (ii) The personal emolument cards forwarded by the Accounts Section were thoroughly checked and cross-checked and carefully reconcilled with salary payment vouchers, to

make sure that all additions and subtractions were in order, and that payment procedure, as embodied in the Oyo State Financial Regulations (1978 edition), were complied with adequately. The salary payment vouchers were finally checked and passed after some minor corrections.

4.2 Gross Pay: The gross amount paid as salaries and allowances under sub-head one (1) in January, 1991, to both senior, junior and domestic staff was sixty-seven thousand, one hundred and twenty-eight Naira and fifty-nine kobo (N67,128.59).

(ii) This showed an increase of one thousand, eight hundred and ninety-one Naira and eighty-four kobo (N1,291.84).

The reason for the increase in the gross amount paid this month was as a result of January incremental date of some officers in the Commission.

4.3 Deduction Vouchers: During the month of report, deduction vouchers numbering nineteen (19) were forwarded to the Internal Audit Section for pre-checking. These vouchers were made up by way of repayment of loans, rents on Government quarters, payment of Cooperative Societies and Pay-As-You-Earn (PAYE) to the revenue accounts of the Government.

4.4 Other Vouchers: One other voucher was forwarded to the Internal Audit Section for pre-checking. Fund allocation to Civil Service Commission as running grant for the month of December, 1990 was N6,000.00.

The voucher was checked and passed because the amount prepared agreed with the figure released by the Office of Planning and Budget, Office of the Military Governor.

4.5 Routine Checks: During the month of report, stationery items worth five hundred and eighty Naira and fifty kobo, (N580.50) were purchased by the Store-keeper for official use.

(ii) As usual, these items of stationery were checked physically before distribution. Effort was also made to see that the items were properly taken on charge. To achieve this, both the store ledger and the tally card

were thoroughly checked. Also, effort was made to see that the items were not only bought, but were used for official assignments.

5. DEPARTMENT OF PLANNING, RESEARCH AND STATISTICS

The Directorate of Planning, Research and Statistics concluded action on 1991 Draft Estimates and Advance Proposals, as amended. Final copies of the Draft Estimates and Advance Proposals had been forwarded to the Office of Planning and Budget for processing. Also, the Department was involved in the collection of vacancy returns from various Ministries.

CIVIL SERVICE COMMISSION, IBADAN
REPORT OF ACTIVITIES FOR FEBRUARY, 1991.

1. PERSONNEL MANAGEMENT DIRECTORATE

1.1 Promotions

1.1.1 The following recommendations for promotion were processed:

- (i) Fire Assistants' Cadre
Principal Fire Assistants, Grade IV, GL. 08 - 06
- (ii) Fisheries Superintendent Cadre
Senior Fisheries Superintendents, GL. 09 - 20
- (iii) Cultural Officers' Cadre
Senior Cultural Officers, GL. 10 - 02
Senior Performing Officer, GL. 10 - 01
- (iv) Technical Instructor's Cadre
Senior Technical Officer, GL. 09 - 04
- (v) Education Officers' Cadre
Senior Education Officer, GL. 10 - 41
- (vi) Town Planning Officers' Cadre
Town Planning Officer, Grade I, GL. 09 - 01

1.2 Discipline

1.2.1 9 disciplinary cases were processed

1.2.2 4 cases were finally determined by the Commissioners.

1.3 Petitions

1.3.1 10 petitions were processed.

1.3.2 The Commission was represented in the Court of Law on 5 different occasions.

1.4 Transfer/Secondments

1.4.1 62 applications for transfers were processed.

1.4.2 6 cases of secondments were treated.

2. APPOINTMENT SERVICES DEPARTMENT

2.1 Twenty-seven (27) officers were sent for Police Screening and fifteen (15) of such officers vetted by the Police were back to the Commission.

2.2 Eighty (80) requests for Confidential Reports and Advice were forwarded to Personal Referees, Institutions of

applicants and Ministries/Departments; while fifty-two (52) letters from Personal Referees, Institutions and Ministries/Departments of applicants were received and processed.

3.

INTERNAL ADMINISTRATION UNIT

3.1. Internal Administration Division

- 3.1.1 The Division serviced the Commissioners' bi-monthly meeting held on Friday, 1st February, 1991.
- 3.1.2 Applications for vacation leave of two Junior members of staff of the Commission were processed and approved accordingly.
- 3.1.3 The environmental cleaning of the office and surroundings were done.
- 3.1.4 All requests received from various Ministries/Departments in respect of confirmation of appointments; resignations; discipline; transfer of service were duly processed, and thereafter forwarded to the Government Printer for necessary publication in the Oyo State of Nigeria Official Gazette.

4.

INTERNAL AUDIT AND ACCOUNT SECTION

4.1 Pre-payment Checks

Ninety-nine (99) personal emolument cards were presented to the Internal Audit Section, along with the relevant salary payment vouchers by the Accounts Section for pre-checking.

- (ii) The personal emolument cards forwarded by the Accounts Section were thoroughly checked and cross-checked and carefully reconcilled with salary payment vouchers to make sure that all additions and subtractions were in order, and to make sure that payment procedure, as embodied in the Oyo State Financial Regulation (1978 edition) were complied with.

4.2

Gross-Pay The gross amount paid as February 1991 salaries and allowances, under sub-head one (1) to both senior, junior and domestic staff was sixty-eight thousand and eighty-seven Naira, twenty-eight kobo (N68,087.28).

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- 4.2 Gross-Pay The gross amount paid as February 1991 salaries and allowances, under sub-head one (1) to both senior, junior and domestic staff was sixty-eight thousand and eighty-seven Naira, twenty-eight kobo (N68,087.28).

This showed an increase of nine hundred and fifty-eight Naira and sixty-nine kobo (N958.69), over January, 1991, being salary arrears, mainly as a result of the appointment of Mr. M.A. Adekola as Full-time Commissioner, with effect from 21st December, 1990.

- 4.3. Deduction Vouchers: Nineteen (19) deduction vouchers were forwarded to the Internal Audit Section for pre-checking. These vouchers were made up of repayment of loans, rent on Government quarters, payment of Cooperative Societies and Pay-As-You-Earn (PAYE) to the revenue Accounts of Government.
- 4.4. Other Voucher: One other voucher was forwarded to the Internal Audit Section for pre-checking, on fund allocation to Civil Service Commission as running grant for the month of January, 1991 (N7,000.00)
- 4.5. Routine Checks: During the month of report stationery items worth two thousand Naira only (N2,000.00) were purchased by the Store-keeper for official use. As usual, these items of stationery were checked physically before distribution. Effort was also made to see that the items were properly taken on charge. To achieve this, both the store ledger and tally cards were thoroughly checked.
- 4.6. Post Payment Checks: Post Payment checks of paid voucher for October, 1990 was carried out. Both the receipts and the invoices attached to the paid voucher were thoroughly examined and were found to be valid.

5. DEPARTMENT OF PLANNING, RESEARCH AND STATISTICS

During the month, the Department compiled the monthly situation report and highlights of activities of the Commission for December, 1990 and January, 1991 respectively. Assignments on the proposed Data Bank Project on Personnel Records for all categories of officers in the Civil Service were carried out.

CIVIL SERVICE COMMISSION, IBADAN

REPORT OF ACTIVITIES FOR MARCH, 1991

1. PERSONNEL MANAGEMENT DIRECTORATE

1.1 PROMOTIONS

1.1.1 The following recommendations for promotion were processed;

(i) Architect Cadre

Senior Architect, GL.10 2

(ii) Livestock Superintendent Cadre

Senior Livestock Superintendent GL.09 13

1.2 DISCIPLINE

1.2.1 Five (5) disciplinary cases were finally determined by the Commissioners.

1.3 PETITIONS

1.3.1 12 (twelve) petitions were processed.

1.3.2 The Commission was represented in the court of Law on four (4) different occasions.

1.4 TRANSFERS/SECONDMENTS

1.4.1 62 (sixty-two) applications for transfers were processed.

2. APPOINTMENT SERVICES DEPARTMENT

2.1 Four (4) Officers were sent for Police Screening, while eighteen (18) various applications, being processed for vetting purpose by the Police, were sent back to the Commission.

2.2 Seventy-eight (78) requests for Confidential Reports and Advice were forwarded to Personal Referees, Institutions of Applicants, and Ministries/Departments; while sixty (60) letters from Personal Referees, Institutions and Ministries/Departments were received.

2.3 Four (4) Temporary Letters of Appointments were issued during the month, for the following four positions viz: Social Welfare Officer II; Agric. Engineer II; Higher Catering Officer; and Planning Officer II.

2.4 One (1) Lateral Inter-Cadre Transfer from the post of Principal Audit Assistant II, GL.10, to Senior Audit

Officer, GL.10 was approved by the Commissioners.

3. INTERNAL ADMINISTRATION DIVISION

- 3.1 The Division serviced the two bi-monthly Plenary Meetings of the Commissioners held on Friday, 1st March and Tuesday, 26th March, 1991.
- 3.2 Applications for vacation leave of four members of Staff of the Commission were processed and approved accordingly.
- 3.3 The environmental cleaning of the Office and surroundings were carried out.
- 3.4 All requests received from various Ministries/Departments, in respect of confirmation of appointments, resignations; discipline, transfer of service, were duly processed, and thereafter, forwarded to the Government Printer, for necessary publications in the Oyo State of Nigeria Official Gazette.

4. INTERNAL AUDIT AND ACCOUNTS SECTION

- 4.1 PRE-PAYMENT CHECKS: Ninety-nine (99) Personal Emolument cards were presented to the Internal Audit Section, for pre-checking.
 - (ii) The Personal Emolument cards forwarded by the Accounts Section were thoroughly checked and cross-checked, and carefully reconciled with salary payment vouchers, to make sure that all additions and subtractions were in order, and to ensure that payment procedure, as embodied in the Oyo State Financial Regulation(1978 Edition) were complied with.
- 4.2 GROSS-PAY: The gross amount paid as March 1991 salaries and allowance, under sub-head one (1) to both Senior, Junior and domestice staff was seventy thousand, two hundred and forty-five naira and fifteen kobo (i.e. ₦70,245.15).
 - (ii) This showed an increase of two thousand, one hundred and fifty-seven naira and eighty-seven kobo (i.e. ₦2,157.87) over February, 1991, which is the result of transfer of Mr. A. Adeagbo, Director of Personnel, from Oyo State WCOS

to the Civil Service Commission, with effect from January, 1991, and subsequent payment of his February salary along with the March, 1991 salary.

5. DIRECTORATE OF PLANNING, RESEARCH AND STATISTICS

During the month, the Directorate collated and processed the Reports of Activities, while the preparation of the 1990 Annual Report of Commission Continued.

ARCHIVES OF OYSCA

OYO STATE COUNCIL FOR ARTS AND CULTURE
P. M. B. 5665
IBADAN.

Ref. No. ADM. 517/46

Date: Oct., 1989

The Director General,
Ministry of Establishment &
Training,
Secretariat,
Ibadan.

Attention: Mr. S. A. Ogunsina

Re: 1990 Establishments Proposals

I am directed to acknowledge the receipt of your letter No. ED1/121/35 of 17th October, 1989 and to thank you for same.

2. I am however, to point your attention to certain vital aspects of the proposals where necessary corrections must be made. They are:

Film Production Section

Serial Nos.

81 +1 Film Production officer GL. 07

82 -1 Assistant photographer GL. 06

3. The correct situation here is that the position is not new rather it has been existing in the 1989 Budget. The Film Section is only carved out from the Photographic Section because the Arts Council has trained one of the photographers at BCOS for Video Recording. Already the Arts Council generates a sizable revenue from the Officer who has since been operating very effectively and successfully. This trading-in is therefore an avenue for promotion for the hard working officer.

4. Performing Arts Division

Serial Nos.

94 Asst. performing Officer GL. 07

108 Chief Performing Asst. GL. 06

The mistakes here inadvertantly are those of the Arts Council's Budget Officer and not your own. We are sorry for this. Nos. 94 and 108 already exist in the 1989 Budget as could be seen on pages 488 subhead 65 and page 489 Subhead 75 respectively. They should therefore be retained in order not to disrupt the normal staff disposition of the Arts Council.

serial No.

97 +1 performing Asst. II GL. 04

This should read +1 and not plus 2 since a post already exists there in the 1989 budget on page 488 Subhead 67.

THEATRE AND BUSINESS MANAGEMENT DIVISION
Public Relations and House Management Section

5. Serial Nos. 156 -158

- +1 Principal Cultural Officer GL. 12
- 1 Senior cultural officer GL.10
- +1 Asst. Cultural officer GL.07
- 1 Chief Cultural Asst. GL. 06
- Head Messenger GL. 03
- Cleaners GL. 01

This Section is completely omitted in your approval and since it was without any reason it could be deduced that it was a mistake. You would observe that 153 and 155 are only traded-in for promotion purposes as explained in my explanatory Notes while 157 and 158 are in the 1989 Budget.

6. Finally, I am to thank you in advance for effecting these corrections.

K. O. Olanipekun,
for: Executive Secretary.

Personnel division

Monthly Progress Report for the Month of February
1991

In the month of February 1991 the following reports were carried out in the Department of Culture. The usual Administrative function of the Arts Council were carried out during the month of February 1991. Since these function were multiverious and on every day activities, it is needlless to repeatedly mentioned here than highlighting of what has been done so far during the month.

The store of the Council was properly arranged for easy accessibility and materials requested for by the various Division were issued out by the Store-keeper with proper records.

Below are the breakdown of the activities carried out during the month.

As usual, some of the members of staff enjoyed their annual leave for 1991 in accordance with the leave roaster.

No.	Name	Post	Days	Period of leave
1.	Mr. S.A. Oyelere	P. A. III	7 days	7-2-91 - 27/2/91
2.	Mr. B.D. Ajani	Perf. Assistant	21 "	26/1/91 - 12/2/91
3.	Mr. D. Adegola	Chief Cult. Asst.	7 "	1/2/91 - 7/2/91
4.	Mr. A. Aderinso	Snr. Driver Mech.	21 "	4/2/91 - 24/2/91
5.	Mr. A. Aderibigbe	C. C. A	21 "	4/2/91 - 25/2/91
6.	Mrs. O. Alli	Personnel Asst. CD.I	21 "	7/2/91 - 27/2/91

Maternity Leave : NIL

Discipline : There was no official warning misconduct or dismissal during the month of February, 1991.

General Cleaning : Cleaning of the offices were carried out during the month of February, 1991

Appointment: There was no appointment of staff during the month of January 1991.

Resignation : There was no resignation of appointment during the month of January 1991.

Mr. T.O. Famakinwa,
Chief Personnel Assistant.

Monthly Report Of Performing Arts Division For
The Month of February

This month is not a very busy month for the Division.

The division was only engaged in two outings. The first one took place at Ibokun Ijesha on Saturday the 8th of February 1990 for the burial Ceremony of Late Pa Olufemi Omojowolo, the father of Mr David Omojowolo, the Director General of Civil Service Commission. The troupe left in the morning and came back in the evening around 9.00p.m.

The second assignment was the 13th Kaduna International Trade fair which took place on Thursday 21st February 1991 at Murtala Mohammed Square Kaduna, Kaduna State. The troupe left the Council's Premises around 5.10a.m. on Wednesday the 20th of February 1991 for Kaduna, and got to the Trade Fair ground at 3.30p.m. The troupe retired to the Hotel at 6.30p.m. till the following morning.

On Thursday the 21st which was the Oyo day, the troupe arrived at Trade Fair ground at 12.00p.m. in the afternoon which ^{was} Oyo day. celebration started at 5.00p.m. and ended around 5.30p.m. The troupe presented a dance drama titled 'THE TRUTH' during the ceremony.

The troupe left Kaduna back to Ibadan as early as 6.00 clock in the morning and got to Ibadan around 4.00p.m. in the evening.


Sola Duro-Ladipo (Miss),
A. P. O. I. (Voices),
For Head of Division.

THEATRE AND BUSINESS MANAGEMENT DIVISION, MONTHLY REPORT OF
THE MONTH OF FEBRUARY, 1991

Rarely two months in the new calendar year the revenue generating activities of the Division increase tremendously with interesting programmes that filled the whole week-ends and some ordinary days of the months. The activities includes Film Show, meetings, Launchings, State functions Marriage Receptions and other Social activities.

FILM SHOWS

The first week of 2nd and 3rd of February was used to exhibit a film titled CSEBURA by Isis Production in the Main Hall and OROGUN in the Cinema Hall while the second week of Sunday 10th February witnessed the screening of AKUNLEYAN a film of WEMIMO PROMOTION. The third week was used for the showing of CEANGDAE DEKUN film of Ayobola promotion on Sat. 16th and Sunday 17th February, while for the last week, the film AKOSILE which was promoted by Kodson promotion was screened in the Main Hall on 23rd and 24th February, 1991.

GRADUATION CEREMONY:

The Division hired out the Main Hall to Chief D.A. Ayeni the Proprietor of Bogo Institute, Mokola, Ibadan for the its 3rd Graduation Ceremony that came up on Saturday the 9th of February, 1991.

15TH ANNUAL CONGRESS

The 15th Annual Congress of all Nigeria Conference of Principals of Secondary Schools Oyo State Chapter was held in the Main Hall from Tuesday the 12th February and Wednesday 13th February. On the first day the Governor of Oyo State and some members were honoured while the second day was used for the election of the new officers. The event was watched by all the Principals of Secondary Schools in Oyo State.

NATIONAL FESTIVAL OF CHILDREN'S TOYS:

This year National Festival of Children's Toys, Rhymes and Games of Oyo State under the supervision of the Ministry of Education was held in the Main Hall on the 13th of February, 1991. It was declared opened by the Commissioner for Social Development, Youth and Sports Mrs. Moji Oyebola. The programme was attended by the School Children of 7-15 years of age who exhibited different types of indigenous arts and crafts.

SYMPOSIUM:

The Main Hall was released to the Nigeria Security and Civil Defence Corps. On Wednesday 27th February, 1991 at 4.30 p.m. for a symposium titled

"Security and Safety of the People" to mark their 3rd Year Anniversary in the Oyo State Command. The Participants at the symposium are the Garrison Commander of Nigerian Army, The Police Commissioner, the State Chief Fire Officer and the State Director of Customs and F.R.S.C. while the Moderator is Professor Eusey Andah of University of Ibadan. It was a successful Programme.

EDUCATIVE YORUBA FILM:

YOAF Communication based in Ibadan on Tuesday 26th February, 1991 for the first time in history converted one of the Senior Secondary School Yoruba text book into film for the School Children to watch. This was screened for some students at the rate of ₦2000 per child.

N.Y.S.C. FELLOWSHIP SEMINAR:

The N.Y.S.C. Fellowship Group of Oyo State held a seminar titled "Bachelor and Spinsters" in the Cinemas Hall on Thursday 28th February, 1991.

MARRIAGE RECEPTION:

There is no Marriage Reception of any kind this month.

AUDIENCE SURVEY:

This month report on the audience survey as recorded by the officer in charge of audience survey of the Theatre Management Division. The audience that watched the first production of the month title OSETURA were one thousand five hundred and sixty-four people, while the film OROGUN and AKUNIMYAN were four hundred and forty two and Eight hundred people respectively, and also GBANGDADEKUN and AKOSILE recorded four hundred and eleven and three hundred and twenty-five people respectively. The people that attended the BPEO INSTITUTE OF SECRETARIAL STUDIES Graduation Ceremony were over two thousand while the symposium of the Civil Defence Corps attracted about Eighty people and School pupils that watched the Yoruba text film show were Eight hundred and sixty. The overall audience is Six thousand, four hundred and eighty-two people.

CONCLUSION:

Apart from all the activities mentioned above, arrangement for live films and other engagements continued during the month. A sum of five thousand, six hundred and fifty-four Naira only realised as revenue on the above mentioned activities has since been paid into accounts of the Council.

C. O. II (TH & TM),

for: Theatre Manager.

2/2/91

OYO STATE COUNCIL FOR CULTURE

VISUAL ARTS DIVISION

Report of Activities for the month of February, 1991

The Division held its quarterly meetings for the month on 6/2/91 and 18/2/91 according to its practise. Important issues discussed are highlighted as follows;

(a) Craft Village Management Committee meetings: A submission was sent to the Hon. Commissioner on the issue of none attendance by the outside Committee members with the suggestion to dissolve the Committee to forstall the delay of the progress of the craft village.

(b) Advertisement of Craft village products: The staff were informed that the money has not been released from O.P.B.

(c) Proposed Exhibition programme: It was disclosed that an elaborate exhibition programme would be organised in the Cultural Centre very soon. The staff were told to send the financial involvement for the various Units to the Head of Division by the 22/2/91.

2. The Division put up a mini-exhibition at the Main Hall of the Cultural Centre during the meeting of the Principals in Oyo State and the National Festival of Children's Indigenous Toys, Rhymes and Games on the 12th to 14th of February, 1991 to generate revenue.

Activities of the Craft Village Units:

Unit One : Wood Turning -

The officer of the Unit produced a 10" radius bowl and two trophy cups.

Unit Two: Painting/Mosaic -

Produced four toy cars and also made some sketches which would be developed when materials are available.

Unit Three: Hairdressing Salon -

The officers of the Unit attended to 48 clients in the month of February.

Unit Four: Wood Carving -

Produced a wall hanging mask and a pin tray, while he also participated and demonstrated in the last mini-exhibition for the Children's Indigenous Toys, Rhymes and Games Festival.

Unit Five : Cane and Bamboo works -

Produced a small oblong cane tray, a small round cane tray and three bamboo shopping bags.

* Unit Six: Raffia and Macrame -

The officer maned the Craft Shop as the Sales representative and she started the weaving of a raffia school bag.

Unit Seven: Tie/dye/Batik -

Waxed 15 yds of cloth in preparation for dying and screen printed 20 yds of China poplin material in various colours.

Revenue generated by the Units as at the 25th of Feb., '91:

Unit One	-	N12.00
" Two	-	N125.00
" Three	-	N234.50 from Jan. 25 - 24th Feb
" Four	-	N35.00
" Five	-	N410.00
" Six	-	N45.00
" Seven	-	-
Total =		<u>N861.50k</u>

photographic section;

- i. The section covered the National Festival of Children's indigenous Toys, Rhymes and Games at the Cultural Centre on the 14/2/91, and
- ii. The official visit of Prof. Tomilayo Olufolake Adekanye to the Cultural Centre.

Revenue: Nothing was generated from sale of photographs.

Film production section:

The Unit covered 2 official assignments and 2 commercial assignments.

The officer serviced video camera M7 and also edited the video recorded before they were delivered to customers.

Revenue generated by the Division:

Craft village section	-	N861.50k
Photographic section	-	-
Film production section	-	<u>N500.00</u>
		<u>N1361.50k</u>

The sum of one thousand, three hundred and sixty-one naira fifty kobo (N1,361.50k) only was generated by the Division during the month and has been paid into their respective accounts.

Mrs. R. M. Agbaje,
C. O. II (VA)

27/2/91

OYO STATE COUNCIL FOR CULTURE, IBADAN
STATE CHILDREN CULTURAL ENSEMBLE

MONTHLY REPORT OF ACTIVITIES FOR THE MONTH OF FEBRUARY, 1991

The Unit, with determination for more improvement this year continues its activities this month with the following:

- (i) Visit to Schools for introduction of its activities and incorporation of new members into the Ensemble.
- (ii) Weekly meetings.
- (iii) Moral instruction.
- (iv) Debate competition (ARIYANJIYAN)

CONTACT:

The representatives of the Unit visited the Schools to intimate them with the Units programmes and to find members where there is none.

MEETING:

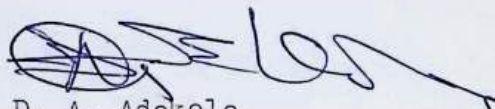
The weekly meetings were held once a week on every Friday as usual.

MORAL INSTRUCTION:

The lesson on the Moral instruction was always observed at the commencement of each meeting.

DEBATE:

Debate competition in Yoruba (Ariyanjiyan) was organized among members to test their abilities and to intimate them with the Yoruba Culture.



D. A. Adekola
C.C.A. C.C.E.

I respectfully submit that because of inadequate staff members all the available officers are held against posts - Departments and Units.

OYO STATE COUNCIL FOR CULTURE: TENTATIVE

REORGANISATION

Personnel Management Dept. - Mr. E. O. Oni - DD (P)

- Mr. T. O. Famakinwa

- Mr. M. A. Bamigboye

Research, Planning & Statistics Dept. - Mr. J.O. Osunleke - DD (R, P+S)

- Miss. Bose Sodipo

Zonal Officers - Oyo - Mr. O.O. Olawale

- Osogbo - Mr. R.A. Araoye

- Ogbomosho - Mr. R. Adelugba

- Ife/Ijesa - Prince S.A. Agbeniyi

- Saki - Mr. G.O. Odewale

- Ibadan - Mrs. E.O. Aroloye

Creative Arts Dept. - Mr. O. Olagoke - DD (C.A.)

- Mr. A. Onibonokuta

- Mrs. J.A. Adebayo

- Mr. J.A. Adepoju

Finance & Supplies Dept. - Prince K.O. Olanipekun (Held against post)

- Mr. Ayo Ajayi - Obe

- Mr. Olawusi

Engineering Services Dept. - Prince A. Laoye - A.D (CTO)

- Mr. T.L. Sadeeq

- Mr. Lasun Eytayo

Commercial Services Dept. - Mrs. Ayo Adeyemi - A.D. (CS) (Held against post)

- Mr. S. Salami

- Mr. D. Adekola

- Mr. M. Olanipekun

Public Relations Unit - Mrs. S.Y. Baki - P.C.O. (PRO)

- Mr. J.O. Adepoju

Children Cultural Ensemble - Mr. A. Onibonokuta - A.C.P.O. (C.C.E.)

- Mrs. S.Y. Olajide - P.C.O. (C.C.E.)

- Mrs. Kumi Ayode

- Mrs. Dele Ojelabi

Building
Cultural Centre Maintenance Unit - Mr. J. Osundara - S.T.O. (M)

- Mr. S. Salako

Internal Audit Unit - Mr. Y. Olasupo - P.A.A. (Audit)

Photographic & Video Unit - Mr. F. Odugbemi

Video Unit - - - - - Mr. Wole Otinwale

Mechanical Services Unit - Mr. O. Ariyo - H.T.O. (Mec)

I would like, if approved, to hold the following meetings

soonest with :

- Media Houses

- Film Producers

Our Ref. No. 9343/Vol.III/695

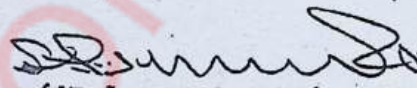
Civil Service Commission,
P.M.B. 5005,
Secretariat,
Ibadan.

18 April, 1991.

The Deputy Governor,
Honourable Commissioners,
Secretary to the State Government,
Chairmen of Commissions/Parastatals,
Directors-General,
Oyo State of Nigeria.

Report of Activities of the Civil Service Commission

I forward herewith, for your information and retention, a copy each of the Report of Activities of this Commission, for the months of January, February and March, 1991.


(Lola Omojowolo),
Director-General
for Chairman



LOOK ENTERPRISES

(REGD. IN NIGERIA No. 00300)

Clearing, Servicing of all type of Caterpillar Machines, Supply of Tractor spare parts,
Building Materials, Electrical Materials, Plumbing Materials, Caterpillar Grader
spare parts and also tyres & tubes. etc.

HEAD OFFICE:

C2/12A, Oritamerin,
Ibadan.

Phone No.....

BRANCH OFFICE:

26, Orenuga Street,
Mushin - Lagos

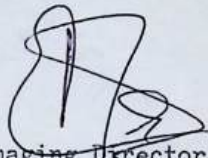
16th Sept. 1991

The Director,
Oyo State Council for Culture,
Ibadan

QUATATION FOR CLEANING SERVICES

(1)	Cleaning of Main Hall	= ₦20,000.00
(2)	Cleaning of Rehearsal Hall & Cinema Hall	= ₦ 7,000.00
(3)	Cleaning of the Premises	= ₦13,000.00
		₦40,000.00
		=====

Thanks.


Managing Director.

27th May, 94

The Honourable Minister of Information
and Culture,
Federal Ministry of Information and Culture,
Production and Film Department Division,
Ikoyi Road,
Lagos.

RE - NOMINATION OF REPRESENTATIVE

Maternity :- NIL

General Checking :- I carried out general Checking and supervision of staff at least twice a week while all the premises were properly cleaned.

~~General~~ General Cleaning :- Regular cleaning of the offices were carried out during the month of May 1994.

Monthly report for the month of May 1994

The usual Administrative functions of the Arts Council were carried out during the month of May 1994. Since these functions were multifarious and on every activities, It is needness to repeatedly mention here than highlighting what has been done so far during this month. Hence below are the breakdown of the activities carried out during the month.

The main motive of Administration is to deal with ~~welfare~~ welfare of all other offices and up-dating of staff records and maintenance of General discipline

Apart from all other Administrative jobs effort were made to see that letters written to the Director General Commissioners and to other various places of Local Government of Oyo State were sent without delay.

During the month of May Childrens day Celebration Programme is one of the event of the May 1994

A special programme was organised for 11 yrs festival with event took place at Saki during the month of May 1994. As usual, Some of the member of staff enjoyed their annual leave for 1994 in accordance with the leave roster. The staff concerned in this respect are as follow:-

	NAME	POST	No of Day	Period of Leave
1	Mrs B. Akande	messenger	14 day	10/5/94 to 30/5/94
2	Mrs. S-Y. Olajide	CCO	30 days	10/5/94 to 27/6/94
3	Mrs M. A. Akintayo	CA In try	14 days	20/5/94 to 20/5/94
4	Mr. O. Adesokan Mr. O. Adesokan	PTA R/A	30 days	24/5/94 to 4/7/94
5	F. Ogundare	cleaner	14 days	5/5/94 to 26/5/94

S/No.	Sub-Head	Approved Etab. 1991	Proposed 1992	Actual 1991	Details	Approved 1991	Proposed 1992
50.	49	1	-	1	<u>VISUAL ARTS DIVISION</u>		
51.	54	1	1	1	Deputy Director GL. 15	18,370.00	-
52.	50	1	-	-	Chief Cultural Officer GL. 13	14,230.00	13,130.00
53.	51	1	1	1	Principal Secretarial Asst. Gd. IV GL. 08	-	-
54.	5	-	1	-	Senior Motor Driver Mechanic GL. 06	4,470.00	6,130.00
55.	53	1	1	1	Head Messenger GL. 03	-	4,230.00
					Messenger GL. 02	3,038.00	4,110.00
					<u>CRAFT VILLAGE SECTION</u>		
56.	55	2	2	2	Cultural Officer Gd. I or II GL. 09 or 08	16,120.00	15,480.00
57.	56	3	2	2	Assistant Cultural Officer GL. 07	16,890.00	13,060.00
58.	57	3	2	3	Chief Cultural Assistant GL. 06	13,410.00	9,600.00
59.	58	4	3	5	Senior Cultural Assistant GL. 05	14,640.00	13,840.00
60.	59	3	3	3	Cultural Assistants GL. 04	12,880.00	11,790.00
61.	60	1	1	1	Craft Studio Asst. In Trg. Gd. I GL. 03	2,840.00	3,140.00
62.	61	2	2	2	Messengers GL. 02	2,620.00	8,070.00
					<u>PHOTO SECTION</u>		
63.	63	1	1	1	Senior Photographer GL. 09	8,060.00	9,680.00
64.	64	1	-	1	Photographer GL. 07	-	-
					<u>FILM PRODUCTION SECTION</u>		
65.	65	1	-	1	Film Production Officer GL. 07	-	-
66.	66	1	1	1	Film Production Assistant Gd. II GL. 05	-	4,220.00

Monthly report for the month of July 1994

During the month of month of July 1994
The following report of activities were
carried out in the Department of Arts

There is a nation wide strike
we started the strike action on the
15th July 1994. For the short period we
work for, the Administration and General
Division was fully involved in the
activities of the Arts Council.

~~Annual~~ Leave: - The following members of staff were given
letters to proceed on their annual leave.

1	Mrs J. A. Adedoyin	C. C. O (VA)	94 days	21/7/94 to 30/9/94
2	Mr Andrew Allin	Gardener	15 days	15/7/94 to 4/8/94
3	Mr S. Sangodebo	P.P.A (VA)	5 days	4/7/94 to 8/7/94
4	Mrs. D. Ogundele	Perf. Asst	5 days	4/7/94 to 8/7/94
5	Mr K. Ogundana	Messenger	14 days	4/7/94 to 22/7/94

Appointment: There was no recruitment of staff
during the short period we work for in the month
of July.

Retirement ~~There are~~
~~We have two officers who~~
~~from the~~ ~~two officers retired for the~~
There was no retirement of staff
during the month of July.

Monthly Report of Activities for the month October
1994 :- Personnel Division

The following activities were observed in the month of October by the personnel Division apart from the regular maintenance of law and order.

1994 promotion exercise - The division successfully handed the 1994 promotion exercise of deserving members of staff. The affected officers are:-

1, Mr. S. O. Eyikeyo	GL.12 - GL.13
2 Mr. D. B. Ojelaki	GL.10 - GL.12
3, Mr. O. Olawale	GL.10 - GL.12
4 Mr. F. Odubemi	GL.09 - GL.10
(5) O Adesokun	GL.09 - GL.10
(6) Mr. T. Adetunmbi	GL.09 - GL.10
(7) Mr. J. Adesanya	GL.09 - GL.10
(8) Mr. S. Sangodaro	GL.09 - GL.10
(9) Mr. Y. Arayo	GL.08 - GL.09
(10) Mr. A. Popoola	GL.08 - GL.09
(11) Mr. Ndulinnocent	GL.08 - GL.09
(12) Mrs. O. Alli	GL.07 - GL.08
(13) Mrs. E. Adedeke	GL.07 - GL.08
(14) Mr. D. Adedokun	GL.07 - GL.08
(15) Mr. Mr. Ayodele	GL.07 - GL.08
(16) Mrs. F. Okunbajo	GL.07 - GL.08
(17) Mr. M. A. Abegunrin	GL.07 - GL.08
(18) Mr. S. Salami	GL.07 - GL.08
(19) Mrs. M. Omoloye	GL.07 - GL.08
(20) Mrs. M. Babatunde	GL.05 - GL.06
(21) Mrs. O. Olakeye	GL.05 - GL.06
(22) Mrs. O. Adedokun	GL.05 - GL.06
(23) Mrs. C. Yusuf	GL.04 - GL.05
(24) Mr. T. Alarape	GL.02 - GL.03

25. Mrs T. Falang GL-02 — GL-03

26. Mr A Fakorede GL-02 — GL-03

(11) Correspondence :- All Incoming and outgoing Correspondences were promptly treated.

(11) Annual leave :- The following members of Staff went on their annual leave

	NAME	POST	No of Days	PERIOD of Days
				PERIOD
1	Mrs F. O Akande	Messenger	14 days	11/10/94 - 31/10/94
2	Mr. A. Aboye	Security	14 days	3/10/94 - 20/10/94
3	Mr. T. Osunkoke	SCA	21 days	5/10/94 to 31/11/94

Maternity leave :-

1	Mrs. O Ayode	C.A	maternity	21/10/94 to 17/12/94
2	Mrs E. O. Odudu	C.A.	maternity	20/10/94 - 16/2/94

Rejacketing of file :- Some of the files that were out dated were rejacketed. while proper arrangement of files were carried out in the open registry.

Disciplinary action :- No member of staff was disciplined during the month under report.

Sanitation :- Members of the Division were involved in the cleaning exercise observed during the month.

D. B. Ojelabi
SCOP

Monthly progress report for the month of August 1994

Draft

The Nation wide strike ~~ended~~ which started on 15th July 1994 and end on 15th Aug 1994

The usual Administrative functions of the Arts Council were carried out during the month of Aug 1994

2 Below are the break down of the activities carried out during the month of August 1994 for the short period will work for.

- 1) Annual leave
- 2, Maternity leave
- 3) Appointment
- 4) Retirement
- 5, Sanitation
- 6) General checkin

Leave: ~~As~~ usual Some members of staff were granted leave during the month of Aug 1994

		Name	Post	Days	Period
11)	HO 1	MRS Y. Bakere	Beautician	2 days	29/8/94 to - 26/9/94
2	Mrs	O. Olakeye	Auditor	21 days	29/8/94 to 26/9/94
3	Mrs	O. Shue	Head mess	14 days	29/8/94 to 15/9/94

Maternity leave:- Mrs O. Adekunle went on

maternity leave.

Appointment:- There was no appointment of staff during the month of Aug 1994.

~~Retirement~~

Retirement: NIL.

Sanitation Members of the personnel division were also involved in the general environmental sanitation of the entire premises. Observed by all members of staff.

General Checking:- Regular ~~cleaning~~ Checking and supervision of the Registry were observed.

~~Two~~

Mr D. B. Gyelabi

PPA II.

31/8/94

~~Thru The PAA III~~

~~To The Director of Culture~~
16

~~Funde Dyedji~~
~~8/9/94~~

~~To the Director of Culture~~

To The
Director of Culture

Thru The PAA III
Cultural Centre
16

Mrs T Odele,
Oyo State Council for
Arts and Culture,
P.M.B 5665,
Mokola Ibadan.
9-2-98.

Thru: The PPA II
~~A.C.E.O~~ (Adm.)
O-ISCAC,
Ibadan.

To The CCO (F.A)
The Secretary,
O-ISCAC,
Ibadan.

Application for Maternity Leave.

I wish to apply for my maternity leave which
will commence from the 28-02-98.

I will be very grateful, if my application is
granted.

Thanks.

Yours faithfully
T Odele.

PPA II

Above application is for your Inf. and
further directive pls.

Babatunde

SPA 9/2/98

Adm 16101. II/1980

22/3/98

The Director
N - Y. SC
Aggeli
15

Letter of Clearance

This is to confirm that Mr Osibody
Woodman Lanyer Youth Corps member
with code No 07/97/558 and call
UP No 57/97/24098 deployed to 070 State
Council for Arts & Culture is here by
cleared for March payment
His Account No 0444444959
Union Bank Dussel
please effect his payment

for Babatund
for Director of Culture



FORM C

OYO STATE OF NIGERIA

INCOME TAX

PAY AS YOU EARN

NOTICE OF FREE PAY ALLOWANCE

Year 19.....93

File No. 20863/129

To Mr. Orelabidi B.
Art. 2nd Floor
Bade

11/11/93

Employment 0756

This notice shows overleaf the amount of the 'Free Pay Allowance' to be set against your pay for the year 19..... from the above-mentioned employment. Your Ministry will be notified of that amount and will be required to deduct tax from your pay during the year beginning 1st April, 19..... in accordance therewith, if the amount of your pay makes you liable to deduction of tax.

If you think the Free Pay Allowance is wrong you should, within FOURTEEN days, give your reasons either in writing or by calling at the address above. This notice should be enclosed with any letter or produced at any interview.

If you are married and your wife is in employment she will receive a separate notice of her Free Pay Allowance.

If you have already left this employment or leave it before Income Tax deductions start you should notify this office immediately. If you leave this employment at any time after tax deductions have started, you should obtain from your employer a 'leaving/change of employment certificate' showing your cumulative pay, Free Pay Allowance and tax deducted and bring or send it to this office.

PRINCIPAL TAX ASSISTANT I
Chief Inspector of Taxes/Director
of Internal Revenue

Note— The various rates of tax are allowed for automatically in the Tables.

(A) DEDUCTIONS AND ALLOWANCES

	AMOUNT
Pension Fund, etc.	
Personal Allowance (<i>see</i> Note 8 (i))	9738
Wife Allowance (<i>see</i> Note 8 (ii))	
Children (<i>see</i> Note 8 (iii))	2000
Dependent Relatives (<i>see</i> Note 8 (iv))	600
Life Insurance (<i>see</i> Note 8 (v))	5000
Int on loan	7000
Total allowances	24338

(B) DEDUCT

Allowances to be set against other Income (*see* Note 9) as follows:

Rents	...	...	...	...	...
Interest	...	...	...	...	...
Pension	...	...	...	...	...
Benefits in kind	...	...	...	...	...
Dividends	...	...	...	...	...

(C) Free Pay Allowance to be set against the pay of this employment.

24338

Inits.

Date

22/9

(D)

Checked

ARCHIVES OF OYSCAC

ARCHIVES OF OYSCAC

ARCHIVES OF OYSCAC

ARCHIVES OF OYSCAC